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## Award of Contract - Kinsmen Park Parking Strategy and Transportation Study

### Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the award of contract for Request for Proposals No. 18-0544 to WSP Canada Group Limited for the Kinsmen Park Parking Strategy and Transportation Study, for a total amount of \$77,880, plus taxes, be approved; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the contract documents under the Corporate Seal.

### Topic and Purpose

The purpose of this report is to obtain approval to award the contract for the Kinsmen Park Parking Strategy and Transportation Study to WSP Canada Group Limited.

### Report Highlights

1. The development of the Kinsmen Park Master Plan and other facilities in the area necessitates a review of the Parking Strategy and Transportation Study for this area. The objective of the Request for Proposals is to conduct a comprehensive parking, motor traffic, and active transportation study for Kinsmen Park and surrounding area.
2. The bid received from WSP Canada Group Limited for the Kinsmen Park Parking Strategy and Transportation Study received the highest evaluation after review by the Administration.

### Strategic Goals

Within the Strategic Goal of Sustainable Growth, the recommendations in this report support the long-term strategy to plan collaboratively with stakeholders. Stakeholders will be consulted in the development of parking and transportation strategies for the future of Kinsmen Park and area as a destination within the city.

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report also supports the long-term strategy of ensuring recreation facilities are accessible, both physically and financially, and meet community needs.

### Background

In December of 2011, City Council approved the Kinsmen Park Master Plan which sets forth a 25-year improvement process for the rejuvenation and redesign of the park. The primary vision of the Kinsmen Park Master Plan was to create a place-specific, memorable environment that is enjoyable for all ages, with a special focus on children's activities.

In August of 2015, Nutrien Playland at Kinsmen Park (formerly named PotashCorp Playland at Kinsmen Park) was completed, which included a new Ferris wheel, train, and children's play area.

In 2015 and 2016, City Council approved capital funding for site improvement projects within Kinsmen Park.

## **Report**

### Request for Proposals Objectives

The development of the Kinsmen Park Master Plan and other facilities in the area necessitates a review of the parking and transportation for this area. Kinsmen Park and area provides numerous amenities, facilities, and activities for citizens and visitors to Saskatoon that have created significant demand on parking and traffic flow. These facilities include:

- a) Nutrien Playland at Kinsmen Park;
- b) Kinsmen Play Village;
- c) Children's Discovery Museum - scheduled to open in spring 2019;
- d) Shakespeare on the Saskatchewan - capital fundraising plan underway for upgrades for completion by 2020;
- e) Prairie Lily (Shearwater River Cruises); and
- f) YWCA.

Based on the development in Kinsmen Park and future facility plans, a review of the current demand for parking and transportation in the area is needed. This review will support the development of plans to address parking and transportation pressures in the area. The Administration has determined that procuring external support through a competitive Request for Proposals is the appropriate method for this project due to the capacity of existing staff to perform the work and the cost of the expected scope of work.

The objective of the Request for Proposals is to conduct a comprehensive parking, motor traffic, and active transportation study for Kinsmen Park and surrounding area:

- a. The parking strategy will quantify the existing and projected supply and demand for parking, and provide a management plan to meet parking needs;
- b. The transportation study will assess the movement of people utilizing motor vehicles, public transit, cycling, and walking within and around the study area; and
- c. To collect the most relevant data related to peak demand, the study will be conducted in spring/summer of 2019 when all the facilities in the area are open and operational.

Results of the study will also be evaluated within the guidelines and policies associated with related initiatives in process by the City, including the Growth Plan to Half a Million, the Bus Rapid Transit service, the Active Transportation Plan, and the Complete Streets Design and Policy Guide.

#### Request for Proposals Results

The Kinsmen Park Parking Strategy and Transportation Study Request for Proposals was issued on June 13, 2018, advertised through SaskTenders, and closed on July 9, 2018. Nine submissions were received from the following:

- a) Bunt & Associates (Alberta);
- b) Catterall & Wright (Saskatchewan);
- c) CIMA+ (Saskatchewan);
- d) HDR (Alberta);
- e) Jacobs (Manitoba);
- f) McElhanney Consulting Services Ltd. (Saskatchewan);
- g) Stantec Inc. (Saskatchewan);
- h) Watt Consulting Group Ltd. (Alberta); and
- i) WSP Canada Group Limited (Saskatchewan).

The Administrative Evaluation Committee reviewed the submissions for the following criteria (see Attachment 1 for more details):

- a) Project Understanding;
- b) Approach, Methodology, and Public Consultation;
- c) Team Skill Set, Experience, Reputation, and References;
- d) Timeline and Schedule;
- e) Team Member Roles, Responsibilities, and Time Allocations;
- f) Deliverables; and
- g) Pricing.

Based on the evaluation scoring system, WSP Canada Group Limited received the highest evaluation score. The proposed cost to the City for the bid submitted by WSP Canada Group Limited is \$77,880, plus taxes.

#### **Options to the Recommendation**

An option exists for City Council to reject the recommendation to approve the successful proponent of the Kinsmen Park Parking Strategy and Transportation Study, in which case further direction would then be required.

### **Public and/or Stakeholder Involvement**

Stakeholders have been notified that a Parking Strategy and Transportation Study is planned for the Kinsmen Park area. The consultant is responsible for stakeholder engagement prior to the data collection component in order to outline their operational needs for the future. The stakeholders will be provided with the recommendations upon completion of the study.

### **Communication Plan**

All those who made submissions to the Request for Proposals will be notified of the results.

### **Financial Implications**

As per Policy No. A02-027, Corporate Purchasing Procedure Policy, all Request for Proposals valued above \$75,000 require City Council approval.

Funding for Capital Project No. 2471 - Kinsmen Park Area and Master Plan was approved in 2015 and 2016, totaling \$815,000. The balance in Capital Project No. 2471 is sufficient to cover the cost of the Kinsmen Park Parking Strategy and Transportation Study, valued at \$77,880, plus taxes.

### **Other Considerations/Implications**

There are no policy, environmental, privacy, or CPTED implications or considerations.

### **Due Date for Follow-up and/or Project Completion**

Follow-up, including a presentation to City Council with the findings/recommendations of the Kinsmen Park Parking Strategy and Transportation Study, is targeted for the third quarter of 2019.

### **Public Notice**

Public notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **Attachment**

1. Kinsmen Park Parking Strategy and Transportation Study Evaluation Criteria

### **Report Approval**

Written by: Mark Campbell, Open Space Consultant, Recreation and Community Development

Reviewed by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/RCD/PDCS – Award of Contract - Kinsmen Park Parking Strategy and Transportation Study/ks