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# Governance Review – Advisory Committees – Amendment to The Procedures and Committees Bylaw

## Recommendation

That City Council consider Bylaw No. 9532, *The Procedures and Committees Amendment Bylaw, 2018 (No. 5)*.

## Topic and Purpose

The purpose of this report is to provide City Council with Bylaw No. 9532, *The Procedures and Committees Amendment Bylaw, 2018 (No. 5)* which:

- (a) provides for the ability of a Council Committee to appoint an ad hoc committee to report on a specific subject, project or undertaking within its mandate but that is outside the mandate of any Advisory Committee reporting to it; and
- (b) updates Part V to reflect the Advisory Committee structure for 2019.

## Report

At its Regular Business Meeting on June 25, 2018, City Council considered a report from the Leadership Team Governance Subcommittee, requesting approval to amend *The Procedures and Committees Bylaw, 2014* to reflect a new Advisory Committee structure. City Council resolved, in part:

- “1. That the Terms of Reference for the Advisory Committee on Diversity, Equity and Inclusion; the Saskatoon Environmental Advisory Committee; the Municipal Heritage Advisory Committee; the Public Art Advisory Committee; and the Saskatoon Accessibility Advisory Committee included as Attachment 2, be approved subject to the following revisions:
  - 2. change in reporting structure of the Public Art Advisory Committee to the Standing Policy Committee on Planning, Development and Community Services; and
  - 6. removal of Saskatchewan Abilities Council as representation on Saskatoon Accessibility Advisory Committee;

...

4. That the City Solicitor be directed to amend Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* to reflect the new advisory committee structure.”

In accordance with City Council’s instructions, we are pleased to submit Bylaw No. 9532, *The Procedures and Committees Amendment Bylaw, 2018 (No. 5)*. As part of the Bylaw amendment, the Terms of Reference for the Advisory Committees are being attached. Substantive changes to the Public Art Advisory Committee and the Saskatoon Accessibility Advisory Committee Terms of Reference have been made in accordance with City Council’s direction. Otherwise, minor changes to the Terms of Reference have been made only to clarify Council’s direction regarding appointments and ensure consistency of language amongst the Terms of Reference and with existing Bylaw provisions.

### **Public Notice**

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix on September 15, 2018;
- Posted on City Hall Notice Board on September 14, 2018; and
- Posted on City Website on September 14, 2018.

### **Attachment**

1. Proposed Bylaw No. 9532, *The Procedures and Committees Amendment Bylaw, 2018 (No. 5)*.

### **Report Approval**

Written by: Christine G. Bogad, Solicitor  
Director of Administrative & Municipal Law  
Shellie Bryant, Deputy City Clerk  
Candice Leuschen, Executive Assistant to the City Solicitor

Reviewed by: Joanne Sproule, City Clerk  
Mike Jordan, Director of Policy & Government Relations

Approved by: Patricia Warwick, City Solicitor