

February 1, 2019

Secretary, Standing Policy Committee on
Planning, Development & Community Services

His Worship the Mayor and Members of City Council:

**Re: 2018 Annual Report
Saskatoon Development Appeals Board (DAB)**

In accordance with the Development Appeals Board Policy and Procedures, as Chair of the Development Appeals Board, I hereby submit the Board's 2018 Annual Report for City Council's information.

Background

The Development Appeals Board is appointed by resolution of City Council. The Board operates as a quasi-judicial body which acts independently of City Council and its Administration. Sections 67, 86, 219, 228 and 242 of *The Planning and Development Act, 2007* provides the Board a process for dealing with appeals related to minor variances, demolition control districts, architectural control districts, misapplication of the Zoning Bylaw in issuing a development permit, refusal to issue a development permit because it would contravene the Zoning Bylaw, refusal of subdivision applications and any of the conditions of a zoning order issued for a property. The Development Appeals Board meets twice a month, dependent upon appeals received.

2018 Composition of the Board

The Development Appeals Board consists of five members. Members are appointed for two-year terms which are renewable up to six years.

The following were Board members in 2018:

Mr. Asit Sarkar, Chair
Ms. Leanne DeLong, Vice-Chair
Mr. Len Kowalko
Ms. Lois Lamon
Ms. Tonii Lerat

In addition, the Board received information from Ms. Paula Kotasek-Toth, Senior Planner, Planning & Development Division, Community Services Department and Mr. Matt Grazier, Bylaw Compliance Manager, Community Standards Division, Community Services Department.

Administrative and City of Saskatoon staff support was provided by Ms. Penny Walter, Secretary, and Ms. Katherine Smytaniuk, City Clerk's Office.

Report

In 2018, the Board received 50 appeals, an increase from 2017, when 39 appeals were received. The scope of appeals in 2018 focused on development permit refusals. The following is a breakdown of the 2018 appeals:

	Granted	Denied	Time Extension	Withdrawn	Total
Order to Remedy Contravention	3	1	2	3	9
Subdivision	2	0	0	0	2
Sign Permit	6	2	0	1	9
Development Permit	23	6	0	1	30

Decisions of the Development Appeals Board can be further appealed to the Planning Appeals Committee, Saskatchewan Municipal Board (SMB). There was one decision of the Development Appeals Board appealed to the SMB in 2018. The hearing for DAB 4352-018-006 is currently being scheduled and heard, and it is expected that it will be some time until the decision is rendered.

The Development Appeals Board would like to express its appreciation to the Planning and Development Division and Community Standards Division, Community Services Department, for the thoroughness and comprehensive manner in which appeals are presented to the Board; and to the staff of the City Clerk's Office for the administrative support. Throughout the year, the Board has attempted to work within the confines of the rules and statutes by which it is governed, and at the same time hear Appellants with objectivity and provide the parties to the appeal with a written record, which includes the facts of the appeal and a decision, with clear and specific reasons for the decision.

Yours truly,



Asit Sarkar
Board Chair, 2019