
Owner's Engineering Services Award for Saskatoon Regional Waste Management Centre Recovery Park Project

Recommendation

1. That the proposal submitted by Stantec Consulting Ltd. for Owner's Engineering Services for the Saskatoon Regional Waste Management Centre Recovery Park Project, at a maximum upset fee of \$885,024.50 (plus applicable PST), be approved; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

Topic and Purpose

The purpose of this report is to obtain City Council approval to award the Owner's Engineering Services Agreement for the Saskatoon Regional Waste Management Centre (SRWMC) Recovery Park Project to Stantec Consulting Ltd.

Report Highlights

1. The City of Saskatoon (City) issued a Request for Proposal (RFP) to provide Owner's Engineering Services for the SRWMC Recovery Park Project.
2. The RFP was issued on May 15, 2018, on SaskTenders, and closed on June 12, 2018.
3. Three proposals were submitted and the proposal from Stantec Consulting Ltd. was recommended for Owner's Engineering Services for the SRWMC Recovery Park Project, at a maximum upset fee of \$885,024.50 (plus applicable PST).

Strategic Goals

This report supports the Strategic Goal of Environmental Leadership. Construction and demolition of recycling and yard waste composting programs respond directly to the four-year priorities to promote and facilitate city-wide composting and recycling and eliminate the need for a new landfill by diverting waste for re-use. Recovery Park also supports the 10-year strategies to improve the quality and reduce the quantity of storm water run-off going to the river, reduce greenhouse gas (GHG) emissions and address soil-quality issues on City-owned properties. Recovery Park will also support the Performance Target of diverting 70% of waste from the landfill by 2023.

Background

City Council, at its meeting held on February 26, 2018, considered the Recovery Park and Saskatoon Regional Waste Management Centre Project Comprehensive Funding Plan report and approved the budget for Capital Project #2050 Recovery Park be adjusted to reflect the additional \$16.4M included in the plan.

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City Council, at its meeting held on November 20, 2017, considered the Integrating the Recovery Park Project with Required Saskatoon Regional Waste Management Centre Projects report; and resolved, in part:

- “2. That the comprehensive funding plan be brought back to the appropriate Committee for consideration in the first quarter of 2018.”

The SRWMC Recovery Park Project includes the design and construction of a one-stop recycling facility, west of the current Landfill mound. It also includes the replacement and demolition of existing buildings, sheds and scales, to make way for the Landfill Expansion scheduled to start construction in the spring of 2021.

Report

Request for Proposal

On May 15, 2018, an RFP was advertised on the SaskTenders website for Owner's Engineering Services for the SRWMC Recovery Park Project. Three proposals were received on June 12, 2018, from the following firms:

- Group 2 Architecture Interior Design Ltd. (Saskatoon, SK)
- Jacobs Engineering (CH2M Hill Canada Ltd.) (Calgary, AB)
- Stantec Consulting Ltd. (Saskatoon, SK)

The proposals were evaluated according to the following criteria as outlined in the RFP:

- 40 points – Pricing
- 15 points – Proponent's commitment to Project Schedule, milestones and controls
- 10 points – Qualifications and relevant experience of the Proponent's Project Team (including sub-Consultants) in their designated roles
- 10 points – Qualifications and relevant experience of the Proponent's Designated Project Manager
- 10 points - Experience and Qualifications of Proponent based on relevant completed Projects
- 10 points - Proponent's clear understanding of the Project Deliverables including Timelines
- 5 points – Proponent's experience and success in delivering LEED and/or Net Zero Building Design and/or Construction

The Committee evaluating the proposals consisted of four staff members from within the Transportation & Utilities Department as well as one member from the Corporate Performance Department. The proposal from Stantec Consulting Ltd. was the highest scoring proposal based on the criteria outlined.

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The estimated net cost for the Owner's Engineering Services for the SRWMC Recovery Park Project as submitted by Stantec Consulting Ltd. is as follows:

Lump Sum	\$885,024.50
GST	<u>\$44,251.23</u>
Total Cost	\$929,275.73
GST Rebate	<u>(\$44,251.23)</u>
Net Cost to the City	<u>\$885,024.50 (plus applicable PST)</u>

Options to the Recommendation

City Council could choose not to award the proposal. This option is not recommended.

Public and/or Stakeholder Involvement

The SRWMC Recovery Park Project is a key component of the Business Plan for Solid Waste Diversion and Landfill Operations Plan. Many of the key Stakeholders who may be impacted by the SRWMC Recovery Park Project have already been contacted. The Stakeholder Management Plan will be formalized at a later stage in the SRWMC Recovery Park Project as the Design progresses and more details become known.

Communication Plan

A communications plan will be developed later in the SRWMC Recovery Park Project. SRWMC Recovery Park Project information and traffic impacting drivers and residents may be communicated through multiple channels including the news media, construction letters, service alerts and the City's website.

Financial Implications

There is sufficient funding in Capital Project #2050 to complete this work.

Safety/Crime Prevention Through Environmental Design (CPTED)

This has been identified as a required step in the design process. The CPTED Committee has already been contacted to determine their required process and involvement.

Other Considerations/Implications

There are no policy, environmental, privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

The next milestone for the SRWMC Recovery Park Project will be the Design Build RFP, estimated to be issued in Q4, 2018.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Al Krieger, Senior Project Manager, Major Projects

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Reviewed by: Jeanna South, Director of Major Projects
Approved by: Dan Willems, Acting General Manager, Corporate Performance
Dept.

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