

Advisory Committee Mandates  
Regina

Advisory Committee Name*	Mandate	Composition	Preferred Qualifications	Termination of Committee Members
Accessibility Advisory Committee	<ul style="list-style-type: none"> <li>advises on the development, implementation and evaluation of guiding principles, policies, strategies and programs for the inclusion of all citizens, including persons with disabilities</li> <li>hears appeals in accordance with the Paratransit Policy and Procedure Guide</li> </ul>	<ul style="list-style-type: none"> <li>1 Councillor as a non-voting liaison</li> <li>6 to 12 members of the public</li> </ul>	<ul style="list-style-type: none"> <li>individuals with disabilities</li> <li>primary caregivers of those with a disability</li> <li>those who are knowledgeable in the areas of access, inclusion, employment and transportation of individuals with disabilities</li> </ul>	Any member of an Advisory Committee may be removed at the discretion of Council.
Arts Advisory Committee	<ul style="list-style-type: none"> <li>provides advice and recommendations regarding arts-related issues, policy development and programming, incorporating contemporary art practices into city planning and development</li> <li>communication and outreach to the community</li> </ul>	<ul style="list-style-type: none"> <li>1 Councillor as a non-voting liaison</li> <li>8 members of the public</li> </ul>	<ul style="list-style-type: none"> <li>knowledgeable in arts</li> </ul>	
Community Leaders' Advisory Committee	<ul style="list-style-type: none"> <li>provides a forum for community leaders who work collaboratively at a strategic level to provide a credible voice to both Council and citizens to inform and influence the vision and strategic directions of the community</li> </ul>	<ul style="list-style-type: none"> <li>Mayor</li> <li>1 Councillor</li> <li>City Manager</li> <li>1 nominated representative from each of the following:                             <ul style="list-style-type: none"> <li>Communities of Tomorrow</li> <li>Crown Investments Corporation</li> <li>First Nations Community</li> <li>First Nations University of Canada</li> <li>Metis Community</li> <li>Regina Airport Authority</li> <li>Regina and District Chamber of Commerce</li> <li>Regina Downtown Business Improvement District</li> <li>Regina Exhibition Association</li> <li>Reginal Intersectoral Committee</li> <li>Regina's Warehouse Business Improvement District Association</li> <li>Regina Police Service</li> <li>Regina Public School Board</li> <li>Regina Qu'Appelle Health Region</li> <li>Regina Regional Opportunities Commission</li> <li>Regina Catholic School Board</li> <li>Saskatchewan Institute of Applied Science and Technology</li> <li>United Way of Regina</li> <li>University of Regina</li> <li>Regina Open Door Society</li> <li>Government of Canada (non-voting)</li> <li>Government of Saskatchewan (non-voting)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>must be a community leader as specified</li> </ul>	

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Advisory Committee Name*	Mandate	Composition	Preferred Qualifications
Community Services Advisory Committee	<ul style="list-style-type: none"> <li>• provides advice and recommendations pertaining to policies and services concerning:               <ul style="list-style-type: none"> <li>○ parks and open space services</li> <li>○ community</li> <li>○ recreation and cultural programs/services</li> <li>○ public transportation services</li> </ul> </li> <li>• provides a forum for citizens to raise issues and concerns regarding community services</li> <li>• provides advice and recommendations on ways to increase awareness and improve usage of City community services</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Councillor as a non-voting liaison</li> <li>• up to 10 members of the public (currently 6)</li> </ul>	<ul style="list-style-type: none"> <li>• must have interest in:               <ul style="list-style-type: none"> <li>• community/recreation programming/services</li> <li>• parks/open space services</li> <li>• public transportation services</li> </ul> </li> </ul>
Crime Prevention Advisory Committee	<ul style="list-style-type: none"> <li>• safety and prevention of crime</li> <li>• advise on ways the City and other stakeholder members can participate in identifying strategies, policies and programs that address the root causes of crime and opportunities for crime reduction</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor (non-voting liaison)</li> <li>• 1 Councillor (non-voting liaison who is a member of the Community and Protective Services Committee)</li> <li>• Police Chief (non-voting liaison)</li> <li>• 8 members of the public</li> <li>• 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Saskatchewan Social Services</li> <li>○ SGI</li> <li>○ Regina Qu-Appelle Health Region</li> <li>○ Regina Public School Board</li> <li>○ Regina Catholic School Board</li> <li>○ Saskatchewan Ministry of Justice and Attorney General</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• not specified</li> </ul>
Environment Advisory Committee	<ul style="list-style-type: none"> <li>• advise on ongoing strategies with significant environmental impact</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Councillor (non-voting liaison)</li> <li>• 11 members of the public</li> </ul>	<ul style="list-style-type: none"> <li>• interest in environment, health and community sustainability</li> <li>• knowledge of Regina and its environmental issues</li> <li>• experience in environmental sciences</li> </ul>
Municipal Heritage Advisory Committee	<ul style="list-style-type: none"> <li>• advise on preservation, interpretation, development and designation of heritage buildings and cultural properties within the City in accordance with <i>The Heritage Property Act</i></li> </ul>	<ul style="list-style-type: none"> <li>• 1 Councillor (non-voting liaison)</li> <li>• 1 representative from each of:               <ul style="list-style-type: none"> <li>○ Community Planning Association of Canada</li> <li>○ Heritage Regina</li> <li>○ Regina and District Chamber of Commerce</li> <li>○ RCMP Museum</li> <li>○ Regina Multicultural Council</li> <li>○ Regina Plains Museum</li> <li>○ Regina Public Library</li> <li>○ Saskatchewan Association of Architects</li> <li>○ Saskatchewan Association of Landscape Architects</li> </ul> </li> <li>• 3 members of the public</li> </ul>	<ul style="list-style-type: none"> <li>• not specified</li> </ul>

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Advisory Committee Name*	Mandate	Composition	Preferred Qualifications
School Board/City Council Liaison Committee	<ul style="list-style-type: none"> <li>• discuss issues of mutual interest and concern</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor (Chair)</li> <li>• 2 Councillors</li> <li>• City Manager</li> <li>• 4 representatives from Regina Public School Board</li> <li>• 4 representatives from Regina Catholic School Board</li> </ul>	<ul style="list-style-type: none"> <li>• not specified</li> </ul>
Youth Advisory Committee	<ul style="list-style-type: none"> <li>• advise on issues that affect youth</li> <li>• promote youth engagement in civic issues</li> <li>• advise on strategies that enhance the focus of youth interests and needs</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor (non-voting liaison)</li> <li>• 1 Councillor (non-voting liaison)</li> <li>• 10 members of the public between the ages of 14 to 18 years old</li> </ul>	<ul style="list-style-type: none"> <li>• members under the age of 18 require written approval of their guardian</li> </ul>

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## Advisory Committee Mandates Calgary

Advisory Committee Name & Meeting Info.	Mandate*	Composition	Preferred Qualifications	Committee Member Termination
<p>Advisory Committee on Accessibility (established by resolution of Council May 3, 1999)</p> <p>Meets monthly for 2.5 hours</p>	<ul style="list-style-type: none"> <li>• reports to SPC on Community &amp; Protective Services</li> <li>• makes recommendations on policy and systems issues impacting people with disabilities, rights and service needs of Calgarians</li> <li>• addresses all aspects of accessibility including physical, transportation, communication, social and economic accessibility issues</li> <li>• develop sensitivity and awareness training to educate staff and work in partnership with business units</li> </ul>	<ul style="list-style-type: none"> <li>• 13, appointed by Council               <ul style="list-style-type: none"> <li>○ 6 members with disabilities, including physical, sensory and cognitive</li> <li>○ 1 member from senior's community</li> <li>○ 3 citizens at large with an interest in access issues</li> <li>○ 3 members of City Administration</li> <li>○ must be resident of Calgary and at least 18 years old</li> </ul> </li> <li>• 2 year staggered term for a max of 6 years unless extended by 2/3 vote of Council</li> <li>• dinner is provided</li> </ul>	<ul style="list-style-type: none"> <li>• person with a disability or parent of a child with a disability</li> <li>• person with interest in senior population disability issues or generally in working with people with disabilities or the issues they deal with</li> <li>• community lobbyists are ineligible</li> </ul>	<ul style="list-style-type: none"> <li>• breach of Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees [CC045 – December 15, 2014] may result in suspension or revocation of appointment</li> </ul>
<p>Biodiversity Advisory Committee (established by resolution of Council March 30, 2015)</p> <p>Meets monthly</p> <p>Has the ability to establish subcommittees to undertake specific time limited tasks</p>	<ul style="list-style-type: none"> <li>• reports to SPC on Community &amp; Protective Services</li> <li>• provides strategic advice on matters affecting urban biodiversity:</li> <li>• Integration of biodiversity into policies and programs</li> <li>• connect biodiversity policy to related themes such as climate change, sustainable development, community resilience and human wellness</li> <li>• ecological systems</li> <li>• connecting economic and social development to biodiversity and healthy natural systems</li> </ul>	<ul style="list-style-type: none"> <li>• 13, appointed by Council:               <ul style="list-style-type: none"> <li>○ 5 members who represent technical industry or research field</li> <li>○ 2 members from ecological literacy field</li> <li>○ 2 citizens at large with an interest in biodiversity and ecological literacy</li> <li>○ 4 members of City Administration (P&amp;D, Law, Transportation, Utilities &amp; Environment)</li> </ul> </li> <li>• must be resident of Calgary and at least 18 years old</li> <li>• 2 year staggered term for a max of 6 years unless extended by 2/3 vote of Council</li> </ul>	<ul style="list-style-type: none"> <li>• technical industry or research field background in biology, ecology, horticulture, applicable engineering field (waste management, storm water, hydrology), planning, economics, community health, recreational management or similar</li> <li>• ecological literacy field with a background in art, education and/or communications</li> </ul>	<ul style="list-style-type: none"> <li>• breach of Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees [CC045 – December 15, 2014] may result in suspension or revocation of appointment</li> </ul>
<p>Calgary Aboriginal Urban Affairs Committee (CAUAC)</p> <p>Meets monthly</p> <p>Empowered to strike standing, ad hoc or subcommittee to address specific/urgent concerns</p>	<ul style="list-style-type: none"> <li>• reports to SPC on Community &amp; Protective Services</li> <li>• provides professional and strategic advice to Council on matters affecting Aboriginal Calgarians and offers ongoing guidance to implement strategies that advance Aboriginal interests to the benefits of all Calgarians</li> <li>• liaise with and ambassadors for Aboriginal community</li> <li>• receive advice, recommendations, reports or complaints from those addressing concerns of Aboriginal people and take action</li> <li>• ensure public participation in Committee efforts to fulfill role</li> <li>• report at least annually to Council and Aboriginal community</li> </ul>	<ul style="list-style-type: none"> <li>• membership minimum 12 and maximum 14, appointed by Council on recommendation of CAUAC               <ul style="list-style-type: none"> <li>○ at least 60% + 1 must be Aboriginal</li> <li>○ 1 Aboriginal Youth</li> </ul> </li> <li>• must be at least 18 years old and be resident of Calgary, with the exception of 2 Aboriginal members who reside outside Calgary but within Treaty 7 territory</li> <li>• 2 year staggered term for a max of 6 years unless extended by 2/3 vote of Council</li> </ul>	<ul style="list-style-type: none"> <li>• criteria to serve:</li> <li>• Aboriginal self identity</li> <li>• knowledge of Aboriginal history and current events</li> <li>• knowledge of urban Aboriginal community</li> <li>• personal experiences working with Aboriginal people</li> <li>• well versed in Aboriginal history, culture and current realities and will to provide professional advice based on expertise and knowledge of Aboriginal interests</li> </ul>	<ul style="list-style-type: none"> <li>• CAUAC has right to terminate members through a motion where three or more consecutive absences without proper notice</li> <li>• breach of Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees [CC045 – December 15, 2014] may result in suspension or revocation of appointment</li> </ul>

## Advisory Committee Mandates Calgary

Advisory Committee Name & Meeting Info.	Mandate*	Composition	Preferred Qualifications	Committee Member Termination
<p>Calgary Heritage Authority</p> <p>Meets monthly</p> <p>Time commitment 12 to 14 hours monthly – Committee work and other Board requirements</p>	<ul style="list-style-type: none"> <li>• reports to SPC on Planning &amp; Urban Development (PUD)</li> <li>• advises Council on all matters relating to heritage resources in Calgary</li> <li>• evaluates potential heritage sites and maintains Inventory of Evaluated Historic Resources</li> <li>• promotes public awareness of Calgary’s heritage</li> <li>• governed by <i>The Calgary Heritage Authority Act</i></li> </ul>	<ul style="list-style-type: none"> <li>• membership minimum 10 and maximum 12</li> <li>• 1 member may be a member of Council and one member may be a member of the Legislative Assembly</li> <li>• must be resident of Calgary and at least 18 years old</li> </ul>	<ul style="list-style-type: none"> <li>• experience, education and interest in heritage conservation, architecture, urban planning, local history/heritage, communication, public and stakeholder engagement, fund development and non-profit governance</li> </ul>	<ul style="list-style-type: none"> <li>• breach of Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees [CC045 – December 15, 2014] may result in suspension or revocation of appointment</li> </ul>
<p>Public Art Board</p> <p>Meets monthly from 5 to 7 pm at the Cliff Bungalow Arts Centre</p>	<ul style="list-style-type: none"> <li>• reports to SPC on Community &amp; Protective Services</li> <li>• promotes awareness and understanding of the importance of high quality public art</li> <li>• advises on public art policies, guidelines, plans and issues</li> <li>• annual reporting to Council</li> <li>• reviews public art project plans and acquisitions and donations of public art</li> <li>• supports Mission of the Public Art Policy</li> </ul>	<ul style="list-style-type: none"> <li>• 9, appointed by Council: <ul style="list-style-type: none"> <li>○ 6 citizens at large</li> <li>○ 2 visual arts</li> <li>○ 1 representative from the Calgary Arts Development Authority</li> <li>○ superintendent of Public Art is a non-voting member</li> </ul> </li> <li>• must be resident of Calgary and at least 18 years old</li> <li>• 3 year term with a maximum of 2 terms served in succession</li> </ul>	<ul style="list-style-type: none"> <li>• Citizen members with experience or interest in public art will be considered, including: <ul style="list-style-type: none"> <li>○ Arts Administrators</li> <li>○ Arts Consultants</li> <li>○ Art Curators</li> <li>○ Museum Professionals</li> <li>○ Art Historians</li> <li>○ Heritage Professionals</li> <li>○ Architects</li> <li>○ Design Professionals</li> <li>○ Business Representatives</li> <li>○ Civil Engineers</li> <li>○ Conservators</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• breach of Code of Conduct for Citizen Members Appointed to Council Established Boards, Commissions and Committees [CC045 – December 15, 2014] may result in suspension or revocation of appointment</li> </ul>

\*All Advisory Committees required to:

- (i) meet regularly
- (ii) act within mandate
- (iii) set position descriptions for public members
- (iv) participate in performance management of public members
- (v) comply with applicable sections of Procedures Bylaw
- (vi) report to Council and SPCs as required
- (vii) participate in other activities as directed by Council.

## Advisory Committee Mandates Winnipeg

Advisory Committee Name & Meeting Info.	Mandate	Composition	Preferred Qualifications	Committee Member Termination
<p>Access Advisory Committee (established by resolution of Council January 25, 1995)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• reports to Executive Policy Committee</li> <li>• goal is universal access to information, services and public properties – therefore:               <ul style="list-style-type: none"> <li>○ advises Council on status of accessibility of Winnipeg’s information, properties and services for persons with disabilities</li> <li>○ communicate with citizens about public access to City properties and inform of accomplishments and achievements with respect to access and design</li> <li>○ educate City departments about access issues as they relate to employment and public access</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 14, appointed by Council:               <ul style="list-style-type: none"> <li>○ 2 members of Council (one is Chair)</li> <li>○ 1 Provincial representative from Minister responsible for persons with disabilities</li> <li>○ 8 citizens at large with disabilities (representing range of physical, cognitive, agility, visual and hearing impairment)</li> <li>○ 2 citizens at large, not necessarily with disability but with interest in access issues</li> <li>○ Mayor, ex-officio</li> </ul> </li> <li>• must be resident of Winnipeg and entitled to vote in municipal election</li> <li>• 2 year staggered term</li> </ul>	<ul style="list-style-type: none"> <li>• person with a disability</li> <li>• person with interest accessibility issues</li> <li>• citizen appointments to reflect, to the extent reasonably practicable, the multi-ethnic diversity of Winnipeg</li> </ul>	<p>Not specified</p>
<p>Citizen Equity Committee (established by resolution of Council March 21, 2001)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• reports to Executive Policy Committee</li> <li>• monitors existing City policies and explores introduction of new City policies in respect of services and hiring practices that will enable municipal government to better reflect diversity of City workforce</li> <li>• advises Council on emerging equity and diversity issues and trends as they affect Winnipeg communities</li> </ul>	<ul style="list-style-type: none"> <li>• 13, appointed by Council:               <ul style="list-style-type: none"> <li>○ Chief Administrative Officer</li> <li>○ 2 members of Council (one as Chair)</li> <li>○ Mayor, ex-officio</li> <li>○ 7-9 citizens at large from among target group communities with broad representation</li> </ul> </li> <li>• must be resident of Winnipeg and entitled to vote in municipal election</li> <li>• 2 year staggered term</li> </ul>	<ul style="list-style-type: none"> <li>• person from target group communities</li> <li>• citizen appointments to reflect, to the extent reasonably practicable, the multi-ethnic diversity of Winnipeg</li> </ul>	
<p>Urban Design Advisory Committee (Downtown Winnipeg Zoning Bylaw No. 100/2004, section 250(2))</p>	<ul style="list-style-type: none"> <li>• provides recommendations to Director of Planning, Property and Development regarding:               <ul style="list-style-type: none"> <li>○ whether or not to grant urban design approval for particular development, redevelopment, expansion, demolition or exterior alteration; and</li> <li>○ downtown urban design guidelines, standards or criteria</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Total membership is 12:               <ul style="list-style-type: none"> <li>○ Chairperson</li> <li>○ 3 Architects</li> <li>○ 3 Landscape Architects</li> <li>○ 1 Planner</li> <li>○ 1 Member of Development Industry</li> <li>○ 1 Member from Centre Venture Development Corp.</li> <li>○ 2 Members of Historical Buildings Committee</li> </ul> </li> <li>• must be resident of Winnipeg and entitled to vote in municipal election</li> <li>• 2 year staggered term – may be reappointed for additional term</li> </ul>	<ul style="list-style-type: none"> <li>• background in Architecture, Landscape Architecture, Planning</li> <li>• citizen appointments to reflect, to the extent reasonably practicable, the multi-ethnic diversity of Winnipeg</li> </ul>	

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Historical Buildings & Resource Committee (Historical Resources Bylaw No. 55/2014)	<ul style="list-style-type: none"> <li>• advises on conservation and preservation of buildings with an architectural and historic interest in Winnipeg</li> </ul>	<ul style="list-style-type: none"> <li>• membership maximum 13:               <ul style="list-style-type: none"> <li>○ up to 3 members of Council (one as Chair)</li> <li>○ 1 member Manitoba Association of Landscape Architects</li> <li>○ 1 member of Association of Professional Engineers and Geoscientists of Manitoba</li> <li>○ 2 members from Manitoba Association of Architects</li> <li>○ 2 members from Province of Manitoba</li> <li>○ 2 members from Government of Canada</li> <li>○ 2 citizens at large</li> </ul> </li> <li>• must be resident of Winnipeg and entitled to vote in municipal election</li> <li>• 3 year term</li> </ul>	<ul style="list-style-type: none"> <li>• citizen appointments to reflect, to the extent reasonably practicable, the multi-ethnic diversity of Winnipeg</li> </ul>

**Advisory Committee Mandates  
Edmonton**

Advisory Committee Name & Meeting Info	Mandate	Membership Specifics	Preferred Qualifications	Termination of Committee Members
<p>City of Edmonton Youth Council (established under Bylaw 14126, Youth Council Bylaw)</p> <p>Meets monthly</p> <p>Subcommittees meet bi-weekly</p>	<ul style="list-style-type: none"> <li>• advise on issues involving or affecting youth</li> <li>• research and write proposals for Council's review</li> <li>• co-ordinate community events that profile local youth issues</li> <li>• receive direction from Council on work or reports it requires on youth matters</li> <li>• develop and maintain relationships with individuals and organizations addressing issues that concern youth</li> <li>• promote initiatives to support well-being of youth; educate youth on City governance</li> <li>• procedures and policy-making</li> <li>• networking opportunities for youth</li> <li>• consult with City Administration or other organizations supporting youth initiatives</li> <li>• establish Youth General Assembly (defined in the Bylaw as "the group of youth named the General Assembly of Youth who voluntarily register to participate in and attend meetings of the General Assembly of Youth for the purpose of providing input to the Committee on issues of their demographic")</li> <li>• maintain the registry of individuals participating in the General Assembly, and oversee its meetings</li> <li>• if requested by Council, recommend individuals for appointment to the City's civic agencies; inform Council of initiatives of other levels of government that could affect youth and advocate for the City in the manner as directed by Council</li> </ul>	<ul style="list-style-type: none"> <li>• 20 volunteer General Assembly members (ages 13 to 23)</li> <li>• 1 Councillor (liaison)</li> </ul>	<ul style="list-style-type: none"> <li>• desire for volunteering and community work</li> <li>• desire to make a difference in the community</li> <li>• curiosity/want to learn</li> <li>• team-orientated attitude</li> <li>• youth under age of 18 require written permission from their legal guardian to participate</li> </ul>	<p>If the member misses 3 consecutive meetings of the Committee without Committee approval</p>
<p>Edmonton Transit System Advisory Board (established by Bylaw 16929 [replaced repealed Bylaw 12454])</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• issues relating to public transit such as: <ul style="list-style-type: none"> <li>○ ridership</li> <li>○ mix of vehicles</li> <li>○ relationship between City projects and public transit</li> <li>○ reviewing initiatives of other levels of government, other municipalities or other local authorities</li> <li>○ repair</li> <li>○ maintenance and accessibility issues</li> <li>○ servicing issues</li> <li>○ public transit policies</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 12 volunteer public members</li> <li>• president of ATU (or delegate) as liaison</li> </ul>	<ul style="list-style-type: none"> <li>• strong interest in transit services</li> <li>• knowledge of Edmonton (or other municipalities) transit system</li> <li>• enhancement of diversity through unique talents, abilities or perspective</li> <li>• ability to discuss city-wide issues</li> <li>• ability to articulate views clearly and respectfully</li> <li>• background in senior management, financial/economics, engineering, city or transportation planning, public policy development or business administration</li> </ul>	<p>If the member misses 3 meetings within a 6 month period or breaches the code of conduct rules</p>
<p>The Accessibility Advisory Committee (established by Bylaw 17002 Accessibility Advisory Committee Bylaw)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• provide advice and recommendations to Council about: <ul style="list-style-type: none"> <li>○ facilities and other infrastructure</li> <li>○ programs</li> <li>○ services</li> <li>○ activities and policies for the purpose of improving the City's liveability</li> <li>○ inclusiveness and accessibility for individuals with disabilities</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 15 volunteer public members</li> </ul>	<ul style="list-style-type: none"> <li>• appears to favour individuals who are disabled or individuals who have knowledge about various disabilities or individuals who care for disabled persons</li> </ul>	<p>If the member misses 3 meetings in a 6 month period or breaches the code of conduct rules</p>



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Advisory Committee Name & Meeting Info	Mandate	Membership Specifics	Preferred Qualifications	Termination of Committee Members
<p>Community Services Advisory Board (established by Bylaw 11926 Community Services Advisory Board Bylaw)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>provide advice to Council to assist in long-term planning for community services</li> <li>the Board raises issues and offers advice on social policy, arts, culture, multiculturalism, parks, recreation and sports</li> <li>the Board may also recommend the allocation of funds under the Family and Community Support Services Program legislation and applicable Community Investment Grants and other awards</li> </ul>	<ul style="list-style-type: none"> <li>13 volunteer public</li> <li>City Manager or delegate to serve as liaison</li> </ul>	<ul style="list-style-type: none"> <li>interest in social policy, recreation, and/or community safety</li> <li>ability to think strategically</li> <li>ability to look at the community through a "big picture" lens</li> <li>knowledge of boards and how they operate</li> <li>ability to commit</li> </ul>	<p>Members who are absent for 3 or more regular consecutive meetings required to resign</p>
<p>Edmonton Historical Board (established by Bylaw 13601 Edmonton Historical board Bylaw)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>advise Council on matters relating to the City's historical issues and civic heritage policies</li> <li>encourage, promote, and advocate for the preservation and safeguarding of historical properties, resources, communities and documentary heritage</li> <li>the Board may publicly acknowledge efforts of individuals/groups who have significantly worked towards preservation of history or made a significant contribution to history</li> <li>provide advice to increase public awareness through education/promotion</li> <li>may apply for or receive grants on behalf of the City with the City Manager's approval to carry out certain projects</li> <li>may hear and consider representations from the public on matters of historical concern</li> <li>act as a resource to City Departments</li> <li>assist and identify historic resources in Edmonton for inclusion on the Inventory of Historic Resources (if an issue is identified that would be covered under the jurisdiction of another government, the Board must seek direction from Council)</li> </ul>	<ul style="list-style-type: none"> <li>11 volunteer public members: <ul style="list-style-type: none"> <li>9 members at large</li> <li>1 representative from the Northern Alberta Pioneers and Descendants Association</li> <li>1 representative of the Edmonton and District Historical Society</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>strong interest in and appreciation for the built heritage of the community</li> <li>previous board experience</li> <li>ability to work with social media</li> <li>ability to think creatively and lead projects</li> <li>ability to think and write effectively</li> <li>background in communications</li> </ul>	<p>Members who are absent 3 consecutive meetings or who miss 3 regular meetings in 6 months unless such absences are authorized by the Board</p>
<p>Energy Transition Advisory Committee (established by Bylaw 17431 Energy Transition Advisory Committee Bylaw)</p> <p>Appears that it meets monthly</p>	<ul style="list-style-type: none"> <li>promote the Energy Transition Strategy to each member's professional and community networks</li> <li>share with, and receive from the City Manager, information regarding the implementation of the Energy Transition Strategy</li> <li>provide broad independent advice to Council about the Energy Transition Strategy</li> <li>assist Council in developing performance measures for the Energy Transition Strategy (note: the Energy Transition Strategy is a policy that was approved by Council regarding goals to identify ways Edmonton can "go green")</li> </ul>	<ul style="list-style-type: none"> <li>15 volunteer public members</li> </ul>	<p>Not specified in bylaw</p>	<p>Breach the code of conduct rules</p>

**Advisory Committee Mandates  
Edmonton**

Advisory Committee Name & Meeting Info	Mandate	Membership Specifics	Preferred Qualifications	Termination of Committee Members
<p>River Valley Alliance Advisory Committee (established as a standing committee of the Board of Directors for the River Valley Alliance, which is a non-profit corporation)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• responsible to be RVA ambassadors to their respective communities and stakeholders</li> <li>• champion its plans and activities and represent the River Valley Alliance as directed by the Board</li> <li>• provide a volunteer resource to assist and support the RVA involvement and participation in local or regional events, projects, public processes and other activities as approved or directed by the Board</li> <li>• facilitate bringing local volunteers, resources and partnerships to bear in support of Board and Municipal approved projects and activities including community level fundraising where appropriate</li> <li>• assist the Board and its municipal member in generating increased awareness, dialog and support for the Capital Region River Valley Park</li> </ul>	<ul style="list-style-type: none"> <li>• 18 members:               <ul style="list-style-type: none"> <li>○ 6 volunteer public members</li> <li>○ 2 members from each of:                   <ul style="list-style-type: none"> <li>▪ City of Fort Saskatchewan</li> <li>▪ Leduc County</li> <li>▪ Parkland County</li> <li>▪ Strathcona County</li> <li>▪ Sturgeon County</li> <li>▪ Town of Devon</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• demonstrated commitment to the long-term RVA goals for the Capital Region River Valley Park</li> <li>• willingness to take an active participatory role in RVA meetings, working committees and projects</li> <li>• demonstrated ability to communicate the mission, vision and values and objectives of RBA to stakeholders</li> <li>• knowledge/experience related to fundraising, environmental education, outdoor recreation, events, marketing/communications, regional municipal interaction and cooperation</li> </ul>	<p>Not specified in bylaw</p>
<p>Women's Advocacy Voice Of Edmonton Committee (established pursuant to Bylaw 16658 Women's Advocacy Voice of Edmonton Committee Bylaw)</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• make recommendations to Council about women's gender based issues and opportunities in relation to Council policies, priorities and decisions</li> <li>• promote leadership development to empower Edmonton women to fully participate in civic life; research and provide information and resources about women's gender based issues and opportunities to Edmontonians</li> <li>• Committee advocates and provides advice on leadership on women's perspectives through activities such as:               <ul style="list-style-type: none"> <li>○ identifying and integrating women's gender perspective opportunities in urban development, services, programs and policies from inception to evaluation</li> <li>○ advocating to Council and residents of Edmonton for recognition of the needs and interests of women in relation to programs, services and urban development</li> <li>○ making recommendations to eliminate barriers to women's participation in civic life</li> <li>○ engaging with entities with mandates similar to the Committee</li> <li>○ acting as a resource, liaison and centralized voice for Edmonton women</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 15 volunteer public members</li> <li>• City Manager may appoint up to 3 City employees to perform liaison functions between the City and the Committee</li> </ul>	<ul style="list-style-type: none"> <li>• women from diverse backgrounds</li> <li>• must meet following criteria               <ul style="list-style-type: none"> <li>○ connection to stakeholder and related communities of interest</li> <li>○ governance, communication and negotiation skills and experience</li> <li>○ leadership, advocacy and community organization skills, and experience</li> <li>○ commitment to mentoring and empowerment</li> <li>○ ability to fill a skills or experience deficiency within the Committee's membership</li> <li>○ other characteristics identified by the Committee for the purpose of ensuring that the Committee remains progressive and robust during its mandate</li> </ul> </li> </ul>	<p>Not specified in bylaw</p>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>	<b>Termination of Committee Members</b>
<p>Accessibility Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• initiate and provide recommendations, advice and information to Council.</li> <li>• provide advice and assist various organizations in promoting and facilitating a barrier-free London for citizens of all abilities (universal accessibility), including persons with disabilities</li> <li>• review of civic policies, programs and services and the identification, removal and prevention of barriers faced by individuals with disabilities</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• maximum of 13 public members consisting of:               <ul style="list-style-type: none"> <li>○ a minimum of 7 members of the public with disabilities</li> <li>○ a maximum of 6 members who may have a disability:                   <ul style="list-style-type: none"> <li>▪ 1 member or parent representing children with disabilities</li> <li>▪ 5 members at large interested in issues related to persons with disabilities</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 2 representatives from both Boards of Education</li> <li>• 1 representative from the Ontarians with Disabilities Act Regional Committee</li> <li>• 1 representative from the Employment Sector</li> <li>• 1 representative from the seniors community</li> <li>• 1 representative from the housing and development sector</li> <li>• 1 health care or wellness practitioner</li> <li>• 1 representative from the Association for the Elimination of Hate</li> <li>• 1 representative from the mental health sector</li> <li>• 1 post-secondary student representative</li> </ul> <p><b>Staff Resources provided:</b></p> <ul style="list-style-type: none"> <li>• Policy Analyst</li> <li>• Facilities Planning</li> <li>• Environmental and Engineering Services Department</li> <li>• Housing Division</li> <li>• Purchasing Division</li> <li>• Recreation Division</li> <li>• Dearness Services</li> <li>• Building Division</li> </ul>	<ul style="list-style-type: none"> <li>• representation of the concerns of more than one disability group.</li> <li>• special expertise, experience, dedication and commitment to the mandate of the Committee in promoting and facilitating a barrier-free London to persons of all abilities</li> <li>• non-voting representatives must be members or employees of the organization they represent</li> <li>• post-secondary student representative must be a current student at the various local universities/colleges</li> </ul>	<ul style="list-style-type: none"> <li>• members-at-large and agency representatives, and voting members shall be deemed to have resigned their appointments if they are absent from 25% of their regularly scheduled meetings, without the prior consent of the Council, unless they are absent for health reasons</li> <li>• City Clerk provides written notice to any member who has exceeded the absence threshold and invites the member to provide a written explanation for the absences on the understanding that the reasons are reviewed with the Committee Chair before a decision is made by the Clerk.</li> <li>• upon breach of the Code of Conduct, Council may decide to remove the Committee member after an investigation</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Advisory Committee on the Environment</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• initiate and provide recommendations, advice and information to Council</li> <li>• provides input, advice and makes recommendations on environmental matters</li> <li>• serves as a resource to the Planning and Environment Committee, Council and other committees and to citizens to promote the following:               <ul style="list-style-type: none"> <li>○ remedial planning toward the clean-up of contaminated areas</li> <li>○ waste reduction</li> <li>○ reuse and recycling programs</li> <li>○ water and energy conservation measures</li> <li>○ climate change mitigation</li> <li>○ investigation of such other aspects of environmental concerns</li> <li>○ to initiate and/or receive submissions and/or delegations regarding any environmental concerns and to report with recommendations to the Planning and Environment Committee</li> </ul> </li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• maximum of 13 members consisting of:           <ul style="list-style-type: none"> <li>○ 9 members at large</li> <li>○ 1 representative of the Environmental and Ecological Planning Advisory Committee</li> <li>○ 1 representative of the Thames Region Ecological Association</li> <li>○ 1 representative of an environment and/or private sector interest group</li> <li>○ 1 representative of the Industrial/Commercial/Institutional sector</li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following:           <ul style="list-style-type: none"> <li>○ Ministry of the Environment</li> <li>○ Middlesex-London Health Unit</li> <li>○ Thames Valley District School Board</li> <li>○ London District Catholic School Board</li> <li>○ City's Community Services Department</li> <li>○ City Ecologist</li> <li>○ City's Planning Division</li> <li>○ Planning, Environmental &amp; Engineering Services Department</li> <li>○ London Hydro</li> <li>○ Youth representative under the age of 18</li> <li>○ Institute for Catastrophic Loss Reduction of the University of Western Ontario</li> <li>○ UWO Biotron</li> <li>○ post-secondary student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• representatives of organizations must be members or employees of the organizations they represent</li> <li>• members are chosen for their special expertise, experience, dedication and commitment to the Committee's mandate</li> <li>• post-secondary student members must attend the local universities/colleges specified</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Agricultural Advisory Committee</p> <p>Meets 5 times annually</p>	<ul style="list-style-type: none"> <li>• role of the Committee is to report to Council and to provide input on agricultural and rural issues, including urban agriculture, as a major component of land use planning and development</li> <li>• provides liaison between agricultural and rural communities and the Council</li> <li>• helps to ensure that the City maintains a secure, economically viable agricultural industry</li> <li>• advise Council on issues/concerns of farming industry, agricultural organizations, community groups and rural citizenry;</li> <li>• assist Council in the implementation of the Agricultural Code of Practice and the Farming and Food Production Protection Act; provide input on how agricultural/rural issues, including urban agriculture, can be incorporated into the goals and objectives in the development of the Official Plan</li> <li>• encourage public awareness of agricultural/rural issues, including urban agriculture</li> <li>• review studies/plans/proposals as may be referred by Council/Administration</li> <li>• provide comments and advice on legislation/programs/funding from the Province and other government agencies</li> <li>• initiate advice on agricultural/rural/urban agriculture issues</li> <li>• liaise with the County of Middlesex Agricultural Committee</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 7 public members consisting of: <ul style="list-style-type: none"> <li>○ 4 members at large and 1 alternate member at large</li> <li>○ 1 representative and 1 alternate from each of the following organizations: <ul style="list-style-type: none"> <li>▪ Middlesex Federation of Agriculture</li> <li>▪ Christian Farmers Federation of Agriculture</li> <li>▪ Middlesex Soil and Crop Improvement Association</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following: <ul style="list-style-type: none"> <li>○ City's Planning &amp; Research Division</li> <li>○ City's Development Approval Business Unit</li> <li>○ Ministry of Agriculture, Food and Rural Affairs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• possess special expertise</li> <li>• willingness to liaise with the range of agencies, organizations and interest groups represented on the Committee</li> <li>• represent the interests of the broader community rather than a specific interest group</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Animal Welfare Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• advise, conduct research, report on findings and make recommendations on issues relating to:               <ul style="list-style-type: none"> <li>○ animal welfare for domestic animals, urban wildlife and animals for use in entertainment. (Farm animals do not fall within the mandate)</li> <li>○ animal control legislation</li> <li>○ licensing and other fees</li> <li>○ public education and awareness programs</li> <li>○ off-leash dog parks</li> <li>○ adoption programs</li> <li>○ spay/neuter programs</li> <li>○ feral cats</li> <li>○ animals in entertainment</li> </ul> </li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• maximum of 18 members of the public consisting of:           <ul style="list-style-type: none"> <li>○ 1 representative from each of the following:               <ul style="list-style-type: none"> <li>▪ Citizens for Companion Animals</li> <li>▪ Friends of Captive Animals</li> <li>▪ London Dog Owners Association</li> <li>▪ London Human Society</li> <li>▪ London Veterinarian Association</li> <li>▪ Urban League of London</li> </ul> </li> <li>○ 1 representative from each of the following categories:               <ul style="list-style-type: none"> <li>▪ wildlife rehabilitator</li> <li>▪ animal rescue group</li> <li>▪ veterinarian or vet technician</li> <li>▪ local pet shop owner</li> </ul> </li> <li>○ 8 members at large</li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following will attend meetings where necessary           <ul style="list-style-type: none"> <li>○ Planning, Environmental &amp; Engineering Services Department (Engineering)</li> <li>○ Planning, Environmental &amp; Engineering Services Department (Planning)</li> <li>○ Community Services Department</li> <li>○ Middlesex-London Health Unit</li> <li>○ Upper Thames River Conservation Authority</li> <li>○ Ministry of Natural Resources</li> </ul> </li> <li>• 2 secondary school student representatives</li> </ul>	<ul style="list-style-type: none"> <li>• experience operating a domestic animal kennel, a veterinarian clinic, animal rescue program, breeding operation or pet supply store</li> <li>• experience with the unique nature of urban wildlife and its associated needs</li> <li>• keen interest in animal welfare within the City</li> <li>• regard for the interest of all citizens, respecting that there are very diverse views on animal welfare</li> <li>• commitment to working with all parties &amp; Council, to develop a common approach which is reasonable and practical and considers the interests of all parties</li> <li>• knowledge/understanding of legislation applicable to animals</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Child Care Advisory Committee</p> <p>Meets 3 times annually</p>	<ul style="list-style-type: none"> <li>• provide information, advice and recommendations to Council on issues affecting early learning and child care of children from infant up to and including 12 years old</li> <li>• special needs funding</li> <li>• resource centres funding</li> <li>• wage subsidy</li> <li>• childcare fee subsidy</li> <li>• health and safety issues such as playgrounds</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 13 public members at large representing the following sectors:               <ul style="list-style-type: none"> <li>○ licensed childcare providers (at least 7 out of 13)</li> <li>○ post-secondary early childhood education departments</li> <li>○ early child education resource centre</li> <li>○ Ontario Early Years Centre</li> <li>○ informed community members</li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• at least 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Ministry of Children and Youth Services</li> <li>○ Ministry of Education</li> <li>○ Early Learning Division</li> <li>○ City's Community Services Department</li> <li>○ Middlesex-London Public Health Unit</li> <li>○ Children's Aid Society</li> <li>○ Local School Boards</li> <li>○ Support Services for children with special needs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• ability to speak on behalf of sector they represent</li> <li>• special expertise, experience, dedication and commitment to childcare/children's needs</li> <li>• non-voting members must be employees of the organization they represent</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Community Safety and Crime Prevention Advisory Committee</p> <p>Meets 6 times annually</p>	<ul style="list-style-type: none"> <li>• resource to Council on matters regarding safety and crime prevention</li> <li>• responsible for developing, encouraging and promoting activities/education programs for all ages on all aspects of community safety and crime prevention</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 14 members consisting of:               <ul style="list-style-type: none"> <li>○ 4 members-at-large</li> <li>○ 1 youth representative (18 – 25 years old)</li> <li>○ 1 representative from each of the following                   <ul style="list-style-type: none"> <li>▪ Thames Valley District School Board + Alternate</li> <li>▪ London District Catholic School Board + Alternate</li> <li>▪ Thames Valley Council of Home &amp; School Associations + Alternate</li> <li>▪ London District Catholic School Council + Alternate</li> <li>▪ Neighbourhood Watch London Board of Directors + Alternate</li> <li>▪ London and Area Council of Women + Alternate</li> <li>▪ Traffic Safety Education Committee (Safety Village) + Alternate</li> <li>▪ Child Safety Middlesex London + Alternate</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ London Police</li> <li>○ Fire Prevention Bureau</li> <li>○ Planning, Environmental &amp; Engineering Services Department</li> <li>○ Community Services Department</li> <li>○ Neighbourhood Watch Office</li> <li>○ Block Parent Office</li> <li>○ Ministry of Transportation of Ontario</li> <li>○ Middlesex-London Health Unit</li> <li>○ London Public Library</li> <li>○ London and Area Active &amp; Safe Routes to School</li> <li>○ Youth Representative of both school boards</li> <li>○ Post-Secondary Student</li> <li>○ Emergency Medical Services Organization</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• interest in safety and/or crime prevention</li> <li>• special expertise relating to the Committee's mandate</li> <li>• school board employees/trustees</li> <li>• members or employees of the other non-voting member groups</li> </ul>



**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Cycling Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• advises and supports Council in the implementation of the City's Bicycle Master Plan, the cycling component of the Transportation Master Plan, the cycling component of the Active Transportation and Transportation Demand Management Plan, and the cycling component of the London Road Safety Strategy</li> <li>• assisting in development of new cycling policies/strategies/programs</li> <li>• encouragement of public participation in initiatives</li> <li>• advice on measures to implement City's commitment to cycling</li> <li>• recommending/advising on new cycling initiatives pursuant to an allotted budget</li> <li>• assistance in monitoring effectiveness of cycling facilities and programs</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 11 members consisting of:               <ul style="list-style-type: none"> <li>○ 2 members-at-large who regularly cycle</li> <li>○ 1 representative from each of the following:                   <ul style="list-style-type: none"> <li>▪ Transportation Advisory Committee</li> <li>▪ Advisory Committee on Environment</li> <li>▪ London Middlesex Road Safety Committee</li> <li>▪ London Cycle Link</li> <li>▪ Thames Region Ecological Association</li> <li>▪ Cycling Club with membership in the Ontario Cycling Association</li> <li>▪ Urban League of London</li> <li>▪ Chamber of Commerce</li> <li>▪ London Development Institute</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• at least 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Environmental &amp; Engineering Services</li> <li>○ Planning Services</li> <li>○ Development &amp; Compliance Services</li> <li>○ London Transit Commission</li> <li>○ London Police Service</li> <li>○ Middlesex-London Health Unit</li> <li>○ post-secondary student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• persons who regularly cycle as a mode of transportation</li> <li>• special expertise on cycling</li> <li>• members of representative organizations</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
Diversity, Inclusion and Anti-Oppression Advisory Committee  Meets monthly	<ul style="list-style-type: none"> <li>• consult/advise/report on matters of discrimination and matters related to diversity/inclusivity/equity</li> <li>• work with police services/education/community groups/municipal organizations/social services/government agencies</li> <li>• provide City with policy advice or initiate new policies/programs</li> <li>• source of information on community resources regarding acts or prejudice, racism or hate</li> </ul>	<b>Voting members:</b> <ul style="list-style-type: none"> <li>• 10 members-at-large</li> <li>• 1 member of Francophone community (primarily French speaking)</li> </ul> <b>Non-voting members:</b> <ul style="list-style-type: none"> <li>• in representative from each of the following:               <ul style="list-style-type: none"> <li>○ ethno-cultural and linguistic community organizations</li> <li>○ police/justice/legal services</li> <li>○ age-based organizations/services</li> <li>○ health care services</li> <li>○ educational institutions</li> <li>○ immigrant settlement services</li> <li>○ income support organizations</li> <li>○ employment-related agencies</li> <li>○ faith-based community groups</li> <li>○ LGBT groups</li> <li>○ gender-based groups</li> <li>○ Aboriginal community groups</li> <li>○ disabilities groups/agencies</li> <li>○ race, anti-racism or anti-hate groups</li> <li>○ post-secondary student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• expertise on principles of diversity/inclusion/human rights for voting members</li> </ul>
Environmental and Ecological Planning Advisory Committee  Meets monthly	<ul style="list-style-type: none"> <li>• provision of technical advice relating to London's Official Plan or other such City plans</li> <li>• provision of advice on natural areas, environmental features and policies</li> <li>• advise on enhancement of the Natural Heritage System</li> <li>• advise on development of Conservation Master Plans</li> <li>• monitor and report on other various environmental impacts and conditions relating to City policies</li> </ul>	<b>Voting members:</b> <ul style="list-style-type: none"> <li>• 17 – 23 members-at-large</li> <li>• 1 member from Advisory Committee on Environment</li> </ul> <b>Non-voting members:</b> <ul style="list-style-type: none"> <li>• City's Ecologist</li> <li>• 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ City's Planning &amp; Research Division</li> <li>○ City's Development Approval Business Unit</li> <li>○ City's Stormwater Management Division</li> <li>○ Upper Thames River Conservation Authority</li> <li>○ Lower Thames River Conservation Authority</li> <li>○ Kettle Creek Conservation Authority</li> <li>○ Ministry of Natural Resources</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• based upon interest, experience, availability, academic qualifications and expertise</li> <li>• areas of expertise may include:               <ul style="list-style-type: none"> <li>○ Biology Ornithology</li> <li>○ Geology</li> <li>○ Botany</li> <li>○ Zoology</li> <li>○ Landscape Architecture</li> <li>○ Forestry</li> <li>○ Ecology</li> <li>○ Resource Management</li> <li>○ Hydrology</li> <li>○ Geography</li> <li>○ Environmental Planning</li> <li>○ Limnology</li> <li>○ Natural History</li> </ul> </li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>London Advisory Committee on Heritage</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• serves as the City's municipal heritage community pursuant to section 28 of the <i>Ontario Heritage Act</i></li> <li>• advises on conservation of cultural heritage resources in the community and to guide the City in the conservation of its cultural heritage through planning, education and stewardship, which resources include both physical and tangible resources and properties protected pursuant to the <i>Ontario Heritage Act</i></li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 5 – 14 members which include the following:               <ul style="list-style-type: none"> <li>○ 3 members-at-large</li> <li>○ 1 representative from Emerging Leaders Initiative</li> <li>○ representative from each of the following:                   <ul style="list-style-type: none"> <li>▪ Built Heritage (Architectural Conservancy Ontario London)</li> <li>▪ Local History (London &amp; Middlesex Historical Society)</li> <li>▪ Archaeology/Anthropology (Ontario Archaeological Society, London Chapter)</li> <li>▪ Natural Heritage (Nature London)</li> <li>▪ Moveable Heritage (Archives Association of Ontario)</li> <li>▪ Moveable Heritage (Museums &amp; Galleries)</li> <li>▪ Neighbourhoods (Urban League of London)</li> <li>▪ Development Community (London Home Builders Association/London Development Institute)</li> <li>▪ London and area Planning Consultants</li> <li>▪ Rural/Agricultural Community (Agricultural Advisory Committee)</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• at least 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Heritage Planner/City's Planning Division</li> <li>○ Culture Office</li> <li>○ post-secondary student</li> <li>○ London Heritage Council</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• expertise or interest in heritage conservation or be a member of a particular group as specified</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>London Housing Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• advises on various housing issues and initiatives</li> <li>• provides forum for exchange of information pertaining to housing</li> <li>• obtains pertinent information from the housing market and identifies applicable trends</li> <li>• makes recommendation on needs for all sectors of the community</li> <li>• reports on legislation from other forms of government</li> <li>• recommends on social housing policies or affordable housing initiatives</li> <li>• conducts educational programs under supervision of Housing Mediation Officer and assists the Officer with various required advice or action</li> <li>• approves/recommends annual budget for Housing Mediation Office and reports on its ongoing activities</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 13 members consisting of: <ul style="list-style-type: none"> <li>○ 9 members-at-large</li> <li>○ 2 alternate members-at-large</li> <li>○ 1 representative from each of the following sectors: <ul style="list-style-type: none"> <li>▪ non-profit</li> <li>▪ tenants</li> <li>▪ private</li> <li>▪ emergency housing</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following: <ul style="list-style-type: none"> <li>○ London Police</li> <li>○ Planning Division</li> <li>○ City's Fire Prevention Office</li> <li>○ Housing Mediation Office</li> <li>○ CMHC (London)</li> <li>○ London and Middlesex Housing Corporation</li> <li>○ London &amp; St. Thomas Real Estate Board</li> <li>○ London Homeless Coalition</li> <li>○ City's Housing Division</li> <li>○ post-secondary student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• general interest in housing</li> <li>• must be members of various housing related associations</li> <li>• special expertise</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Transportation Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• support Council in the implementation of the City's Transportation Master Plan</li> <li>• review various studies and plans to ensure conformity with the objectives of effective transportation planning</li> <li>• assist in development of new transportation policies</li> <li>• encourage public participation in various initiatives</li> <li>• recommend/advise on new transportation planning initiatives pursuant to approved budget</li> <li>• monitor effectiveness of active transportation facilities/programs</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• 13 members consisting of:               <ul style="list-style-type: none"> <li>○ 4 members-at-large</li> <li>○ 1 representative from each of the following:                   <ul style="list-style-type: none"> <li>▪ Cycling Advisory Committee</li> <li>▪ Advisory Committee on the Environment</li> <li>▪ Community Safety &amp; Crime Prevention Advisory Committee</li> <li>▪ Accessibility Advisory Committee</li> <li>▪ London Middlesex Road Safety Committee</li> <li>▪ Canadian Automobile Association</li> <li>▪ Urban League of London</li> <li>▪ Chamber of Commerce</li> <li>▪ London Development Institute</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• at least 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Environmental &amp; Engineering Services</li> <li>○ Planning Services</li> <li>○ Development &amp; Compliance Services</li> <li>○ London Transit Commission</li> <li>○ London Police Service</li> <li>○ Middlesex-London Health Unit</li> <li>○ post-secondary student</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• general interest in transportation issues</li> <li>• special expertise in transportation issues</li> <li>• members of organizations they represent</li> </ul>

**Advisory Committee Mandates  
London**

<b>Advisory Committee Name &amp; Meeting Info</b>	<b>Mandate</b>	<b>Composition</b>	<b>Preferred Qualifications</b>
<p>Trees and Forests Advisory Committee</p> <p>Meets monthly</p>	<ul style="list-style-type: none"> <li>• resource and information support group to the Planning and Environment Committee and Council</li> <li>• provides advice on planning and protection, planting &amp; renewal, management &amp; maintenance of trees/urban forests</li> </ul>	<p><b>Voting members:</b></p> <ul style="list-style-type: none"> <li>• maximum of 13 members consisting of:               <ul style="list-style-type: none"> <li>○ 5 members-at-large</li> <li>○ 1 representative from each of the following:                   <ul style="list-style-type: none"> <li>▪ Environmental &amp; Ecological Planning Advisory Committee</li> <li>▪ forestry expert</li> <li>▪ local business association or tree-related business</li> <li>▪ acting community planting group</li> <li>▪ Urban League of London</li> <li>▪ University of Western Ontario</li> <li>▪ Fanshawe College</li> <li>▪ Middlesex-London Health Unit</li> <li>▪ London Development Institute/London Home Builders Association (jointly)</li> </ul> </li> </ul> </li> </ul> <p><b>Non-voting members:</b></p> <ul style="list-style-type: none"> <li>• 1 representative from each of the following:               <ul style="list-style-type: none"> <li>○ Ministry of Natural Resources</li> <li>○ City's Community Services Department</li> <li>○ City's Ecologist</li> <li>○ Urban Forester</li> <li>○ City's Planning Division</li> <li>○ Planning, Environmental &amp; Engineering Services Department</li> <li>○ London Hydro</li> <li>○ Upper Thames Valley Conservation Authority</li> <li>○ City Manager's Office</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• employees of the organizations represented</li> <li>• special expertise in forestry</li> </ul>

## Advisory Committee Mandates Saskatoon

Committee Name	Mandate	Composition	Preferred Qualifications	Committee Member Terminations
Accessibility Advisory Committee	<ul style="list-style-type: none"> <li>• develop an Action Plan to provide short and long-term goals for improving accessibility to City of Saskatoon services, facilities and infrastructure</li> <li>• monitor and report on progress in achieving the goals set out in the Action Plan and provide City Council with an annual evaluation of that progress</li> <li>• provide advice on policies and programs for improving accessibility to City services, facilities and infrastructure</li> <li>• act as a resource respecting development and implementation of a public relations campaign to promote the City's efforts to make City services, facilities and infrastructure accessible and barrier free</li> <li>• receive referrals from and provide advice on accessibility issues</li> <li>• when instructed, encourage and promote communication and coordination between and among City departments, local businesses, and other levels of government respecting accessibility issues</li> <li>• ensure adequate and appropriate consultation with the community of common interest for persons with disabilities and/or persons fulfilling the role of primary caregiver to a person with a disability</li> <li>• establish, as deemed appropriate, ad hoc task groups to undertake specific tasks within the Committee's mandate</li> <li>• reports through Standing Policy Committee on Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 2 Councillors</li> <li>• 2 members of Senior Administration</li> <li>• 5 members of the public with disabilities or primary caregiver to person with disability</li> <li>• 1 member of the public representing the senior community</li> <li>• 2 year term (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• ability to commit time to meetings</li> <li>• resident of the City</li> </ul>	<ul style="list-style-type: none"> <li>• members who miss 3 meetings in a row without explanation shall be deemed to have resigned</li> <li>• breach of the Code of Conduct for Members of Civic Boards, Commissions, Authorities and Committees may result in an investigation and recommendation to Council for removal of the individual or other sanctions as determined</li> </ul>
Advisory Committee on Animal Control	<ul style="list-style-type: none"> <li>• the function shall be to advise City Council on all policy matters relating to animal services in the community</li> <li>• reports through the Standing Policy Committee on Planning, Development and Community Services</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Councillor</li> <li>• 1 member of the College of Veterinary Medicine, U of S</li> <li>• 1 member from the Saskatoon Health Region</li> <li>• 1 member from the Board of the Saskatoon Branch, Society for the Prevention of Cruelty to Animals</li> <li>• 1 member of Saskatchewan Veterinary Medical Association</li> <li>• 5 members of the public</li> <li>• 1 year term (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• adult resident of the City interested in pets and pet control</li> </ul>	

Committee Name	Mandate	Composition	Preferred Qualifications
Cultural Diversity and Race Relations Committee	<ul style="list-style-type: none"> <li>• the function is to monitor and provide advice to City Council on issues relating to the Cultural Diversity and Race Relations Policy</li> <li>• reports through the Standing Policy Committee on Environment, Utilities and Corporate Services</li> </ul>	<ul style="list-style-type: none"> <li>• 1 member of Board of Education – Public Schools</li> <li>• 1 member of Board of Education – Catholic Schools</li> <li>• Chief of Police (or designate)</li> <li>• 1 member of Saskatchewan Intercultural Association</li> <li>• 1 member of Saskatoon Health Region</li> <li>• 1 member from Metis community</li> <li>• 1 member from First Nations community</li> <li>• 1 member from Community Services Department</li> <li>• 1 member from Department of Corrections and Public Safety</li> <li>• 8 members of the public (ensure at least 50% are visible minorities)</li> <li>• 1 Councillor</li> <li>• 1 – 2 year term dependent upon representation (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• level of community involvement on related issues</li> <li>• demonstrated commitment to improving race relations in the community</li> <li>• knowledge and understanding of the concepts</li> <li>• ability to commit time to attend meetings and other activities</li> <li>• resident of the City</li> </ul>
Municipal Heritage Advisory Committee	<ul style="list-style-type: none"> <li>• the functions shall be to provide advice to City Council on any matter arising out of The Heritage Property Act or the regulations thereunder, and on the Civic Heritage Policy</li> <li>• reports through the Standing Policy Committee on Planning, Development and Community Services</li> </ul>	<ul style="list-style-type: none"> <li>• 1 nominee from Saskatoon Heritage Society</li> <li>• 1 nominee from Saskatchewan Association of Architects</li> <li>• 1 nominee from Saskatoon Region Association of Realtors</li> <li>• 1 nominee from Saskatoon Archaeological Society</li> <li>• 1 nominee from Meewasin Valley Authority</li> <li>• 1 nominee from Tourism Saskatoon</li> <li>• 4 members of the public</li> <li>• 1 City Councillor</li> <li>• 1 person from each BID (5)</li> <li>• 1 person from Saskatoon Public Library</li> <li>• 2 year term (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• interest/expertise in heritage and history</li> <li>• level of community involvement on related issues</li> <li>• ability to commit time to participate in committee programs/activities</li> <li>• consideration will be given to extended terms for members who are serving on related national or international committees</li> <li>• resident of the City</li> </ul>



Committee Name	Mandate	Composition	Preferred Qualifications
Naming Advisory Committee	<ul style="list-style-type: none"> <li>• the function shall be to screen and make recommendations regarding requests from the general public for naming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods and parks, so as to ensure they meet Council guidelines</li> <li>• report to Council as new requests and suggestions are screened and recommended for approval and addition to the Names Master List</li> <li>• screening for approval and addition to the Names Master List must adhere to the guidelines identified in Policy C09-008, <i>Naming of Civic Property and Development Areas</i></li> <li>• requests for naming from the public are received through the Community Services Department prior to being screened by the Committee</li> <li>• the Mayor retains the responsibility of selecting names for new streets, parks and civic-controlled facilities upon request from the Community Services Department</li> <li>• reports through the Standing Policy Committee on Planning, Development and Community Services</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor – Council term</li> <li>• 2 Councillors – 1 year term</li> <li>• 3 members of the Administration</li> </ul>	<ul style="list-style-type: none"> <li>• ability to commit time to attend meetings</li> </ul>
Public Art Advisory Committee	<ul style="list-style-type: none"> <li>• the function is to adjudicate public art on behalf of the Administration and City Council for placement in open space, civic facilities and other City-owned property, with the exception of the Mendel Art Gallery/Remai Art Gallery of Saskatchewan; to provide advice to City Council on the purchase and donation of works of art, to provide advice to Administration concerning the de-accessioning of artworks, and to assist in promoting public awareness of the City's Public Art Program including the education of artists and community groups regarding the program</li> <li>• reports through the Standing Policy Committee on Planning Development and Community Services</li> </ul>	<ul style="list-style-type: none"> <li>• 7 residents with at least 4 members having certain competencies related to different forms of art</li> <li>• initially 2 year term, with further one year terms</li> </ul>	<ul style="list-style-type: none"> <li>• must be able to demonstrate a level of competency in one of the following areas: <ul style="list-style-type: none"> <li>○ visual arts</li> <li>○ new media</li> <li>○ performing arts</li> <li>○ arts administration</li> <li>○ Aboriginal art and culture</li> <li>○ architecture</li> <li>○ landscape architecture</li> <li>○ design</li> <li>○ arts education</li> </ul> </li> <li>• resident of the City</li> </ul>
Saskatoon Environmental Advisory Committee	<ul style="list-style-type: none"> <li>• the function is to provide advice to Council on policy matters relating to the environmental implications of City undertakings and to identify environmental issues of potential relevance to the City</li> <li>• reports through the Standing Policy Committee on Environment, Utilities and Corporate Services</li> </ul>	<ul style="list-style-type: none"> <li>• 9 residents</li> <li>• 1 Councillor</li> <li>• 1 representative from Saskatoon Health Region</li> <li>• 2 year term (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• sound general knowledge of the Saskatoon area and its existing and potential environment problems</li> <li>• expertise in ecology, biology, chemistry, physics, geography, economics demography, sociology, medicine aesthetics, toxicology, engineering or conservation</li> <li>• resident of the City</li> </ul>

Committee Name	Mandate	Composition	Preferred Qualifications
Street Activity Steering Committee	<ul style="list-style-type: none"> <li>• the function is to oversee the Community Support Program, which is a program delivered by the Saskatoon Downtown Business Improvement District (The Partnership) to engage in highly visible, uniformed patrols in the Riversdale, Broadway and Downtown Business Improvement District areas that reassure community members, as well as coordinating a response to some of the community issues with relevant community support organizations, local businesses and the Saskatoon Police Service</li> <li>• reports through the Standing Policy Committee on Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 1 person from Saskatoon Anti-Poverty Coalition</li> <li>• 1 person from Broadway BID</li> <li>• 1 person from Riversdale BID</li> <li>• 1 person from The Partnership</li> <li>• Police Chief or designate</li> <li>• 1 person from Community Services Department (advisor to committee)</li> <li>• 2 year term (initial term)</li> </ul>	<ul style="list-style-type: none"> <li>• must be a member of the particular organization as specified in the Composition column</li> <li>• resident of the City</li> </ul>
Traffic Safety Committee	<ul style="list-style-type: none"> <li>• the function of the Committee is to provide advice on policy matters related to traffic safety</li> <li>• reports through the Standing Policy Committee on Transportation</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Councillor</li> <li>• 1 representative from Saskatoon Board of Education – Driver Education</li> <li>• 1 representative from Saskatoon Police – Traffic Division</li> <li>• 1 representative from Saskatoon and District Safety Council</li> <li>• 1 representative from Citizens' Advisory Council of the Saskatoon Board of Education</li> <li>• 1 representative from SGI Traffic Safety Promotion Division</li> <li>• 1 representative from trucking industry</li> <li>• 1 representative from Saskatoon Health Region</li> <li>• 4 citizens</li> <li>• 2 year term</li> </ul>	<ul style="list-style-type: none"> <li>• interest in identifying and solving traffic hazards and promotion of safe driving</li> <li>• resident of the City</li> </ul>

Notes:

- Mandates are outlined in The Procedures and Committees Bylaw, 2014
- All appointments are made pursuant to Appointments to Civic Boards, Commissions, Authorities and Committees Policy
- The names of Advisory Committees in The Procedures and Committees Bylaw, 2014 do not match the names on the City's website