

February 10, 2025

Deputy City Clerk, Standing Policy Committee on Planning Development and  
Community Services

**Re: 2025 Work Plan – Municipal Heritage Advisory Committee  
(ADV. 2025-0201)**

The function and mandate of the Municipal Heritage Advisory Committee (“MHAC”) shall be to:

1. Provide advice to City Council relating to the following:
  - any matter arising out of *The Heritage Property Act* or the regulations thereunder and on Policy C10-020, *Civic Heritage Policy*
  - changes to the criteria for evaluation of properties of architectural or historical value or interest with respect to heritage designation
  - revisions to the list of buildings, sites or structures and areas worthy of conservation as set out in the *Holding Bylaw* or under the heritage database.
  - buildings, properties and artifacts to be designated under *The Heritage Property Act* or placed on the Saskatoon Register of Historic Places
  - policies related to conserving heritage buildings, sites or structures and areas.
  - proposed changes or recommended changes to municipal legislation to conserve heritage buildings, sites or structures and areas.
  - ways to increase public awareness and knowledge of heritage conservation issues, and if the Committee so wishes and if a budget is provided by City Council, provide education and awareness programs within the mandate of the MHAC, provided that the Administration is consulted prior to implementation of each program to ensure there is no duplication of services and that the proposed program supports the relevant policy.
  - any other matters relating to buildings, sites or structures and areas of architectural or historical significance.
  - buildings, sites or structures and artifacts owned by the City.
2. Provide advice to the City’s Administration with respect to approval of alterations to designated heritage property or property for which a notice of intention has been registered pursuant to Bylaw No. 8356, *The Heritage Property (Approval of Alterations) Bylaw, 2004*.
3. Prepare and update, in consultation with the Administration, a brochure and/or information on the City’s website describing the Committee’s mandate, membership, qualifications, recent activities, regular meeting schedule and how the public can contact the Committee.

### **Work Plan for 2025**

The Committee at its meeting held on \_\_\_\_\_, discussed relevant matters within the Committee's mandate to include in the 2025 work plan.

In 2025, Committee will:

1. Review Heritage Policies and Plan
  - Continual support and prioritize with the Administration. Potential to support on targeted research.
2. Funding for the of Heritage Conservation Program
  - Support the Administration on securing additional funding for the Heritage Conservation Program.
    - Support and prioritize with the Administration. Research on external grants and programs could be undertaken.
3. Continue to explore having more properties designated.
  - Create a process when approaching properties that aren't designated.
    - Lead in a process creation and could prioritize properties for further conversations and support Administration in the conversations.
4. Heritage Awards Program – The Future
  - Review and recommend the future steps to the Heritage Awards Program.
5. Intangible Heritage
  - Support and prioritize with the Administration.
  - Research on Saskatchewan Cities' Intangible Programs
  - Work with the Administration with continual teachings and learnings.

Yours truly,

Stevie Horn  
**Chair**  
**Municipal Heritage Advisory Committee**