

INFORMATION REPORT

Council Communications and Constituency Relations Allowance - 2024

ISSUE

This report provides the Governance and Priorities Committee with an overall summary on the usage of the Communications and Constituency Relations Allowance (CCRA) for 2024.

DISCUSSION/ANALYSIS

[Policy C01-027](#), Council Communications and Constituency Relations Allowance, requires that within 60 days of the end of the quarter, the City Clerk's Office post all expenses, individually and in detail, on the City's website and provide the Governance and Priorities Committee with monthly usage updates for the last quarter.

Further, the General Guidelines provided in Section 3.1 read:

- "f) In the year of a civic election, 8/12 of the allowance will be allocated to the sitting members of City Council and 2/12 of the allowance will be allocated to the newly elected members of City Council.
- g) In the year of a civic election, the allowance cannot be used from September 1 through October 31."

It should be noted that the civic election was held on November 13, 2024; therefore, shifting the dates in subsection g) to September 13 through November 13 for 2024. The intent of prescribing a blackout period in the policy is to prohibit spending of the CCRA for a two-month period preceding the election rather than date-specific.

In accordance with the above, attached is a summary of expenditures for former, re- elected and newly elected members of Council to the end of 2024.

This report will be posted to the City's website.

NEXT STEPS

The City Clerk's Office will update the website as noted above. An update on expenditures will be provided to the Governance and Priorities Committee following the first quarter of 2025.

APPENDICES

1. Summary of expenses for 2024 – Mayor's Office
2. Summary of expenses for 2024 - Councillors

Report Approval

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