
Governance Review – Advisory Committees – Governance Structure

Recommendation

That the Governance and Priorities Committee recommend to City Council that:

1. If the Community Wellbeing and Safety Advisory Committee is established for January 1, 2019, the Terms of Reference, as amended, and included at Attachment 1, be approved; and
2. The Advisory Committee on Community Wellbeing and Safety provide any recommended changes to the Terms of Reference including mandate and composition simultaneous to its annual reporting for 2019.

Topic and Purpose

This report is in follow up to the report submitted to the June 18, 2018 Governance and Priorities Committee meeting respecting the Governance Review of the City's Advisory Committees. In particular, this report addresses the proposed Terms of Reference for the Community Wellbeing and Safety Advisory Committee, the consideration of which was deferred from the June 18, 2018 meeting to today's meeting.

Strategic Goals

This report supports the Strategic Goals of Continuous Improvement and Quality of Life as it supports City Council in providing good governance to the citizens of Saskatoon.

Background

At the June 18, 2018 meeting of the Governance and Priorities Committee ("GPC"), the Committee resolved to defer to September 2018, consideration of the:

1. proposed Terms of Reference for the Community Wellbeing and Safety Advisory Committee; and
2. recommendation that the Community Wellbeing and Safety Advisory Committee provide any recommended changes to the Terms of Reference including mandate and composition simultaneous to its annual reporting for 2019.

The purpose of this report is to bring forward minor amendments to the proposed Terms of Reference presented to GPC at the June 2018 meeting.

Report

Draft Terms of Reference for all Advisory Committees proposed for 2019 were prepared based on a review of existing mandates, other jurisdictions and with input from existing Advisory Committees. The proposed Terms of Reference for each of the Advisory Committees was presented for consideration to GPC at its June 18, 2018 meeting. All proposed Advisory Committee Terms of Reference, excepting those for the Community

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Wellbeing and Safety Advisory Committee were approved by GPC and subsequently adopted by City Council in June 2018.

On further consideration of the proposed Community Wellbeing and Safety Advisory Committee Terms of Reference and the comments and concerns expressed by the Street Activity Steering Committee (the “SASC”), the Leadership Team Governance Subcommittee (the “Governance Subcommittee”) recommends amendments to the proposed Terms of Reference presented in June 2018.

The existing SASC will be dissolved and disbanded effective December 31, 2018. Unless there is another mechanism in place, the Governance Subcommittee wants to ensure that there is a mechanism through which the Community Support Program can report and voice issues or concerns arising through the Program. The rationale for the proposed changes is to ensure that this reporting mechanism continues to exist.

In brief, the proposed amendments are to:

- Paragraph 2, Mandate
 - This change to the mandate of the Standing Subcommittee is intended to more closely reflect the current role of the SASC.
- Composition
 - This change moves the Saskatoon Police Service member from non-voting resource member to voting member and is proposed to mirror the current makeup of the SASC.
- Subcommittees and Working Groups
 - This change defines the membership of the Standing Subcommittee of the Community Wellbeing and Safety Advisory Committee, rather than leave it to be determined by the Community Wellbeing and Safety Advisory Committee. The proposed membership reflects the existing membership of the SASC.
- Meetings
 - The City Clerk’s Office currently provides support to the SASC and this change is intended to reflect that existing responsibility and carry it over to the Standing Subcommittee.

Attachment 2 provides a blackline version of the June 2018 Terms of Reference noting the proposed changes.

Options to the Recommendation

GPC could choose not to approve the Terms of the Reference for the Community Wellbeing and Safety Advisory Committee at this time. The Community Support Program would require a reporting mechanism as the SASC will be dissolved and disbanded effective December 31, 2018. To address this, an ad hoc committee could be created by the Standing Policy Committee on Planning, Development and Community Services.

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Public and/or Stakeholder Involvement

The SASC and Administration were engaged through the Advisory Committee review process.

Communication Plan

Appropriate communications will ensue depending on the direction of Committee and Council.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Proposed Terms of Reference for the Community Wellbeing and Safety Advisory Committee (clean copy of revised version)
2. Blackline of the June 2018 proposed Terms of Reference for the Community Wellbeing and Safety Advisory Committee

Report Approval

Written by: Christine G. Bogad, Director of Administrative & Municipal Law
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Candice Leuschen, Executive Assistant to the City Solicitor

Reviewed by: Joanne Sproule, City Clerk
Mike Jordan, Director of Policy & Government Relations

Approved by: Patricia Warwick, City Solicitor

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