



PUBLIC MINUTES

SASKATOON ACCESSIBILITY ADVISORY COMMITTEE

January 17, 2025, 12:00 p.m.

Committee Room E, Ground Floor, City Hall

- PRESENT:**
- Darren Gilchrist, Public
 - Christine Anaka, Public
 - Adeola Fadakinte, Public
 - Mark Kennedy, Public
 - Kyra Mazer, Public
 - Karthik Babu Menon, Spinal Cord Injury Saskatchewan Inc.
 - Steven Schneider, Public
 - Amanda Titman, Vision Loss Rehabilitation Saskatchewan (CNIB)
 - Chelsea Wisser, The Ability Hub YXE
- ABSENT:**
- Robert Gourley, Public
- ALSO PRESENT:**
- Councillor Bev Dubois
 - Director, Reconciliation, Equity, Diversity and Inclusion, Stryker Calvez
 - Senior Building Code Engineer Steven Gelleta
 - Recreation Services Manager Michelle Wolfe
 - Committee Assistant Holly Thompson
- ABSENT:**
- Building Standards Manager Roger Bradley
 - Access Transit Manager Brittany Hadley
 - Senior Transportation Engineer Chelsea Lanning
 - Organizational Development Consultant Thiago Prado

1. CALL TO ORDER

The Committee Assistant Thompson called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

1.1 Committee Orientation

Committee Assistant Thompson provided an overview of the committee process.

Moved By: C. Wisser

That the information be received.

CARRIED

1.2 2025 Membership - Saskatoon Accessibility Advisory Committee [CK. 225-70]

City Council, at its Regular Business meeting held December 18, 2024, adopted a recommendation of its Governance and Priorities Committee that the following be appointed and reappointed to the Saskatoon Accessibility Advisory Committee for the terms indicated:

To the end of 2026:

- Christine Anaka, Public Representative
- Darren Gilchrist, Public Representative
- Robert Gourley, Public Representative
- Kyra Mazer, Public Representative
- Mark Kennedy, Public Representative
- Chelsea Wisser, The Ability Hub

The following were previously appointed by City Council to the end of 2025:

- Adeola Fadakinte, Public Representative
- Karthik Babu Menon, Spinal Cord Injury Saskatchewan Inc.
- Steven Schneider, Public
- Amanda Titman, Vision Loss Rehabilitation Saskatchewan (CNIB)

The resource members for 2025 are:

- Councillor Bev Dubois

- Building Standards Manager Roger Bradley
- Director of Reconciliation, Equity, Diversity and Inclusion Stryker Calvez
- Access Transit Manager Brittany Hadley
- Senior Transportation Engineer Chelsea Lanning
- Senior Building Code Engineer Steven Gellesta
- Organizational Development Consultant Thiago Prado
- Recreation Services Manager Michelle Wolfe

Moved By: D. Gilchrist

That the information be received.

CARRIED

1.3 Appointment of Chair and Vice Chair [CK 225-70]

The Committee was requested to appoint a Chair and Vice Chair for 2025.

Julia Adamson was Chair and Darren Gilchrist was Vice Chair for 2024.

Committee Assistant Thompson opened up nominations for Chair.

Chelsea Wisser nominated Mark Kennedy for Chair. No further nominations were received.

Christine Anaka nominated Chelsea Wisser for Vice Chair. No further nominations were received.

Moved By: C. Wisser

That Mark Kennedy be appointed as Chair for the Saskatoon Accessible Advisory Committee in 2025.

CARRIED

Moved By: C. Anaka

That Chelsea Wisser be appointed as Vice Chair for the Saskatoon Accessible Advisory Committee in 2025.

CARRIED

Mark Kennedy assumed the Chair.

1.4 2025 Meeting Dates [CK 225-70]

The meeting dates for 2025 are as follows:

- January 17
- February 14
- March 14
- April 11
- May 9
- June 13
- September 12
- October 10
- November 14

Moved By: D. Gilchrist

That the information be received.

CARRIED

2. CONFIRMATION OF AGENDA

Moved By: D. Gilchrist

That the agenda be confirmed as presented.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: C. Wisser

That the minutes of regular meeting held on September 13, 2024 of the Saskatoon Accessibility Advisory Committee be adopted.

CARRIED

5. UNFINISHED BUSINESS

6. VERBAL UPDATES

6.1 REPORT OF THE CHAIR [File No. CK. 225-70]

This is opportunity for the Chair to provide a verbal update on his/her activities since the last meeting.

Committee Assistant Thompson advised the Committee that the past Chair, Julia Adamson sends her well wishes to the Committee Members for 2025.

Moved By: K. Mazer

That the information be received.

CARRIED

6.2 COMMITTEE OR RESOURCE MEMBER UPDATE [File No. CK. 225-70]

To provide an opportunity for a Committee or resource member to update on issues, trends, events, etc. that pertain to the Committee's mandate.

6.3 SUBCOMMITTEE UPDATE [CK. 225-70]

This is an opportunity for the subcommittees to update the Committee.

6.3.1 Education and Awareness Subcommittee

6.3.2 Deafblind Subcommittee

7. REFERRALS FROM COUNCIL OR COMMITTEE

8. ANNUAL REPORT CONSIDERATION [ADV2025-0101]

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments.

As stated in the Terms of Reference, the Committee shall submit an annual report, in the prescribed form, outlining the previous year's accomplishments, to City Council through the Standing Policy Committee on Transportation.

This report shall be submitted by March 31, 2024 and serve to demonstrate how the Committee remains relevant and current.

A draft copy of the 2024 Annual Report was provided and reviewed for approval.

Moved By: D. Gilchrist

That the Saskatoon Accessibility Advisory Committee approve its 2024 Annual Report for submission to City Council through the Standing Policy Committee on Transportation by March 31, 2024.

CARRIED

9. WORK PLAN CONSIDERATION [ADV2025-0104]

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments and a work plan for the upcoming year.

As stated in the Terms of Reference, the Committee shall submit a work plan for the upcoming year to City Council, through the Standing Policy Committee on Transportation.

The 2024 work plan was provided for the Committee's information.

The Committee discussed the 2025 Work Plan and confirmed the following categories to make up the 2025 Work Plan:

- Deafblind Services
- Access Transit / Conventional Transit
- Educational and Awareness
- Civic Accessibility and Safety
- Downtown and Bus Rapid Transit Accessibility

Moved By: D. Gilchrist

That the Saskatoon Accessibility Advisory Committee draft its Work Plan for 2025 for submission to City Council through the Standing Policy Committee on Transportation by March 31, 2024.

CARRIED

9.1 WORK PLAN AND REFERRALS TO STANDING POLICY COMMITTEE [File No. CK. 225-70]

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

10. SUBCOMMITTEE MEMBERSHIPS

An Advisory Committee may form subcommittees and working groups within its membership as necessary to address specific issues within its mandate. Subcommittees shall draw upon voting members of the Committee.

The Committee currently has two subcommittees:

- Education and Awareness Subcommittee - established to educate Saskatoon on accessibility matters within the Committee's mandate.
- Deafblind Subcommittee - established to review and provide feedback on City of Saskatoon deafblind services.

The Committee was requested to determine if a subcommittee is required for 2025 and to appoint members to the Subcommittee.

The following is the 2025 membership for each subcommittee:

- Education and Awareness Subcommittee - Christine Anaka, Darren Gilchrist, Steven Schneider and Mark Kennedy
- Deafblind Subcommittee - Darren Gilchrist, Amanda Titman, and Karthrik Babu Menon

The Committee was advised that if members wanted to join a subcommittee at a later time, they can reach out to the Chair.

Moved By: C. Anaka

That the subcommittee membership be confirmed as presented.

CARRIED

11. BUDGET - STATEMENT OF EXPENDITURES [CK. 1704-5]

The 2024 year-end statement of expenditures was provided.

The Committee was advised that the 2025 approved budget was \$3,000.00 for conferences and education.

Moved By: C. Anaka

That the information be received.

CARRIED

12. ADJOURNMENT

The meeting adjourned at 1:34 p.m.

M. Kennedy, Chair

Committee Assistant H. Thompson