
Saskatoon Public Library 2019 Business Plan and Budget

Recommendation

1. That the Saskatoon Public Library Business Line totalling \$25,843,700 in expenditures (\$1,774,300 increase over 2018) and \$25,843,700 (\$1,774,300 increase over 2018) in revenues be approved; and
2. That the Capital Budget totalling \$700,000 be approved.

Topic and Purpose

The purpose of this report is to receive City Council approval for the 2019 Saskatoon Public Library (SPL) Business Line as presented, including both the Capital and Operating Budgets.

Report Highlights

1. The SPL Business Line includes \$25,843,700 in expenditures and revenues.
2. The SPL Business Line includes \$700,000 in capital projects for equipment replacement.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability by being open, accountable and transparent, particularly when it comes to the resource allocation and collection decisions the City of Saskatoon (City) makes.

Background

The 2019 Preliminary Business Plan and Budget (2019 Preliminary Budget) was released on October 24, 2018.

Report

Saskatoon Public Library Business Line Operating Budget

The 2019 Preliminary Budget includes \$25,843,700 in expenditures for the SPL Business Line. Attachment 1 is a detailed breakdown of the SPL Board Approved 2019 Operating and Capital Budget.

The SPL's 2019 Budget is a \$1,774,300, or 7.7%, increase over 2018, largely due to a \$525,000 increase to capital contributions to the Central Library Reserve in preparation for the development of a new downtown library and other inflationary costs related to wages and other operating costs.

This business line also includes a total of \$938,000 in non-tax revenue sources, which is a decrease of \$2,700 over 2018's budgeted revenue.

SPL is a separate taxing authority within the City and sets its mill rate and collects property tax separate from the general civic property tax. It is important to note that the City collects taxes on behalf of the Library. Similar to the civic budget, SPL is required to present and obtain approval of a balanced budget each year.

As mentioned, SPL's expenses are budgeted to increase by \$1,774,300 while revenues are budgeted to decrease by only \$2,700, creating a funding gap of \$1,777,000. The Administration is recommending that this funding gap be filled through assessment growth of \$299,700 and \$1,477,300 in net property tax increase. This represents a 6.38% increase to the Library Property Tax.

This business line includes a total of 149.60 full-time equivalents (FTE) which is a 0.80 FTE increase over the 2018 Approved Budget. The 0.80 increase in FTE is to create a full-time position for a Director of Reconciliation to support SPL's reconciliation initiative.

Saskatoon Public Library Capital Budget

The 2019 Preliminary Budget includes \$700,000 in funded capital investments. Of which, \$200,000 is for general equipment replacements funded by SPL's Equipment Replacement Reserve, and \$500,000 is for the continued work on the development of a New Central Library Plan.

Options to the Recommendation

City Council can choose to revise any service line and associated service levels that would impact the total operating expenditures, revenues or capital programming.

Public and/or Stakeholder Involvement

The Administration developed the 2019 Preliminary Budget based on public feedback, such as the annual Civic Services Survey and other public engagement initiatives undertaken throughout the budget process.

Financial Implications

Financial implications are outlined in this report.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations, and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

Upon approval of the 2019 Preliminary Budget, the Administration will develop an Approved Business Plan and Budget for presentation to City Council in early 2019.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

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