

Request for Encroachment Agreement dated May 4, 2018



BUILDING STANDARDS
222-3rd AVE NORTH, SASKATOON, SK S7K 0J5

THIS IS NOT AN AGREEMENT

ENCROACHMENT AGREEMENT APPLICATION

RECEIVED
MAY 04 2018
Building Standards Branch

SECTION A – PROJECT INFORMATION (to be completed for ALL ENCROACHMENT AGREEMENT APPLICATIONS)
(Please note the approval process may take up to 10 weeks dependent on the Standing Policy Committee Meeting Schedule)

TYPE OF ENCROACHMENT Ramp/Stairs	New Proposed <input checked="" type="checkbox"/>	Revision <input type="checkbox"/>
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PROJECT INFORMATION	Site Address 490 2nd Avenue South, Saskatoon, SK
	Legal Description (Lot/Block/Plan) <i>Parcel 1 BB, Reg'd Plan No. 00SA34182</i> <i>Parcel Y, Plan No. 101856427, Parcel Y, Reg'd Plan No. 7154965, Parcel 145, Reg'd Plan No. C195(A2)</i>

APPLICANT	Contact Name David Wex/Taya Cook/John Nasser		Company Name (if applicable) Urban Capital (River Landing) Inc.	
	Address 350 - 103rd Street East		City Saskatoon	Province Saskatchewan
	Postal Code S7N 1Z1		Preferred method of correspondence: MAIL or EMAIL*	
	Phone Number (incl. Area Code) (306) 374-4333	Email Address jpnasser@victorymajors.com		

OWNER	Contact Name (Official Name that will appear on the Agreement) David Wex/Taya Cook/John Nasser		Company Name (if applicable) Urban Capital (River Landing) Inc.	
	Address 350 - 103rd Street East		City Saskatoon	Province Sask
	Postal Code S7N 1Z1		Preferred method of correspondence: MAIL or EMAIL*	
	Phone Number (incl. Area Code) (306) 374-4333	Email Address jpnasser@victorymajors.com		

SECTION B – SUBMISSION REQUIREMENTS (to be completed for ALL ENCROACHMENT APPLICATIONS)

ENCROACHMENT AGREEMENT APPLICATION REQUIREMENTS		Submitted	Received (office use only)
<input type="checkbox"/>	Application Fee An Encroachment Application Fee of \$100.00 is required to be submitted at the time of application	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Existing Encroachment Current Real Property Report/Surveyor's Certificate that clearly outlines the encroaching areas, including detailed dimensions of all areas that encroach onto City of Saskatoon Property	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Proposed Future Encroachment Detailed drawings of the proposed encroaching areas including detailed dimensions of all areas that will encroach onto City of Saskatoon Property. (Once construction is complete, an updated Real Property Report/Surveyor's Certificate will be required to confirm the area of encroachment.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Upon receipt of the request, the Building Standards Division of the Community Services Department will request approvals from the necessary Departments and Divisions, including Development Services, Building Standards, Transportation & Utilities and any other Department or Division as deemed necessary, depending on the type of encroachment. Upon receipt of the various approvals and that there are no objections to the request; the application will be forwarded to the next available Standing Policy Committee on Transportation meeting for their approval. Once the Standing Policy Committee on Transportation has approved, the City Clerks office will advise the applicant of the Committee's decision and will prepare the agreement. Please note that encroachment agreement requests may take up to 10 weeks to process and is dependent on the Standing Policy Committee Meeting Schedule.

Assuming the encroachment is approved, an annual fee will be applied to the tax notice. This fee is based on the area of encroachment, and is calculated at \$3.25 per square meter. The current minimum fee is \$50.00

DECLARATION & SIGNATURES	I DO HEREBY DECLARE:	
	<ul style="list-style-type: none"> That the issuance of an Encroachment Agreement does not relieve the owner and authorized agents from complying with the requirements of the National Building Code of Canada, as amended and within the scope of the Uniform Building and Accessibility Standards Act. That the submission of this application does not give permission for encroachment of any portion of the building, and that appropriate building permits are required to be obtained prior to the construction of the encroachment. 	
	I certify that I have read and agree to abide by the conditions above, and all information contained within this application is correct.	
	 Applicant Signature	Date <u>May 2/18</u> Date

RECEIVED
MAY 04 2018
Date Received
CITY OF SASKATOON
COMMERCIAL PERMIT OFFICER