

ANNUAL REPORT

January 21, 2026

Secretary, Standing Policy Committee on Planning, Development and Community Services

Re: 2025 Annual Report– Municipal Heritage Advisory Committee [ADV2025-1101]

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2025 was as follows:

Members

- Louis Aussant, Saskatchewan Association of Architects
- Stephanie Clovechok, Discover Saskatoon
- Daniel Ash, Public
- Stevie Horn, Saskatoon Public Library
- Sarah Marchildon, Downtown Saskatoon Business Improvement District (January)
- Bailey Fawcett, Downtown Saskatoon Business Improvement District (from September)
- Anne-Marie Cey, Broadway Business Improvement District
- Magel Sutherland, Meewasin Valley Authority (January)
- Jamie McMillan, Meewasin Valley Authority (from April)
- Randy Pshebylo, Riversdale Business Improvement District
- Lenore Swystun, Saskatoon Heritage Society
- Lloyd Moker, Sutherland Business Improvement District (January to March)
- Brenda Southam, Sutherland Business Improvement District (from April)
- Taylor Morrison, Saskatchewan REALTORS Association
- Alyshia Reesor, Saskatoon Archaeological Society
- Michelle Loi, Public
- John Waddington, Public
- Vacant, Saskatchewan Indigenous Cultural Centre

Resource Members

- Councillor Scott Ford
- City Archivist Jeff O'Brien

- Heritage and Design Coordinator Kellie Grant (January to March)
- Heritage and Design Coordinator Blaire Prima (from April)

Work Plan Goals and Accomplishments

The Committee had submitted the following work plan goals for 2025 to the Standing Policy Committee on Planning, Development and Community Services on March 5, 2025.

In 2025, Committee will:

1. Review Heritage Policies and Plan
 - Continual support and prioritize with the Administration. Potential to
 - support on targeted research.
2. Funding for the Heritage Conservation Program
 - Support the Administration on securing additional funding for the Heritage Conservation Program.
 - Support and prioritize with the Administration. Research on external grants and programs could be undertaken.
3. Continue to explore having more designated properties.
 - Create a process when approaching properties that aren't designated.
 - Lead in a process creation and could prioritize properties for further conversations and support Administration in the conversations.
4. Heritage Awards Program – The Future
 - Review and recommend the future steps to the Heritage Awards Program.
5. Intangible Heritage
 - Support and prioritize with the Administration.
 - Research on Saskatchewan Cities' Intangible Programs
 - Work with the Administration with continual teachings and learnings.

The Committee had three subcommittees to carry out 2025 work plan goals.

The subcommittees were as follows:

- **Events Subcommittee**
 - *This subcommittee was established to assist in the planning of the Municipal Heritage Awards and Doors Open Event.*
- **Policy and Planning Subcommittee**
 - *This subcommittee was established to explore revisions to policy including but not limited to The Heritage Property Act or the regulations thereunder and on Policy C10-020, Civic Heritage Policy. Additionally, this subcommittee will develop a scope of work to further investigate intangible heritage and recommend an Intangible Heritage program for the City of Saskatoon.*
- **Education and Awareness Subcommittee**
 - *This subcommittee was established to support heightened awareness of the value and issues regarding preservation of Saskatoon's historic*

resources and promote and publicize the heritage of Saskatoon (both intangible and tangible) and provide support to partners who tell the Saskatoon story.

The subcommittees focused on intangible heritage, heritage awards format planning and educational materials.

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2025 expenditures.

2025 Reports and Communications

Matters Referred by SPC, GPC or City Council

Referrals from the Standing Policy Committee

Heritage Conservation Program Strategy – Interim Options Report

[PDCS2025-0201] The report was provided to the Committee for comments on the matter.

Resolution: That the information was received.

That a letter of support of Option 2 contained in the Heritage Conservation Program Strategy – Interim Options Report, dated February 5, 2025, be forwarded to City Council for when the matter is being considered.

- Matter considered February 18, 2025

Heritage Conservation Program Strategy [MHAC2024-0601]

The Administration provided a report to the Committee on the matter.

Resolution: That the information was received.

- Matter considered June 18, 2025

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Planning, Development and Community Services:

Referrals to the Standing Policy Committee

Amendment to The St. John’s Anglican Cathedral Heritage Designation

Bylaw No. 8352, 2004 [ADV2025-1103] The report was provided to the Committee for comments on the matter.

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

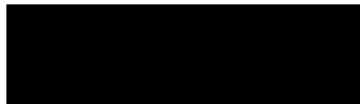
Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2025.

ATTACHMENTS

1. Appendix 1 – 2025 Meeting Summary
2. Appendix 2 – 2025 Expenditures

Yours truly,



Stevie Horn
Chair
Municipal Heritage Advisory Committee

Appendix 1 – 2025 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Stevie Horn was appointed as Chair - Sarah Marchildon was appointed as Vice Chair - 2025 Membership was confirmed. - 2025 meeting dates were confirmed. - Verbal Updates on the following: <ul style="list-style-type: none"> o City Archives move o Acquisition of the Star Phoenix Collection o City Archives Official Opening / Archives Week Event o Doors Open Event o Heritage Conservation Program Strategy Update - Policy and Planning Subcommittee verbal updates: <ul style="list-style-type: none"> o Intangible Heritage - 2024 Annual Report and 2025 Workplan discussion was deferred. - Subcommittee memberships were confirmed. - 2025 budget allocation was confirmed.
February	<ul style="list-style-type: none"> - John Waddington was appointed as Vice Chair - Verbal updates on the following: <ul style="list-style-type: none"> o Doors Open Event o Heritage Festival of Saskatoon - Policy and Planning Subcommittee Verbal update – Intangible Heritage - Report considered: Heritage Conservation Program Strategy - Annual Report approved for submission to the Standing Committee on Planning, Development and Community Services. - Workplan was confirmed for submission to the Standing Policy Committee on Planning, Development and Community Services. - Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society were approved. - Heritage Festival of Saskatoon booth registration was approved - National Trust Conference Attendee presentation. - 2025 Budget Expenditures was discussed.
March	<ul style="list-style-type: none"> - Verbal updates were provided: <ul style="list-style-type: none"> o Chair verbal update o Five corners sign installation - Subcommittee update on Intangible Heritage progress. - The workplan was discussed - 2025 Budget Expenditures was discussed.
April	<ul style="list-style-type: none"> - Verbal updates were provided: <ul style="list-style-type: none"> o Chair verbal update o Jane's Walk

	<ul style="list-style-type: none"> o Doors Open Event o New Heritage and Design Coordinator Blaire Prima - Events Subcommittee updated on the heritage awards program planning. - Policy and Planning Subcommittee updated on 3 key take aways for intangible heritage. - Education and Awareness Subcommittee advised on their focus on resources. - 2025 Budget Expenditures was discussed. - Heritage Saskatchewan – Heritage Awards – call for submission
May	<ul style="list-style-type: none"> - Verbal updates were provided: <ul style="list-style-type: none"> o Doors Open Event - 2025 Budget Expenditures was discussed.
June	<ul style="list-style-type: none"> - The Workplan was discussed. - 2025 Budget Expenditures was discussed. - Verbal updates were provided: <ul style="list-style-type: none"> o Doors Open Event Experience o Broadway BID Heritage Walking Tour Presentation o Lutheran Theological Seminary
September	<ul style="list-style-type: none"> - Report considered <ul style="list-style-type: none"> o Heritage Conservation Program Strategy - Subcommittee verbal updates were provided: <ul style="list-style-type: none"> o Heritage Awards Program o Doors Open Event o Heritage Program Brochures - National Trust Conference 2025 Attendance
October	<ul style="list-style-type: none"> - Memo - Bowerman House - 1328 Avenue K South - Window Replacement - Final Report – 2025 Doors Open Event - 2025 Budget Expenditures was discussed. - Verbal Updates on the following: <ul style="list-style-type: none"> o Grace Gospel Hall, 120 25th Street West o Saskatoon Heritage Society - 50th Anniversary Celebration o Nutana Pioneer Cemetery - Headstone
November	<ul style="list-style-type: none"> - 2025 Annual Report draft was considered - National Trust Conference – Attendee Reports - Report Considered - Amendment to The St. John’s Anglican Cathedral Heritage Designation Bylaw No. 8352, 2004

Appendix 2 – 2025 Expenditure

	Budget	Actuals	Variance
Conferences, Education and Research	\$ 11,000.00		
National Trust Conference Registration Fees - 3 Members		\$1,467.75	
Conference Travel Expenses - B. Fawcett		\$2,506.00	
Conference Travel Expenses - B. Southam		\$1,978.11	
Conference Travel Expenses - R. Pshebylo		\$2,205.69	
		\$8,157.55	\$ 2,842.45
Annual Event Planning	\$ 6,700.00		
2025 Doors Open event for printed maps, advertising sandwich boards for the walking tour, and volunteer items.		\$ 2,000.00	
		\$ 2,000.00	\$ 4,700.00
Membership Fees	\$ 200.00		
Heritage Saskatchewan Membership 2025		\$ 52.50	
Saskatoon Heritage Society Membership 2025		\$ 30.00	
		\$ 82.50	\$ 117.50
TOTALS	\$ 17,900.00	\$ 8,240.05	\$ 9,659.95