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## 88 King Street Equipment Storage Facility – 2018 Budget Adjustment Request

### Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:

That a budget adjustment of \$50,000 to Capital Project #2269 – TU Accommodation Construction funded from the Public Works Buildings Civic Facilities Reserve and the TU Department Capital Reserve be approved to install safety retrofits on the 88 King Street property for winter equipment storage.

### Topic and Purpose

The purpose of this report is to request City Council approval for a budget adjustment to Capital Project #2269 – TU Accommodation Construction funded from the Public Works Buildings Civic Facilities Reserve and the TU Department Capital Reserve. The funds are required to install safety retrofits on the 88 King Street property for winter equipment storage.

### Report Highlights

1. Safety retrofits are required at the newly acquired 88 King Street property for winter equipment storage.
2. Approval of \$50,000 in capital funding will eliminate the requirement of an external leased facility, saving approximately \$30,000 over the course of the winter of 2018-2019 and in future years.

### Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability by utilizing vacant City facilities in lieu of renting external facilities.

### Background

Currently, City Yards facilities do not include adequate indoor heated equipment storage required for the City's daily winter operations. Historically, this equipment has been stored at external leased facilities. With the recent purchase of the former Saskatchewan Transit Company facility located at 88 King Street, the City can reduce ongoing operating costs associated with daily use equipment storage.

### Report

#### Retrofits Required to Meet Safety Standards

The 88 King Street property is owned by the City of Saskatoon and is not in proximity to any residential areas. Its daily use is not expected to be disruptive to local residents or businesses, and will use the same access points as existing City Yards operations.

In order to utilize this facility, immediate safety retrofits are required in the equipment maintenance portion of the facility. Currently there are open service pits which pose a falling safety hazard for both staff and equipment. As well, there are existing indoor fuel pumps which pose a risk of being struck by heavy equipment involved in daily operations.

### Elimination of External Leased Facilities

In previous years, winter maintenance equipment was stored in external leased facilities in the North Industrial area. The anticipated cost of winter storage for the 2018-2019 snow and ice maintenance season is \$10,000 to \$15,000 per month, which is significantly higher than the expected operating cost of \$8,500 per month using the 88 King Street property. From an operational perspective, 88 King Street is in closer proximity to City Yards allowing for more efficient mobilization and better synergy with the rest of the public works operations.

### **Options to the Recommendation**

The Administration may be directed to secure privately-owned heated indoor storage at an expected cost of up to \$80,000 in rental fees for the months of November 2018 to April 2019. This is not recommended as there are increased financial and operational implications.

### **Financial Implications**

There is sufficient funding in the Public Works Buildings Civic Facilities Reserve (\$40,000) and the TU Department Capital Reserve (\$10,000) to fund this budget adjustment.

### **Other Considerations/Implications**

There are no policy, public and/or stakeholder involvement, communications, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

To ensure continued operational efficiencies, equipment storage facilities need to be in place by November 1, 2018.

### **Public Notice**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **Report Approval**

Written by:	Cathy Davidson, Operations Manager, Roadways & Operations
Reviewed by:	Shelley Korte, Director of Business Administration Brandon Harris, Director of Roadways & Operations
Approved by:	Angela Gardiner, Acting General Manager, Transportation & Utilities Department