

## Mobile Food Truck and Trailer and Parking Patio Parking Fees

### ISSUE

Council Policy C09-039, Mobile Food Truck Policy, permits on-street parking stalls to be used by mobile food trucks and trailers. Council Policy C09-013, Use of Sidewalks, Boulevards and Parking Stalls – Vending Policy, permits on-street parking stalls to be used by a restaurant, lounge or alcohol establishment type I and II for the purpose of operating a parking patio. These policies need to be amended to ensure parking fees for on-street mobile food trucks and trailers and parking patios align with temporary reserved parking fees.

### RECOMMENDATION

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that:

1. The City Clerk be instructed to make the proposed amendments to Council Policy C09-039, Mobile Food Truck Policy, as outlined in this report; and
2. The City Clerk be instructed to make the proposed amendments to Council Policy C09-013, Use of Sidewalks, Boulevards and Parking Stalls-Vending, as outlined in this report.

### BACKGROUND

City Council, at its Regular Business [meeting](#) on March 27, 2017, resolved in part:

“That proposed amendments to the parking meter hooding fees for parking patios, as outlined in the March 6, 2017, report of the General Manager, Community Services Department and as amended to provide for a further reduction of 20% of the new rate proposed for 2017 to acknowledge the benefit to the public realm, be approved”.

This resulted in a rate of \$14.40 per day for the first 30 paid parking days, and \$12.96 per paid parking day for each day thereafter, as well as an administrative fee of \$52.50.

City Council, at its Regular Business [meeting](#) on April 24, 2017, resolved in part:

“That proposed amendments to the parking meter hooding fees for on-street mobile food trucks, as outlined in the April 3, 2017, report of the General Manager, Community Services Department, be approved”.

This resulted in a parking fee for on-street food trucks and trailers of \$720.00 for the first three months and \$240.00 per month for each month thereafter, as well as an administrative fee of \$52.50.

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City Council, at its Regular Business [meeting](#) on May 24, 2022, considered a report which outlined a review of the Temporary Reserved Parking (TRP) Program, aimed at ensuring the program continues to meet program objectives in a cost-effective manner. At this meeting, Council resolved:

“That Administration develop a policy, for approval by City Council, that focuses on administering the Temporary Reserved Parking Program”.

The Standing Policy Committee on Transportation, at its meeting on February 4, 2025, will be presented a report recommending adoption of the TRP Policy. The new policy proposes to restructure the fee schedule into a base rate fee for the TRP Program, using a formula where the hourly parking rate, set in [Bylaw No. 7200, Traffic Bylaw, 1991](#), is considered the base and fees are calculated as a percentage of that base, ranging from 35% to 90%, depending on the time of the day and number of days booked.

This report outlines policy amendments pertaining to on-street mobile food trucks and trailers and parking patios that are required to ensure alignment with the new TRP Policy.

### **DISCUSSION/ANALYSIS**

#### Mobile Food Truck Policy

To align with the base rate fee structure in the proposed TRP Policy, Administration is recommending that [Council Policy C09-039, Mobile Food Truck Policy](#) (Mobile Food Truck Policy), be amended to set parking fees for on-street mobile food trucks and trailers at 13% of the base rate. This establishes a fee consistent with the approved Council fees and will not result in any change to the total parking fees paid for a mobile food truck or trailer to operate for the entire season.

The existing three month minimum is proposed to be removed, which will permit mobile food trucks or trailers to purchase on-street parking in increments as little as one day at a time, similar to the TRP Program. Food truck operators have raised concerns with the minimum operating time and expressed the need for more flexibility to encourage on-street vending.

Both policies are being recommended to be amended to include an administrative fee equal to the fee charged in the TRP Policy. This will ensure the administrative fee continues to be aligned with other TRP Program administrative fees.

Administration is also recommending the policies be amended to establish a mobile food truck licence season from May 1 until April 30. This will ensure all Mobile Food Truck Licences expire on the same day, allowing for additional efficiencies related to the administration of the program and alignment with annual health, fire and gas inspections typically conducted at the start of the season.

Proposed amendments to the Mobile Food Truck Policy are outlined in Appendix 1.

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### Parking Patio

To align with the new proposed base rate fee structure in the TRP Program, Administration is recommending that [Council Policy C09-013, Use of Sidewalks, Boulevards and Parking Stalls – Vending Policy](#) (Use of Sidewalks Boulevards and Parking Stalls – Vending Policy), be amended to set parking patio parking fees at 18% of the parking base rate. As parking patios typically operate for the entire season, the fee schedule is proposed to be simplified into a single blended rate. The new proposed base rate fee structure will not result in a change in the total parking fees required to operate a parking patio for the entire season.

Both policies are being recommended to be amended to include an administrative fee equal to the fee charged in the TRP Policy. This will ensure the administrative fee continues to be aligned with other TRP Program administrative fees. Proposed amendments to the Use of Sidewalks, Boulevards and Parking Stalls – Vending Policy are outlined in Appendix 2.

### **FINANCIAL IMPLICATIONS**

There are no financial implications related to the parking fees. The change in fee structure to determine fees as a percent of base rate is anticipated to generate the same parking fee revenue. Should the base hourly parking rate be amended in the future, it will affect the parking fees for these programs.

Alignment with the administrative fee in the TRP Policy will result in an additional \$22.50 per transaction being collected for parking patio and mobile food truck and trailer fees. This fee was last updated in 2017, and the increase helps ensure that direct costs to administer the applications are recouped.

### **OTHER IMPLICATIONS**

There are no privacy, legal, social or environmental implications identified.

### **NEXT STEPS**

If the proposed TRP Policy and amendments outlined in this report are adopted by City Council, the amended Mobile Food Truck Policy and Use of Sidewalks, Boulevards and Parking Stalls - Vending Policy will come into force immediately and be published on the City of Saskatoon's website.

### **APPENDICES**

1. Proposed Amendments to Council Policy C09-039 - Mobile Food Truck Policy
2. Proposed Amendments to Council Policy C09-013 - Use of Sidewalks, Boulevards and Parking Stalls – Vending Policy

### **REPORT APPROVAL**

Written by: Nicole Levine, Planner  
Reviewed by: Mark Wilson, Licensing and Permitting Manager  
Matt Grazier, Director of Community Standards  
Approved by: Celene Anger, General Manager, Community Services

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