

**Advisory Committee Governance Structure
City Council Resolutions and Inquiries**

At the Regular Business Meeting of City Council held on November 20, 2017, Council resolved, in part:

- “1. That further engagement take place with the following existing Advisory Committees with reporting by February 2018:
 - i. Street Activity Steering Committee;
 - ii. Cultural Diversity & Race Relations Committee;
 - iii. Advisory Committee on Animal Control; and
 - iv. Traffic Safety Committee;
2. That the following Advisory Committees be dissolved and disbanded effective January 1, 2019:
 - i. Street Activity Steering Committee; and
 - ii. Cultural Diversity & Race Relations Committee;
3. That decisions on dissolving and disbanding the following Advisory Committees be deferred until after the further engagement and reporting by February 2018:
 - i. Advisory Committee on Animal Control; and
 - ii. Traffic Safety Committee;
4. That the following new Advisory Committees be created effective January 1, 2019:
 - i. Diversity, Inclusion & Equity Advisory Committee; and
 - ii. Advisory Committee on Community Wellness & Safety;
5. That the Naming Advisory Committee, including its name and model, be referred to the Naming Advisory Committee for further engagement and recommendations;
6. That the Social Services Subcommittee no longer be classified as an Advisory Committee;
8. That membership of each Advisory Committee include at least one youth member between the ages of 16-23 years to engage and involve local youth on issues within the purview of the Advisory Committee's mandate;
10. That members of the Administration to attend Advisory Committees be specifically defined in the Terms of Reference and identified as non-voting resource members;

11. That the Standing Policy Committees and the Governance and Priorities Committee have the ability to form ad hoc Advisory Committees in addition to the standing Advisory Committees;
12. That Advisory Committees maintain the ability to form subcommittees of existing members;
14. That consideration of Council membership on Advisory Committees be deferred until such time that recommendations for 13.ii. [recommended changes to Terms of Reference] are brought forward;
15. That the Administration report further to Governance and Priorities Committee with respect to a Transportation Advisory Committee as suggested in the attached report; and
16. That the Administration report back with respect to onboarding and orientation of Committee and Commission members being in place for the 2019 appointment process.”

Subsequent to the further engagement with existing Advisory Committees directed by Council, Council considered a further report regarding the governance structure for Saskatoon Advisory Committees at its Regular Business Meeting on February 26, 2018. City Council resolved, in part:

- “1. That the following existing Advisory Committees be dissolved and disbanded effective January 1, 2019:
 - a. the Advisory Committee on Animal Control; and
 - b. the Traffic Safety Committee; and in order to maintain a multi-sectoral involvement, prioritize safety and continue long-standing partnerships, the Traffic Safety Advisory Committee and its membership will evolve to support Vision Zero;
2. That a Transportation Advisory Committee not be formed;
3. That an optional field be included in the Application Form for citizen appointments to Advisory Committees, Civic Boards or Commissions for applicants to self-identify their age range; and that the instructions on the form refer to diversity of age groups on committees as the reason for the field;
4. That the Leadership Team Governance Subcommittee, in addition to using the existing Reference Manual for orientation and onboarding for members of Advisory Committees, develop educational materials with respect to the new mandates of the Advisory Committees and develop visual aids to be used at the organizational meetings. These materials will be completed and implemented in time for the 2019 appointments; ...”

In the interim, a letter submitted on behalf of the Public Art Advisory Committee was considered by GPC, at its meeting held on December 11, 2017. The Committee resolved:

“that the letter be received as information and included with Phase Two of the Governance Review of Advisory Committees being undertaken by the Leadership Team Governance Subcommittee, which will address committee composition.”

The letter submitted on behalf of the Public Art Advisory Committee requested:

- the inclusion of two or more Indigenous members on the Committee; and
- guidance on the role that the Committee might fulfill in responding to the Calls to Action contained in the Final Report of the Truth and Reconciliation Commission.

Also referred to the Governance Subcommittee are a number of inquiries and other matters related to the Advisory Committee review:

- At its Regular Business Meeting held on December 14, 2015, Councillor Loewen made the following inquiry:
 - Would the Administration please report back to the Governance and Priorities Committee “with a review of the child care compensation rate identified in Council’s Appointments to Civic Boards, Commissions, Authorities, and Committees Policy”.
- At its Regular Business Meeting held on January 25, 2016, Councillor Loewen made the following inquiry:
 - Would the Administration please report back regarding the possibility of implementing an orientation process for new members of boards, etc...
- At its Regular Business Meeting held on March 27, 2017, City Council resolved:
 - “That the governance review committee be directed to consider the representation and inclusion of the LGBTQ2+ community and perspective in the work of the City through its advisory committees or other relevant structures.”