

## **ANNUAL REPORT AND WORK PLAN**

February 11, 2025

Secretary, Standing Policy Committee on Planning, Development and Community Services

**Re: 2024 Annual Report– Municipal Heritage Advisory Committee [ADV2025-0102]**

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

### **Committee Membership**

Membership on the Committee for the year 2024 was as follows:

#### **Members**

- Stevie Horn, Saskatoon Public Library
- Louis Aussant, Saskatchewan Association of Architects
- Stephanie Clovechok, Discover Saskatoon
- Daniel Ash, Public
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- Anne-Marie Cey, Broadway Business Improvement District
- Magel Sutherland, Meewasin Valley Authority
- Randy Pshebylo, Riversdale Business Improvement District
- Syed Amin Sadat, Public Member
- Lenore Swystun, Saskatoon Heritage Society
- Lloyd Moker, Sutherland Business Improvement District
- Taylor Morrison, Saskatchewan REALTORS Association
- Alyshia Reesor, Saskatoon Archaeological Society
- Michelle Loi, Public
- Vacant, Saskatchewan Indigenous Cultural Centre

#### **Resource Members**

- Councillor C. Block
- City Archivist J. O'Brien
- Heritage and Design Coordinator K. Grant

## **Work Plan Goals and Accomplishments**

The Committee had submitted the following work plan goals for 2024 to the Standing Policy Committee on Planning, Development and Community Services on April 3, 2024.

In 2024, Committee will:

1. Review Heritage Policies and Plan
2. Funding for the Heritage Conservation Program
3. Explore best practices around tangible and intangible heritage of other cities.
4. Continue to look at having more properties designated.
5. Indigenous Heritage
6. Heritage elements in the downtown area
7. Heritage Awards Program

The Committee had four subcommittees to carry out 2024 work plan goals.

The subcommittees were as follows:

- **Events Subcommittee**
  - *This subcommittee was established to assist in the planning of the Municipal Heritage Awards and Doors Open Event.*
- **Policy and Planning Subcommittee**
  - *This subcommittee was established to explore revisions to policy including, but not limited to The Heritage Property Act or the regulations thereunder and on Policy C10-020, Civic Heritage Policy.*
- **Education and Awareness Subcommittee**
  - *This subcommittee was established to support heightened awareness of the value and issues regarding preservation of Saskatoon's historic resources and promote and publicize the heritage of Saskatoon (both intangible and tangible) and provide support to partners who tell the Saskatoon story.*
- **Intangible Heritage Subcommittee**
  - *This subcommittee was established to develop a scope of work to further investigate intangible heritage and recommend an Intangible Cultural Heritage program for the City of Saskatoon.*

The subcommittees focused on updating the heritage building concerns Hose and Hydrant Building and Capital Theater artifacts and reviewed the Civic Register of Historic Places. They also reviewed the downtown area for heritage elements.

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2024 expenditures.



## **2024 Reports and Communications**

### **Matters Referred by SPC, GPC or City Council**

#### *Referrals from the Standing Policy Committee*

- **Update to Saskatoon’s City Centre and District Plan [DEED2023-01]**

The Administration provided a report to the Committee on the matter.

- o Resolution: That the information was received.

- Matter considered June 18, 2024

- **Heritage Conservation Program Strategy [MHAC2024-0601]**

The Administration provided a report to the Committee on the matter.

- o Resolution: That the information was received.

- Matter considered June 18, 2024

### **Reports/Recommendations Submitted to City Council:**

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

### **Reports/Recommendations Submitted to the Standing Policy Committee on Planning, Development and Community Services:**

There were no reports from the Municipal Heritage Advisory Committee submitted directly to Standing Policy Committee on Planning, Development and Community Services.

### **Reports/Recommendations Submitted to the Governance and Priority Committee:**

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

### **Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:**

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2024.

## **ATTACHMENTS**

1. Appendix 1 – 2024 Meeting Summary
2. Appendix 2 – 2024 Expenditures

Yours truly,

Stevie Horn  
**Chair**  
**Municipal Heritage Advisory Committee**

**Appendix 1 – 2024 Meeting Summary – Key Topics and Resolutions**

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> <li>- Stevie Horn was appointed as Chair</li> <li>- 2024 Membership was confirmed.</li> <li>- 2024 meeting dates were confirmed.</li> <li>- Verbal Updates on the following:               <ul style="list-style-type: none"> <li>o Heritage Festival</li> </ul> </li> <li>- Policy and Planning Subcommittee verbal updates:               <ul style="list-style-type: none"> <li>o Hose and Hydrant Building</li> <li>o Capital Theater Artifacts</li> </ul> </li> <li>- Education and Awareness verbal updates:               <ul style="list-style-type: none"> <li>o Civic Register of Historic Places</li> <li>o Downtown area heritage elements</li> </ul> </li> <li>- 2024 Workplan discussion was deferred.</li> <li>- Subcommittee membership was deferred.</li> <li>- 2024 budget allocation was deferred.</li> <li>- Meeting format and dates were confirmed.</li> <li>- Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society were approved.</li> <li>- Heritage Festival of Saskatoon booth registration was approved.</li> </ul>
February	<ul style="list-style-type: none"> <li>- Sarah Marchildon was appointed as Vice Chair</li> <li>- Verbal updates on the following:               <ul style="list-style-type: none"> <li>o Chair matters.</li> <li>o Heritage Conservation Project Update</li> </ul> </li> <li>- Workplan was confirmed for submission to the Standing Policy Committee on Planning, Development and Community Services.</li> <li>- Subcommittee membership was confirmed.</li> <li>- National Trust Conference Attendee presentation.</li> <li>- 2024 budget allocation was deferred.</li> </ul>
March	<ul style="list-style-type: none"> <li>- The workplan was discussed and approved for submission.</li> <li>- 2024 budget allocation was approved.</li> </ul>
April	<b>Meeting Cancelled due to no items.</b>
May	<b>Meeting Cancelled due to no items.</b>
June	<ul style="list-style-type: none"> <li>- Subcommittee Updates were provided.</li> <li>- Memo – Albert Community Centre – Upgrade.</li> <li>- Report – Update to Saskatoon’s City Centre and District Plan</li> <li>- Report - Heritage Conservation Program Strategy</li> </ul>

September	<ul style="list-style-type: none"><li>- Verbal updates on the following:<ul style="list-style-type: none"><li>o Heritage Conservation Program Strategy</li></ul></li><li>- Workplan items were discussed.</li><li>- Memo – Rugby Chapel – Repositioning</li><li>- Memo – Albert Community Centre – Upgrade Project</li><li>- Memo – Mann House – Verandah Roof</li></ul>
October	<b>No meeting due to Civic Election.</b>
November	<ul style="list-style-type: none"><li>- - Verbal updates on the following:<ul style="list-style-type: none"><li>o Doors Open Event Update</li><li>o Heritage Festival of Saskatoon</li></ul></li><li>- Memo – Civic Conservatory – Structural Assessment</li></ul>

**Appendix 2 – 2024 Expenditure**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
February 2024	Heritage Saskatchewan Membership Renewal	\$52.50
February 2024	Saskatoon Heritage Society Membership Renewal	\$30.00
February 2024	Heritage Festival Registration	\$60.00
	<b>Total</b>	<b>\$ 142.50</b>