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## Governance Review – Civic Naming Committee

### Recommendation

That the Governance and Priorities Committee recommend to City Council:

1. That City Council delegate to The Civic Naming Committee the responsibility to organize the Names Master List by theme and priority of names;
2. That the Administration be responsible for assigning the names from the Names Master List to City streets and other municipally-owned or controlled facilities as prioritized by The Civic Naming Committee; and
3. That the required amendments to Policy No. C09-008, *Naming of Civic Property and Development Areas Policy* be made.

### Topic and Purpose

This report is in follow up to the report submitted to the June 18, 2018 Governance and Priorities Committee (“GPC”) meeting respecting the Governance Review of the City’s Advisory Committees.

This report is requesting revisions to the mandate of The Civic Naming Committee from what was resolved by City Council on June 25, 2018, and is requesting that the necessary amendments to *Policy No. C09-008, Naming of Civic Property and Development Areas Policy* be made to reflect the mandate of The Civic Naming Committee.

### Strategic Goals

This report supports the Strategic Goals of Continuous Improvement and Quality of Life as it supports City Council in providing good governance to the citizens of Saskatoon.

### Report

At its Regular Business Meeting on June 25, 2018, City Council resolved, in part:

“That the Naming Advisory Committee no longer be classified as an advisory committee and that it be renamed The Civic Naming Committee and revised Terms of Reference and amendments to *Policy No. C09-008, Naming of Civic Property and Development Areas Policy* be made in accordance with the resolution package from the minutes of the Naming Advisory Committee meeting held on March 8, 2018, included at Attachment 4.”

Part of the Naming Advisory Committee recommendation was the “responsibility for selection of names being reassigned to the Committee itself (vs. the Mayor) as a delegated authority and reported to Council through SPC for information only”.

During consultation with the Administration to develop the revised Terms of Reference and to amend *Policy No. C09-008, Naming of Civic Property and Development Areas Policy*, a concern was raised by the Administration regarding the timely assignment of names from the Names Master List should the assignment of names from the List require an actual meeting of the Committee. To ensure the timely assignment of names, the Administration and the Governance Subcommittee are recommending that City Council delegate to The Civic Naming Committee the responsibility to organize the Names Master List in accordance with theme and priority, rather than the responsibility to actually select the names. The members of the Administration who are appointed to The Civic Naming Committee would automatically assign to the street or municipally-owned or controlled facility the names in accordance with the priority sequence. This would alleviate the need to call a meeting of the Committee every time the routine assignment of a name is required, with the exception of selection of names for major municipally-owned or controlled facilities.

This process would not apply to major municipally-owned or controlled facilities, such as bridges or other large infrastructure projects. In those cases, a resolution of City Council would still be required. This exception would be reflected in the Policy.

### **Options to the Recommendation**

GPC could choose not to adopt the recommendation that the Administration be responsible for assigning the names from the Names Master List to City streets and other infrastructure according to theme and priority determined by The Civic Naming Committee. This is not recommended given the timeliness required, on occasion, to assign a name to a street or other municipally-owned or controlled facilities. To require that a meeting of The Civic Naming Committee occur every instance a name must be assigned could be challenging when names must be assigned on an expedited basis. The delegation of authority to The Civic Naming Committee to organize the Names Master List by theme and priority, and to the Administration to assign the names as prioritized, creates efficiency while maintaining control and oversight of the names chosen by The Civic Naming Committee.

### **Public and/or Stakeholder Involvement**

The current members of the Administration appointed to the Naming Advisory Committee were engaged as described in this report.

The Naming Advisory Committee considered this report at its meeting on March 11, 2019.

### **Communication Plan**

Appropriate communications will ensue depending on the direction of GPC and City Council.

### **Policy Implications**

The various policy implications have been identified throughout this report.

**Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Report Approval**

Written by: Christine G. Bogad, Director of Municipal & Administrative Law  
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Reviewed by: Joanne Sproule, City Clerk

Approved by: Patricia Warwick, City Solicitor

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