

## **Draft Recreation, Sport, Culture, and Parks Partnership Reserve – Proposed Overview**

### RECREATION, SPORT, CULTURE, and PARKS PARTNERSHIP RESERVE

#### Purpose

To provide a source of funds to finance both major and minor partnership project opportunities for recreation, sport, culture, and parks capital projects connected to City of Saskatoon Recreation and Parks Master Plan or Recreation and Parks Facilities Game Plan priorities.

#### Source of Funds

The annual provision to the reserve shall be the amount authorized by City Council through the operating budget.

#### Application of Funds

The projects considered under the partnership capital funding program will be cost shared with registered non-profit recreation, culture, or sport organizations.

Projects being proposed by organizations that are not registered non-profit may be considered on a case-by-case basis where public and community good is clearly demonstrated.

Major capital projects must be new facilities, renovations, or expansions of facilities. The reserve will not fund other components such as feasibility or fundraising studies.

#### Eligibility Requirements

1. Eligible applicants will be restricted to registered non-profit or charitable organizations based in Saskatoon.
2. Must demonstrate leverage of other sources of funding for this project.
3. Will be for one-time projects, not ongoing funding.
4. Organizations must be willing to sign a contribution agreement that includes a commitment to ongoing community access and addressing accessibility physically, financially, and culturally.

There will be two categories of funding, as follows:

- i) Major Partnership Capital Grants (maximum \$5.0 million); and
- ii) Minor Partnership Capital Grants (maximum \$500,000).

#### Major Partnership Capital

1. For capital projects greater than \$3.0 million.
2. Projects planned in advance and connected to the traditional capital and operating budget submissions and approvals.

3. Partner contribution must be at a ratio of 3 to 1 or greater than that of the City's contribution. The City's contribution will be to a maximum of 25% of the total project cost for City-owned facilities or facilities built on City-owned land to a maximum of 10% for non-City facilities (not to exceed the \$5.0 million maximum).
4. Could be used to purchase additional land for contribution to a partnership project.
5. Partner must guarantee community access to the sport, recreation, or culture facility for the life of the facility.
6. Partner must demonstrate a connection to ways in which the project is contributing toward achieving the priorities and recommendations of the City's Recreation and Parks Master Plan.

#### Minor Partnership Capital

1. For Capital projects up to \$3.0 million.
2. Maximum funding is \$500,000 or up to 30% of the total project cost.
3. Applications to be received through an application process that includes a formal project overview.

#### Forms of Contribution

Minor and major forms of contribution can be:

- i) a grant paid in cash with payment disbursements to be determined based on project scope and timing; or
- ii) land or other City of Saskatoon services in kind.

Any contribution of City land or other services in kind is considered to form part of the City's contribution and, in total, will not exceed the contribution limits noted above.

#### Responsibility

The reserve will be managed and applications adjudicated by the Community Services Department, which will establish detailed criteria for the adjudication of partnership project business plans and/or funding applications.

For the minor partnership projects, the Administration is delegated authority up to \$150,000. Awards greater than \$150,000 require approval of the Standing Policy Committee on Planning, Development and Community Services.

For major partnership projects, the submission of a formal business plan complete with details on the specific request for funding and services from the City, as applicable, is required.

Awards are approved by City Council as recommended by the Community Services Department.