



Office of the City Clerk  
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June 8, 2018

Members of the Leadership Team Governance Subcommittee's Core Committee

Dear Members:

**Re: Municipal Heritage Advisory Committee – Review of Draft Terms of Reference  
Feedback  
[File No. CK 225-18]**

The Municipal Heritage Advisory Committee, at its meeting held on June 6, 2018, reviewed the draft terms of reference for the Municipal Heritage Advisory Committee as provided by the Leadership Team Governance Subcommittee's Core Committee.

The Committee respectfully requests the following revisions to the draft terms of reference:

- Under **Mandate**
  - Amend the mandate to only use the term 'property' when designating properties. In other cases please use 'building', 'site' or 'structure'.
  - Include the topic 'Intangible Heritage' into the mandate.
  - Amend the fourth bullet under item 1. to read:
    - buildings, properties and artifacts to be designated under *The Heritage Property Act* or placed on the *Saskatoon Register of Historic Places*.
- Under **Composition**
  - Add 2 agency representatives from Indigenous focused agencies, one being Saskatchewan Indian Cultural Centre and Wanuskewin (if considered Saskatoon area);
  - Goal of at least 20% self-declared indigenous members and/or a minimum of two members.
  - Committee requests that the BIDS and the Saskatoon Public Library be added as voting members.
  - Committee also requests that the Councillor member remain on the Committee as they are a valuable resource and connection to City Council.
  - That the City Archivist attend all the committee meetings.
- Under **Preferred Qualifications**
  - Amend the second bullet to read:
    - "Demonstrated expertise or interest in the following types of disciplines:
      - Interest/expertise in heritage, history, landscape architects, interior design, engineer (structure) and construction;
  - Committee requests that these areas of expertise come from agencies to ensure there is always a member of the committee with this expertise (if possible).

Yours truly,

**Holly Thompson, Committee Assistant**  
Saskatoon Accessibility Advisory Committee

HT

cc: Ms. P. Lichtenwald, Chair, Municipal Heritage Advisory Committee

## Thompson, Holly (Clerks)

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**Subject:** FW: Municipal Heritage Advisory Committee - Draft Terms of Reference

**From:** Randy [<mailto:randy@riversdale.ca>]

**Sent:** June-06-18 11:03 AM

**To:** Thompson, Holly (Clerks) <[Holly.Thompson@Saskatoon.ca](mailto:Holly.Thompson@Saskatoon.ca)>

**Cc:** 'Randy' <[randy@riversdale.ca](mailto:randy@riversdale.ca)>; 'Riversdale Communications' <[communications@riversdale.ca](mailto:communications@riversdale.ca)>; Gough, Hilary (City Councillor) <[Hilary.Gough@Saskatoon.ca](mailto:Hilary.Gough@Saskatoon.ca)>

**Subject:** RE: Municipal Heritage Advisory Committee - Draft Terms of Reference

Hello Holly:

I would like to know if this can be registered with MHAC or where I present this information.

Thanks,

R.

Business Improvement Districts (BIDs) were established by City Council by way of creation of bylaws, enabled under the Provincial Cities Act, as a means of localized geographical areas of cities that are in need of more intensive management of these Districts than the City of Saskatoon is able to provide.

These areas are largely mature and historic centre city areas that have fallen into disrepair and neglect, and by appointing property and business owners to BID Boards to identify and manage these areas, ensure representation and voices are heard to effectively change policies and service delivery in order to restore commercial activity to business areas.

BIDs are creatures of Council which exist to identify and promote and create policy to prevent further decay, loss of business and tax revenue, and elevate the Districts to a higher standard as determined by the respective BID Boards.

The Greater Saskatoon and District Chamber of Commerce, along with the North Saskatoon Business Association are lobby groups.

BIDs are management tools used by City Council to engage business and property owners, the net benefactors of policies and zoning and design changes, with the goal of more intensive management to particular geographic commercial areas.

To sit at a committee and not be recognized as a voting member of a Municipal Heritage Advisory Committee without some semblance of the ability to create and implement heritage policies that ultimately affect the BID areas, which hold significant inventory of heritage structures, is offensive. Business and property owners within the BID areas are cast aside, while many whom are not ultimately affected by the decisions coming from this committee make decisions and policy without any accountability for their vote.

It is of no value to serve as a non-voting member at this level while the very voices of affected owners have been relegated to presenters at this committee, in the hopes of educating and raising awareness to rotating volunteers without a vested interest in the outcomes.

**Randy Pshebylo; BDM, Executive Director**

June 4, 2018

Shellie Bryant  
Deputy City Clerk  
City of Saskatoon  
222 Third Avenue North  
Saskatoon, SK S7K 0J5

Dear Shellie:

Re: Draft Terms of Reference for Community Safety and Wellness Advisory Committee (CSWC)

As you are aware, the Street Activity Steering Committee was asked to provide written feedback regarding the proposed terms of reference for the new Community Safety and Wellness Advisory Committee at our special meeting on May 22, 2018. I understand you are privy to the public minutes from the meeting and please consider them as part of the feedback in addition to this letter. I have also attached the minutes of the May 22, 2018 meeting to be taken as part of this feedback.

I asked the other members of the committee to provide comments to what follows below is the perspective of the Broadway, Riversdale, and Downtown BID.

**Broadway BID** – *DeeAnn Mercier, Executive Director, Broadway BID*

The function and mandate of the proposed CWSC seems wide-ranging with a nonspecific direction and focus as there is no City strategic plan around these issues or recommendations from Council as to which areas the committee should focus, nor is there guidance as to how to monitor the success of the CWSC. With such a broad mandate it will be hard to advance work on specific items, especially those that may not appeal to all members of the committee.

The composition of members is very wide-ranging. While this can be a positive in many ways the Community Support Officers (CSOs) specifically address issues in Riversdale, Broadway, and Downtown areas. Direction and reporting for the CSOs must stay within the three BIDs as the funding is through core BID streetscaping funds and their mandate must stay focused on issues in these geographical boundaries.

The composition of the voting members is also extremely broad with some members focused on specific public realms and others representing specific institutions. Issues such as playground or water safety are not applicable to the work BIDs do. One suggestion is to have a BID or business representative who can consult others and be contacted around specific issues, otherwise with such a large committee engagement will be lost and there will difficulty attaining quorum.

**Riversdale BID** – *Randy Pshebylo, Executive Director, Riversdale BID*

The Riversdale BID believes the best venue and proper committee for BID issues of safety that affects our geographical area is the Street Activity Steering Committee. The Community Support Officers and the program came about by a concerted effort of the three City Centre BIDs to deal with issues primarily localized in these commercial areas due to the location of various services.

To sit on a committee dealing with wider civic issues like traffic safety or dangerous dogs would diminish the business concerns and results-oriented action items we desperately are in need of.

The Riversdale BID would be pleased to receive updates and offer input for the new committee; however the business interests vary too greatly to sit as a member under the terms of reference and proposed structure of the Community Safety and Wellness Advisory Committee.

**Downtown BID** – submitted by Brent Penner, Executive Director, Downtown Saskatoon BID

Downtown Saskatoon echoes many of the concerns addressed by Broadway and Riversdale BIDs. The committee mandate is extremely broad and lacking a clear mandate is cause for concern. There is a need for us to have a committee and format that allows us to deal with issues that occur in these districts and the large scope of the proposed CSWC is concerning.

There needs to be a clear reporting mechanism for the Community Support Program and it is not clear how that would occur through the broad mandate of the CWSC. Would a specific sub-committee very similar to the scope and makeup of the Street Activity Steering Committee (SASC) be permitted through this new proposed structure? The importance of having a business voice to deal with matters that impact property owners and businesses was fundamental in the formation of the SASC. It took a great deal of effort on the part of many people to develop the SASC only six short years ago and there is concern that voice and the need to deal with specific issues will be lost in this broader mandate.

Below are some additional points that have been raised in discussions with members of the SASC:

- What supports are planned for a potential youth member on this type of committee?
  - Will daytime meeting times work if the person is in school?
- Mandate must include a place to receive reports from the CSP and report to PDCS for information and/or action.
- Mandate must include reporting trends, emerging issues, and root causes of crime to PDCS & City Council.
- Rather than a representative from the Anti-Poverty Coalition, finding someone with lived experience or a representative from an organization that wants to support someone with lived experience would be preferred.
- Who will be responsible for writing the annual report for CSWC and creating a work plan given the broad mandate as outlined?

Sincerely,



Brent Penner  
Chair, Street Activity Steering Committee

cc: Elisabeth Miller, City of Saskatoon  
Randy Pshebylo, Riversdale BID  
DeeAnn Mercier, Broadway BID  
Insp. Randy Huisman, Saskatoon Police Service

May 30, 2018

Core Committee – Leadership Team Governance Subcommittee

Dear Core Committee Members:

**Re: Community Wellness & Safety Committee – draft Terms of Reference**

On May 24, 2018, members of the Animal Control Advisory Committee (ACAC) were asked by the Core Committee to provide feedback on the Terms of Reference (TOR) for the new Community Wellness & Safety Committee (CWSC). ACAC would first like to capture what its background and mandate has been for the past number of years.

**Background**

The Animal Control Advisory Committee had been tasked with a multi-part mandate to provide:

- advice to City Council on policy matters relating to animal services in the community
- advice to City Council regarding proposed amendments to the *Animal Control Bylaw and Dangerous Animals Bylaw'*
- advice to City Council on all specific issues related to animal services, which require review by City Council
- advise to City Council regarding public education programs for the City to undertake, to advocate and promote responsible pet ownership

**Feedback/Discussion/Concerns**

Upon reviewing the TOR, we feel that the above mandate will not be met with the new Committee (CWSC). The proposed membership is lacking valuable animal welfare representation as well as other expertise in this area. (i.e., SPCA, Veterinarian, SACA rep, U of S presence). The Committee also notes that there is a high percentage of business representation and lacks public/citizen composition. The Committee is concerned about the process for nomination and selection and are adamant that proper members are selected. Perhaps drawing from existing members of the current ACAC Committee would be an option?

We appreciate that this new committee will be addressing a number of issues, aside from animal related; how, will all these be discussed in six, two-hour meetings with any progress? It's assumed that there will be several hours outside of the meeting for any real major discussions?

ACAC is concerned about the high number of roaming and homeless animals and uncontrolled breeding. The Committee feels that more public education and access is needed to ensure as many companion and community animals are spayed and neutered. This will control the city's animal overpopulation and reduce stress on the Saskatoon SPCA as well as other local rescue organizations. The Committee understands that the Open Space Consultant has a lot to contribute in this area, but will

he/she become over whelmed without the assistance of ACAC? ACAC wants to emphasize that ideally it would like to see that all of these animals be in a safe and well environment.

ACAC is concerned with how vague the TOR is with respect to:

- Animal Control Working Group (What is this? Who does it consist of?)
- Usage of time during meetings to manage all disbanded committees, too broad of a mandate
- How will high number of dog bites be discussed?
- will public education still be a priority (community cats, pet licences, rabies shots >> this information distributed through brochures)

ACAC feels that the TOR is still in the beginning stages and that it is all rather vague.

ACAC is a unique group of dedicated individuals that just want to ensure that this new committee and City Council will provide the proper education to the citizens of Saskatoon. Animals are an important part of our city and we do not want to fail them. Saskatoon is continuing to grow and with growth comes the possibility of more animal & human abuse.

Thank you for giving the Advisory Committee on Animal Control the opportunity to provide feedback on the above mentioned concerns. Please don't hesitate to contact me or the members of ACAC.

Sincerely,

Bev Ashwin  
A/Chair, Animal Control Advisory Committee

# Traffic Safety Committee Consultation re: Terms of Reference for Accessibility Advisory Committee & Community Wellness & Safety Advisory Committee

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At the May 2018 Traffic Safety Committee (TSC) meeting, the Leadership Team Governance Subcommittee's Core Committee requested review and feedback of the Terms of Reference for the Accessibility Advisory Committee (AAC) and the Community Wellness & Safety Advisory Committee (CSWC). The TSC is being disbanded at the end of 2018 and the Core Committee identified some overlap in the draft Terms of References for the aforementioned committees and requested feedback from the TSC. Please note, not all the comments included are specific to traffic safety but rather the collective input from the members of the TSC.

## For Both Terms of Reference

- Improve the processes to enable the AAC and CWSC (and all advisory committees) to provide advice in a more accessible, timely and meaningful manner
  - This could include embargoed reports being shared with the committee earlier than the public agenda; or
  - Provide advanced notification that a report will be going to the relevant Standing Policy Committee (or other relevant committee of Council) so the said advisory committee is better prepared to address it and/or provide advice
- Possibility of youth citizen rep to feel overwhelmed, intimidated if only one
  - Potential solution: pair with a board member to help mentor and increase comfort
  - YouthSpeaksYXE maybe a good place for recruitment/advertising

## Accessibility Advisory Committee

- Regarding the first point of the mandate "*1. Ensure that City of Saskatoon services, information, facilities and infrastructure are accessible for citizens of all abilities*"
  - This does not sound like an advisory function
  - The way this is worded it sounds like the AAC is accountable for this however what is their role and/or power in ensuring this happens? Wouldn't it be the accountability for Administration and Council to ensure?
  - If this item stays as is, there needs to be a mechanism in place to ensure ease of implementing this and having a regular feedback loop with Administration and/or Council (outside of the identified annual report that goes to the SPC-TRANS)
- Regarding the Citizen Representatives membership, it does not identify that any of the citizens need to be living with a disability. If this is not specified or required, there is a risk of the whole (or majority of the) committee being able-bodied and the lived experience of a disability is not captured
- People that live with a disability are at a higher risk of living in poverty therefore mechanisms to support their involvement are important
  - Consider the Saskatoon Poverty Reduction Partnership's "Creating a Culture of Inclusion: A practical guide for community groups & employers to include people with the lived experience of poverty in their work"
- Regarding Remuneration "*Reimbursement of childcare expenses for scheduled meetings of AAC (receipt required)*"
  - A person living with a disability, may also be living in poverty, and it may be a struggle to have the resources to pay for childcare expenses ahead of time and then wait for reimbursement

- Regarding Remuneration “*Parking and bus ticket expenses*”
  - What if the member cannot take the regular bus? Would arrangements for Access Transit be provided and/or cab fare?

## Community Wellness & Safety Advisory Committee

- Regarding #1 of the Mandate and “*street safety*” – does this apply to transportation/traffic safety, crime or both?
  - How will this committee interact with the Vision Zero committee/group for this item?
- Regarding “*Agency Representatives*”
  - The Saskatoon and District Safety Council is not listed however they are interested in this committee as well as the developing Vision Zero committee/group
  - It is great the Anti-Poverty Coalition has been identified. There is also the Saskatoon Poverty Reduction Partnership that is a group of organizations, as well as a few members of lived experience of poverty. The Saskatoon Anti-Poverty Coalition is more specifically about ‘first voice’ (i.e. people with lived experience of poverty)
    - This is being mentioned, only for the consideration of what level is desired for this committee (i.e. an organizational rep or a citizen rep with lived experience of poverty) and who the target agency representative is
  - If having a citizen rep with lived experience of poverty, then strongly encourage the use and practices outlined in the Saskatoon Poverty Reduction Partnership’s “Creating a Culture of Inclusion: A practical guide for community groups & employers to include people with the lived experience of poverty in their work”

Respectfully submitted,



Cora Janzen  
Traffic Safety Committee, Chair





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May 30, 2018

Leadership Team Governance Subcommittee  
Core Committee Members – C. Bogad, S. Bryant, C. Leuschen

Dear Mesdames:

**Re: Public Art Advisory - Review of Draft Terms of Reference  
(File No. CK. 175-58)**

Thank you for your presentation to the Public Art Advisory Committee regarding the above at its meeting held on May 11, 2018.

The Committee further considered the provided draft and respectfully submits the following comments and suggestions as requested.

**Mandate:**

- Broaden the statement under bullet point 6, so as not to be specific to adjudicating, etc.
- Considering the Calls to Action of the TRC should be extended to entire mandate of all Committees.

**Composition:**

- In favour of a youth member.
- Would like second bullet to instead read "At least 1 citizen representative of the First Nations Community and at least 1 citizen representative of the Metis Community\*".
- Would like the remaining citizen appointments to stay at 7; interested in expanding the current Committee membership.
- Mixed feelings about a Councillor appointment as a non-voting member - not opposed but have concerns as noted below and will ultimately defer to best practices and Council.
  - want to include Councillors, yet do they need to be directly involved - could lead to public controversy
  - would welcome their expertise yet Committee members might hold back
  - could broaden support yet broaden influence
  - current state of 'arm's length' distance seems to be successful

**Preferred qualifications:**

- Remove first bullet
- Second bullet - remove words 'types of disciplines';
  - Change sub-bullet:
    - Performing arts to Performance arts
  - Add sub-bullets:

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- Public art (first)
- Metis art and culture\*
- Site specific art
- Socially engaged art
- Urban Design

**Reporting:**

- Noted change in reporting to Standing Policy Committee on Finance instead of Planning, Development and Community Services – curious about rationale behind that structure.

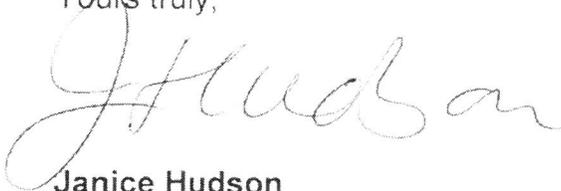
**Appointment and Term and Quorum** - update accordingly if required.

**Meetings:**

- Preference among members for time of meeting being 2:30 p.m. to 4:30 p.m.

\* The Committee expressed importance of ensuring proper terminology is used and suggested checking with the Director of Aboriginal Relations.

Yours truly,



**Janice Hudson**

Committee Assistant, Public Art Advisory Committee

cc: J. Morgan, Chair, PAAC

May 30, 2018

Members of the Leadership Team Governance Subcommittee's Core Committee

Dear Members:

**RE: Draft Terms of Reference – Environmental Advisory Committee  
[CK. 225-79]**

On May 10, 2018 Deputy City Clerk Shellie Bryant and Candice Leuschen presented a draft updated Terms of Reference to the Saskatoon Environmental Advisory Committee (SEAC), and provided an opportunity for questions. After completion of the question and answer session, SEAC members discussed feedback and resolved to provide written feedback by May 31, 2018.

As such, our comments are as follows:

***Mandate***

- **Request to retain the name “SEAC”** – SEAC has established a presence in the community and on social media with this acronym. The committee prefers to keep Saskatoon in the name and the acronym “SEAC”.
- **Suggest revised mandate** – SEAC suggests that the list of policy matters is consolidated to the following:
  - o Environmental implications identified in City undertakings, initiatives and other projects
  - o Waste reduction and diversion initiatives
  - o Climate change mitigation and reduction of greenhouse gas emissions (e.g. energy conservation, renewable and alternative energy programming, energy efficiency and building standards, alternative transportation)
  - o Pollution prevention
  - o Water conservation measures
  - o Wildlife and habitat conservation
  - o Ecological systems and greenspaces
  - o Food security and reclamation
  - o Public and employee engagement and education strategies for environmental issues
  - o Holistic sustainability – societal and economic impacts of environmental issues
- **Request removal of “all orders of government”** – While SEAC members hold opinions on all levels of government policy, we deem it outside the committee's mandate to comment on political strategy for the City, or to engage other levels of government.

### **Composition**

- **Concerned about expanded committee size** – SEAC notes that expanding the size of the committee will mean that meetings may be increasingly challenging to ensure balanced participation and in-depth conversation in the time allotted. Diverse citizen involvement should be the priority for participation as a citizen advisory committee.
- **Support inclusion of youth and Indigenous representation** – SEAC strongly supports the inclusion of youth and Indigenous representation. SEAC would like to note that the following may need to change during recruitment for this to be successful:
  - o Increased engagement in search for applicants through existing networks
  - o More discussion with applicants prior to their appointment to committee, specifically meeting times and expectations. In particular, students will need to ensure that participation does not impact their attendance at school.
- **Do not support Agency representation; if must, should be non-voting** – While SEAC can see the benefit of direct engagement with the Ministry of Environment and Meewasin Valley Authority, we are concerned about conflicts of interest and reluctance for open debate this may create. Therefore, SEAC does not support this addition, and at minimum strongly recommends that all agency representatives (including Saskatchewan Health Authority) become non-voting. The current SHA representative supports this change.
- **Support ongoing representation from City Council** – SEAC feels council representation adds significant value to the committee. Making this member non-voting is acceptable.
- **Request expanded and diverse Administration representation** – SEAC has benefited from having strong and consistent representation from the Director of Environment & Corporate Initiatives. In addition, we would like to have more regular engagement with senior Planning and Transportation representatives, as these are key areas to our mandate which are currently under-represented at meetings.

### **Preferred Qualifications**

- **Maintain diverse committee** - SEAC finds the proposed list of expertise to be very science focussed. While having those with scientific expertise certainly add value to the committee, we would like to ensure the committee is composed of a diverse group of individuals with a variety of backgrounds and skills are represented. We suggest the list of qualifications is revised as follows:
  - o Natural, earth, and/or environmental science (e.g. ecology, biology, toxicology, geoscience)
  - o Relevant engineering disciplines and/or experience (e.g. environmental, civil, mechanical)
  - o Environmental and/or community planning
  - o Habitat and/or wildlife conservation
  - o Environmental outreach and/or community development
  - o Government relations and/or public policy

- o Education
- o Environmental economics
- o Entrepreneurs, for-profit, or non-profit professionals with demonstrated environmental experience/interest

### **Reporting**

- **Suggest submitting annual goals instead of a work plan** – SEAC currently submits comprehensive annual goals to the Standing Policy Committee on Environment, Utilities, and Corporate Services. Developing a work plan in support of achieving these goals (which SEAC defines as action, timeline, responsibility, and resources) may be prohibitive and time consuming for a volunteer committee.

### **Meetings**

- **Concerned about meeting extension** – SEAC notes that the proposed meeting time has been extended by 30 min. While meetings are certainly full and the added time would be welcome to discuss critical issues, we also recognize that this starts to further limit citizen ability to participate. For many, it is already challenging to take approximately 2 hours from their day (including travel time). Before extending the meeting duration, the Committee suggests looking at ways to make meetings more efficient. As such, SEAC would like to develop a brief set of meeting protocols to enable more efficient meetings.
- **Investigate remote technologies** – While face-to-face meeting should still be the norm to foster connectedness of the committee, in order to make meeting attendance more flexible, the City is encouraged to look at remote technology options for participation (e.g. WebEx, Skype). These technologies are regularly and effectively used in business settings.

Sincerely,



*for* Sara Harrison  
Chair, Saskatoon Environmental Advisory Committee

May 31, 2018

**CD&RR Committee Response to Draft Terms of Reference for new Diversity, Equity and Inclusion Committee**

**Prepared by:**

Chris Sicotte – Committee Chair

**Background:**

As part of the ongoing review of the City of Saskatoon's Advisory Committees members of the City of Saskatoon senior management (Shellie Bryant & two other representatives) met with the CD&RR committee (hereafter "the Committee") at their May 10<sup>th</sup> meeting. The discussion was around the proposed terms of reference for the new committee based on the feedback that we provided to the City in December. At the conclusion of the meeting we were asked to provide feedback on the proposed changes.

**Commentary:**

Following the presentation by the City the Committee had an open discussion based on the proposed terms of reference. The following items were noted:

- Naming of streets and facilities could fit into this mandate or could include statement within the Naming Advisory Committee mandate to incorporate diversity.
- Instead of LGBTQ2 use "gender and sexual diversity".
- Perhaps representative from a local settlement agency included in the membership (i.e. Global Gathering Place or Saskatoon Open Door Society).
- If not including definition of "newcomer" perhaps say "visible minority".
- Saskatoon Police Service as non-voting member – meant to make mandates more robust why take member that has voting powers and make non-voting. Discussed in greater detail below.
- Saskatoon Health Region should be corrected to say "Saskatchewan Health Authority".
- Indicate agency representatives could be men or women - to ensure gender parity.
- The broad nature of the proposed Terms of Reference seems too much of a catch-all – everything is becoming responsibility of this committee.
- New name - not including "Race Relations" in name – part of mandate is to combat racism. Further discussed below.

There was also discussion around the Agency vs. Public appointments, with regards to term limits that are applicable to Public representatives that do not apply to the Agency/Community representatives. At present the public appointees are limited to 6 years on the committee while those representing an Agency or Community group can represent them indefinitely. It was felt by the committee that the term limits should apply to all representatives regardless of where they fall under. It is a good governance practice to limit terms of directors as it allows for fresh eyes and new ideas to be included in the committee.

There was also much discussion on the issue of voting vs. non-voting privileges of the City Council representative and the Saskatoon Police Service representative. Much discussion was had as to the effectiveness of the representatives if they do not have voting privileges at the table. At the conclusion of the meeting an informal poll of committee members was

taken and the majority felt that both positions should remain as full voting members of the Committee. Therefore we recommend that both the City Council and Saskatoon Police Service representatives remain as full voting members.

As noted above there was discussion regarding the name of the committee and the exclusion of the term "Race Relations". As we noted in our previous submission in December this matter was brought up during our planning session at Wanuskewin Heritage Park in October 2017, and it was the consensus of the Committee that the term is dated. The name of the Committee needed to reflect the need for diversity and inclusion of Saskatoon. It was felt that the City's anti-racism work does fall under the proposed new name and structure of the committee.

Finally there is still some issues with regards to the proposed name of the Committee. We would suggest that further work needs to be brought into the name. We would suggest that members of the Committee and the City meet to develop a more suitable name.

**Conclusion:**

We appreciate the amount of work that has gone into the restructure of the Committee. As a group we feel that most of the terms of reference are in line with our vision for the Committee. It is hoped that we can continue to work together to finalize the new Terms of Reference.



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May 28, 2018

Members of the Leadership Team Governance Subcommittee's Core Committee

Dear Members:

**Re: Saskatoon Accessibility Advisory Committee – Review of Draft Terms of Reference Feedback**  
**[File No. CK 225-70]**

The Saskatoon Accessibility Advisory Committee, at its meeting held on May 12, 2018, reviewed the draft terms of reference for the Accessibility Advisory Committee as provided by the Leadership Team Governance Subcommittee's Core Committee.

The Saskatoon Accessibility Advisory Committee respectfully requests the following revisions to the draft terms of reference:

- Under **Mandate**
  - #4, Monitor implementation and administration of the Action Plan on Accessibility ~~adopted in 2008~~;
- Under **Composition**
  - Add 1 agency representative from Spinal Cord Injury Saskatchewan – Saskatoon Location;
  - Remove the Saskatchewan Abilities Council as they are not as consumer driven as the Committee needs;
  - Add the North Saskatchewan Independent Living Centre in place of SK Abilities Council; and
  - Membership must be 50% plus with lived with experience with disabilities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Holly Thompson', with a long horizontal line extending to the right.

**Holly Thompson, Committee Assistant**  
Saskatoon Accessibility Advisory Committee

HT

cc: Mr. J.D. McNabb, Chair, Saskatoon Accessibility Advisory Committee