
Delegation of Approvals for Grant Incentives Under the Heritage Conservation Program

Recommendation

That City Council consider Bylaw No. 9510, *The Procedures and Committees Amendment Bylaw, 2018 (No. 4)*.

Topic and Purpose

The purpose of this report is to provide City Council with Bylaw No. 9510, *The Procedures and Committees Amendment Bylaw, 2018 (No. 4)* which delegates the authority for approving grant incentives under the Heritage Conservation Program to:

- (a) the Standing Policy Committee on Planning, Development and Community Services for incentives over \$10,000; and
- (b) the General Manager of the Community Services Department for incentives less than or equal to \$10,000.

Report

At its Regular Business Meeting on March 26, 2018, City Council considered a report from the General Manager, Community Services Department, requesting approval to amend *The Procedures and Committees Bylaw, 2014* to delegate the approval of grant incentives under the Heritage Conservation Program to either the Standing Policy Committee on Planning, Development and Community Services or the Administration depending on the amount of the grant. Currently, all grant incentives under the Heritage Conservation Program are approved by City Council. City Council resolved, in part:

- “1. That approval of grant incentives over \$10,000 be delegated to the Standing, Policy Committee on Planning, Development and Community Services;
- 2. That approval of grant incentives less than, or equal to, \$10,000 be delegated to the General Manager, Community Services Department;
- ...
- 4. That the City Solicitor be requested to prepare the necessary amendments to Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*; and ...”

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9510, *The Procedures and Committees Amendment Bylaw, 2018 (No. 4)*.

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This report has been reviewed by the Community Services Department.

Public Notice

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix on Saturday, May 19, 2018;
- Posted on City Hall Notice Board on Thursday, May 17, 2018; and
- Posted on City Website on Thursday, May 17, 2018.

Attachment

1. Proposed Bylaw No. 9510, *The Procedures and Committees Amendment Bylaw, 2018 (No. 4)*.

Report Approval

Written by: Christine G. Bogad, Solicitor, Director of Administrative Law
Approved by: Patricia Warwick, City Solicitor

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