

Kinsmen Park Parking Strategy and Transportation Study Evaluation Criteria

Project Understanding (10 Points)

- Provide a summary of your team's understanding of the project.

Approach, Methodology, and Public Consultation (20 Points)

- Provide a detailed discussion of the proposed methodology and benefits of that particular approach.
- Provide a detailed outline of the approach to public consultation.

Team Skill Set, Experience, Reputation, and References (30 Points)

- Provide a listing of corporate and team experience in functional planning studies.
- Provide recent examples of similar successfully completed projects and how you propose to use that experience in this project.
- Provide a minimum of three (3) references for similar work.

Timeline and Schedule (10 Points)

- Provide a detailed work plan for the data collection, review, and reporting processes as it relates to Parking, Transportation, and Active Transportation.
- Include a work schedule that will chronicle the timeline of collection, review, and reporting that will be required.

Team Member Roles, Responsibilities, and Time Allocations (10 Points)

- Provide a detailed organizational chart of key team members.
- Provide a list of their experience and key skill sets and how their experience and knowledge will contribute to this project.
- Indicate how their time will be allocated to this project.
- Provide a description of the roles and responsibilities of team members.

Deliverables (5 Points)

- Provide a list of proposed deliverables, including:
 - engineering report.
 - electronic copies (pdf, dwg, and HCM software file formats preferred).

Pricing (15 Points)

- Provide maximum cost.
- Provide a detailed breakdown of cost items and payment terms.
- Include the breakdown of taxes.