



**PUBLIC MINUTES**  
**GOVERNANCE AND PRIORITIES COMMITTEE**

**Wednesday, June 12, 2024, 9:30 a.m.**  
**Council Chamber, City Hall**

**PRESENT:**

- Deputy Mayor D. Kirton, Chair
- His Worship Mayor C. Clark
- Councillor C. Block
- Councillor T. Davies
- Councillor R. Donauer
- Councillor B. Dubois
- Councillor S. Gersher, via teleconference at 11:03 a.m.
- Councillor H. Gough
- Councillor D. Hill
- Councillor Z. Jeffries, via teleconference
- Councillor M. Loewen

**ALSO PRESENT:**

- City Manager J. Jorgenson
- A/City Solicitor C. Bogad
- City Clerk A. Tittlemore
- Deputy City Clerk S. Bryant

**1. CALL TO ORDER**

The Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

**2. CONFIRMATION OF AGENDA**

**Moved By:** Councillor Block

1. That the following requests to speak be added to Item 6.3.1:
  - Raeanne Kurtz and Scott Back, Parks Canada, dated June 7, 2024;
  - Mike Velonas, Meewasin Valley Authority, dated June 7, 2024;
2. That the items with speakers be considered immediately following consideration of Adoption of Minutes:

- 6.3.1
  - Raeanne Kurtz and Scott Back
  - Mike Velonas;

3. That the agenda be confirmed as amended.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

### **3. DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **4. ADOPTION OF MINUTES**

**Moved By:** Councillor Dubois

That the minutes of meeting of the Governance and Priorities Committee dated May 15, 2024 be adopted.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

Item 6.3.1 was considered next.

### **5. UNFINISHED BUSINESS**

### **6. ADMINISTRATIVE AND LEGISLATIVE REPORTS**

#### **6.1 Decision Reports**

##### **6.1.1 Governance Review – Other Bodies – Development Appeals Board and Municipal Planning Commission [GPC2024-0402]**

The City Clerk reported that the Governance and Priorities Committee, at its April 10, 2024 meeting, tabled the a report of the City Solicitor's Office dated April 10, 2024 for consideration at the June 12, 2024 meeting.

In addition, a supplemental report of the City Solicitor's Office, dated June 12, 2024 was also provided.

A/City Solicitor Bogad presented the reports and along with City Clerk Tittmore responded to questions of Committee.

Discussion followed around comments made regarding quorum issues and hybrid attendance at the Municipal Planning Commission meetings.

**Moved By:** Councillor Dubois

That the Governance and Priorities Committee recommend to City Council:

1. That changes to the Development Appeals Board be approved in accordance with Option 2, Amend Qualifications, Compensation, Require Training, Remove the Overlap in Membership between the DAB and BOR and Create a More Robust Recruitment and Performance Evaluation Process;
2. That no changes be made to the Municipal Planning Commission in accordance with Option 2, Maintain the Status Quo;
3. That preferred qualifications advertised for potential appointees to the Development Appeals Board be amended to include:
  - Knowledge of the local development process or land use planning and planning law;
  - An appreciation of the interest of property owners, developers and the public;
  - Previous experience on or with a quasi-judicial or administrative tribunal;

- The ability to be fair, open-minded and impartial;
  - The ability to conduct themselves with integrity and consistency;
  - The ability to interpret and apply relevant statutes and case law to complex situations;
  - Knowledge and understanding of Bylaw No. 8770, *The Zoning Bylaw* and *The Planning and Development Act, 2007*; and
  - The ability to absorb and analyze complex material information and write comprehensive, intelligible decisions;
4. That the compensation of members appointed to the Development Appeals Board be increased as of January 1, 2025 as outlined in the April 10, 2024 report of the City Solicitor's Office;
  5. That training for members of the Development Appeals Board be reviewed and applicable orientation/training be mandatory for 2025;
  6. That recruitment and performance evaluation documents, including an interview guide specific to the Development Appeals Board be developed for use by the City Agency Recruitment and Evaluation Committee for 2025 appointments;
  7. That the City Agency Recruitment and Evaluation Committee Terms of Reference be updated to reflect changes to the DAB recruitment process, including the requirement to interview DAB applicants;
  8. That the Terms of Reference for the Development Appeals Board be updated as outlined in the April 10, 2024 report of the City Solicitor's Office; and
  9. That the City Solicitor's Office be instructed to bring forward any required bylaw or policy amendments.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

MOTION ARISING

**Moved By:** Mayor Clark

That the City Clerk's Office work with the boards and committees regarding hybrid meeting attendance and any improvements to process that will balance attendance and meeting effectiveness, with potential inclusion of policy and procedure within future amendments to the appointment policy and other applicable documents.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

Item 6.3.2 was considered next.

## **6.2 Approval Reports**

## **6.3 Information Reports**

**Moved By:** Councillor Donauer

That the reports submitted as Items 6.3.1 to 6.3.6 be received as information.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

### **6.3.1 National Urban Park Exploration – Update [GPC2024-0603]**

A report of the Community Services Division was provided along with the following requests to speak:

- Raeanne Kurtz and Scott Back, Parks Canada, dated June 7, 2024; and
- Mike Velonas, Meewasin Valley Authority, dated June 7, 2024.

Scott Back, Manager, Regulations and Policy Development, Parks Canada introduced the matter. Raeanne Kurtz, Human Resources Manager, Parks Canada, provided a PowerPoint on the project.

Mike Velonas, Manager of Planning and Conservation, Meewasin Valley Authority, provided a high-level overview of the project.

General Manager, Community Services Lacroix presented the administrative report and together with the representatives from Parks Canada and Meewasin, responded to questions of Committee.

Item 6.1.1 was considered next.

### **6.3.2 Strategic Planning Process - Feedback from City Council's Advisory Committees [GPC2024-0601]**

A report of the Strategic and Transformation Division was provided.

Chief Strategy and Transformation Officer Anger presented the report.

### **6.3.3 City Council Strategic Priority and Leadership Initiative – 2024 Q2 Update [GPC2024-0306]**

A report of the City Clerk's Office was provided.

City Clerk Tittlemore presented the report.

Councillor Gough provided an update on the new central library project. Councillor Block provided follow-up comments.

Mayor Clark provided an update on work that is underway with respect to Reconciliation, Equity, Diversity and Inclusion priority area.

**6.3.4 Referral List – City Council – June 2024 [GPC2024-0101]**

A report of the City Clerk's Office was provided.

City Clerk Tittlemore presented items 6.3.4, 6.3.5, and 6.3.6 together.

**6.3.5 Referral List – Governance and Priorities Committee – June 2024 [GPC2024-0103]**

A report of the City Clerk's Office was provided and presented under item 6.3.4.

**6.3.6 Inquiries and Notice of Motions – June 2024 [GPC2024-0102]**

A report of the City Clerk's Office was provided and presented under item 6.3.4.

**7. MOTIONS (notice previously given)**

**8. URGENT BUSINESS**

**9. GIVING NOTICE**

**10. VERBAL UPDATES**

**10.1 Council Members - His Worship the Mayor, FCM/SUMA, Boards, Committees and Commissions**

Councillor Loewen provided an update on the recent FCM conference.

Mayor Clark provided follow-up comments regarding the FCM conference.

**10.2 Administration**

**11. REQUESTS TO SPEAK (new matters)**

**12. COMMUNICATIONS (requiring the direction of the Committee)**

**13. IN CAMERA SESSION**

**Moved By:** Councillor Block

That the Committee move *In Camera* to consider the following items.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Hill, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Gersher

**CARRIED UNANIMOUSLY**

The public portion of the meeting recessed at 10:50 a.m.

**13.1 Land Negotiations**

*[In Camera - Economic/Financial - Land - Section 17(1)(d) and (e) of LAFOIP]*

**13.2 Downtown Event and Entertainment District Update**

*[In Camera - Economic/Financial and Other Interests - Section 17 of LAFOIP]*

**13.3 Verbal Updates**

**13.3.1 Council Members - His Worship the Mayor; FCM/SUMA;  
Boards, Committees & Commissions; Personnel  
Subcommittee (if required)**

**13.3.2 Administration**

**13.4 Appointments - Boards, Commissions and Committees [CK 225-4-3]**

*In Camera - Consultations/Deliberations; Personal Information - Sections 16(1)(c) and (d) and 28 of LAFOIP]*

**13.4.1 Appointments - Municipal Heritage Advisory Committee**

**13.4.2 Appointments - Saskatoon Accessibility Advisory Committee**

**13.4.3 Appointments - Defined Contribution Plan for Seasonal and  
Non-Permanent Part-Time Employees - Board of Trustees**

**13.4.4 Resignation - Board of Police Commissioners**

**14. RISE AND REPORT**



The Committee convened *In Camera* at 11:03 a.m. with the following in attendance as noted:

- All Committee members (Councillors Jeffries and Gersher virtual, Councillor Dubois at 11:07 a.m.)
- City Manager Jorgenson
- A/City Solicitor Bogad
- City Clerk Tittlemore
- Deputy City Clerk Bryant
- Chief Financial Officer Hack
- General Manager, Community Services Lacroix, for item 13.1
- General Manager, Environment & Utilities Gardiner (portion virtual)
- Chief Strategy and Transformation Officer Anger 13.1 and portion of 13.2
- General Manager, Transportation & Construction Schmidt (virtual)
- Chief Public Policy and Government Relations Jordan
- Director of Saskatoon Land Long, for item 13.1
- Real Estate Manager McCaig, for item 13.1
- Fire Chief Wegren (portion virtual)
- Chief of Staff Beveridge (virtual, at 11:38 a.m. during item 13.2)
- Risk Manager Garman, for item 13.2
- Director of Technical Services Willems, for item 13.2
- Financial Analyst Paziuk, for item 13.2

Mayor Clark excused himself temporarily at 12:58 p.m. during consideration of item 13.2.

The meeting recessed at 1:05 p.m. and reconvened at 1:42 p.m. with all members of Committee present, with the exception of Mayor Clark, Councillors Davies and Jeffries (Councillors Gersher and Hill virtual).

Mayor Clark re-entered the meeting at 1:48 p.m. and Councillor Davies re-entered the meeting at 2:39 p.m. both during consideration of item 13.2.

All administration were excused for item 13.4, with the exception of the A/City Solicitor, City Clerk and Deputy City Clerk.

The Committee moved to rise and report. The *In Camera* portion of the meeting recessed at 3:15 p.m.

Committee reconvened publicly with all members in attendance with the exception of Councillor Jeffries, and reported as follows:

### **13. IN CAMERA SESSION**

#### **13.1 Land Negotiations**

*[In Camera - Economic/Financial - Land - Section 17(1)(d) and (e) of LAFOIP]*

**Moved By:** Councillor Loewen

That the information and the discussion remain *In Camera* under Section 17(1)(d) and (e) of *LAFOIP*.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, and Councillor Loewen

Absent (1): Councillor Jeffries

**CARRIED UNANIMOUSLY**

#### **13.2 Downtown Event and Entertainment District Update**

*[In Camera - Economic/Financial and Other Interests - Section 17 of LAFOIP]*

**Moved By:** Councillor Loewen

That the information and the discussion remain *In Camera* under Section 17 of *LAFOIP*.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, and Councillor Loewen

Absent (1): Councillor Jeffries

**CARRIED UNANIMOUSLY**

**13.4 Appointments - Boards, Commissions and Committees [CK 225-4-3]**

*In Camera - Consultations/Deliberations; Personal Information - Sections 16(1)(c) and (d) and 28 of LAFOIP]*

**13.4.1 Appointments - Municipal Heritage Advisory Committee**

**13.4.2 Appointments - Saskatoon Accessibility Advisory Committee**

**13.4.3 Appointments - Defined Contribution Plan for Seasonal and Non-Permanent Part-Time Employees - Board of Trustees**

**13.4.4 Resignation - Board of Police Commissioners**

**Moved By:** Councillor Loewen

1. That the recommended appointments to Boards, Commissions and Committees and any further direction, as noted by the City Clerk, be reported to the June 26, 2024 Regular Business meeting; and
2. That the information and discussion remain *In Camera* under *Sections 16(1)(c) and (d) and 28 of LAFOIP*.

In Favour (10): Councillor Kirton, Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, and Councillor Loewen

Absent (1): Councillor Jeffries

**CARRIED UNANIMOUSLY**

**15. ADJOURNMENT**

The meeting adjourned at 4:39 p.m.

---

Deputy Mayor D. Kirton, Chair

---

City Clerk A. Tittermore