
Geospatial Governance and Strategy Roadmap - Consulting Services - Award of Request for Proposal

Recommendation

That the Standing Policy Committee on Environment, Utilities and Corporate Service recommend to City Council:

1. That the proposal submitted by ESRI Canada for consulting services for Geospatial Governance and Strategy Roadmap, at an estimated cost of \$151,500 plus applicable taxes, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the contract documents as prepared by the City Solicitor under the Corporate Seal.

Topic and Purpose

The purpose of this report is to request City Council approval to award the Request for Proposals (RFP) for Geospatial Governance and Strategy Roadmap consulting services to ESRI Canada.

Report Highlights

1. An RFP was issued for the procurement of consulting services to develop Geospatial Governance and Strategy Roadmap.
2. The RFP was issued on July 9, 2018, on SaskTenders, and closed on August 8, 2018.
3. One proposal was received and the Administration recommends awarding the RFP for Geospatial Governance and Strategy Roadmap consulting services to ESRI Canada, the Preferred Proponent.

Strategic Goal

This report supports the long-term strategy to ensure that the City of Saskatoon (City) is leveraging technology and emerging trends to reach its goals, serving citizens and maximizing the use of geospatial data and services under the Strategic Goal of Continuous Improvement.

Background

There has been considerable changes to the geospatial landscape since the City conducted its last strategy session 18 years ago. New trends have emerged to respond to growing demands of citizens such as the Internet of Things (IoT), Smarter Cities and Open Data. The corporation is also engaged in several new initiatives, such as Enterprise Resource Planning (ERP), Enterprise Asset Management (EAM), Intelligent Transportation and Customer Relationship Management (311) in order to standardize our business practices and provide seamless response and service to citizens.

The demand from citizens and other external agencies is for the City to provide more access to real-time information and provide mobile options that are easy to use in order to gain access to services provided by the corporation.

The newer technologies provide a major opportunity for the City to improve efficiencies and respond to citizen's growing demands.

The outcome of the Geospatial Governance and Strategy Roadmap project will provide a shared vision, strategy, governance structure and operating model to optimize the City's investment in geospatial implementations.

The study will include an assessment and gap analysis followed by recommendations, including a roadmap for implementation to meet the City's short-term priorities and long-term strategic goals.

Report

Award of RFP

On July 9, 2018, an RFP was advertised on the SaskTenders website for Geospatial Governance and Strategy Roadmap consulting services. The RFP closed on August 8, 2018.

A proposal was received from one company:

- ESRI Canada (Winnipeg, MB)

The Evaluation Committee consisted of six staff comprised of individuals from Water & Waste Stream, Major Projects & Asset Preservation, Transportation, Saskatoon Light & Power, and Information Technology divisions. The proposals were evaluated according to the following criteria as outlined in the RFP:

- 10 points - Completeness and Quality of Proposal
- 15 points - Timelines/Deliverables
- 15 points - Price Schedule
- 25 points - Company Profile, Experience and Qualification
- 35 points - Methodology and Implementation Approach

Preferred Proponent

Upon evaluation of the proposal submitted, the Evaluation Committee determined that the proposal submitted by ESRI Canada met the RFP requirements. The Administration is, therefore, recommending that the City enter into a contract with ESRI Canada at an estimated cost of \$151,500 for consulting services to develop Geospatial Governance and Strategy Roadmap.

Options to the Recommendation

One option is not to carry out the strategic study. However, this is not recommended as the strategy will provide shared vision, strategy, governance structure and operating

model to optimise the City's investment in geospatial and achieve the overall goals to be the best managed, smarter City.

This work cannot be performed in-house as the City does not have the required experience nor expertise.

Public and/or Stakeholder Involvement

All the users of geospatial data in the Corporation will participate in this study, as well as selected external stakeholders that are sample representatives of organizations with whom the City exchanges geospatial data.

Communication Plan

A communication plan will be developed to inform stakeholders are informed and share opportunities to participate in this study.

Financial Implications

There is sufficient funding available in Capital Project #2516 - CP – Developing Enterprise Management Strategies for the cost of the contract.

The net cost to the City for consulting services as submitted by ERIS Canada is as follows:

Base Fees	\$151,500
GST	<u>\$ 7,575</u>
Sub-Total	\$159,075
GST Rebate	<u>\$ (7,575)</u>
Total Net Cost to the City	<u>\$151,500</u>

Other Considerations/Implications

There is no policy, privacy, environmental, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A follow-up report will be provided on the completion of the strategic study in Q3, 2019.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Amin Ahmed, Project Manager

Reviewed by: Paul Ottmann, Director of Information Technology
Angela Gardiner, A/General Manager, Transportation & Utilities Dept.

Approved by: Dan Willems, A/General Manager, Corporate Performance Dept.