

# Supplemental Report – Governance Review – Other Bodies – Development Appeals Board and Municipal Planning Commission – Engagement Results

## ISSUE

The City of Saskatoon is reviewing the governance structure and processes of its Advisory Committees, Controlled Corporations, Business Improvement Districts (“BIDs”) and other agencies, boards and commissions established by the City. As part of the review of other bodies, the “Governance Review – Other Bodies – Development Appeals Board and Municipal Planning Commission” report was tabled at the Governance and Priorities Committee (“GPC”) meeting on April 10, 2024. This initial report is now before GPC for debate and puts forward some general recommendations to improve the current organization and governance of the Development Appeals Board (“DAB”). No recommendations for change are suggested for the Municipal Planning Commission (“MPC”). The DAB and the MPC were asked to provide feedback on the recommendations. This report presents the feedback received.

## BACKGROUND

This report is intended to be considered alongside the companion report “Governance Review – Other Bodies – Development Appeals Board and Municipal Planning Commission”. The detailed history of this matter is described in that report.

## CURRENT STATUS

The Administrative Leadership Team Governance Committee (the “Governance Committee”) is continuing the process of reviewing and proposing recommendations for potential improvements to the governance of the City’s various Advisory Committees, Controlled Corporations, BIDs and other agencies, boards and commissions established by the City. The report entitled “Governance Review – Other Bodies – Development Appeals Board and Municipal Planning Commission” was tabled at GPC’s public meeting on April 10, 2024, for debate at the June 12, 2024 meeting.

A copy of the tabled report was shared with members of the DAB via email on April 8, 2024. The email invited feedback on the report. They were advised that the report would be placed on the public agenda of GPC for debate at its June 12, 2024 meeting. On May 14, 2024, the City Clerk’s Office sent a follow up email seeking feedback. Attached at Appendix 1 is a copy of the correspondence from the City Clerk’s Office to DAB members. No feedback was received from the DAB.

A copy of the tabled report was placed on the April meeting agenda for MPC. Comments from the Chair of the MPC were received on May 17, 2024, and are attached to this report at Appendix 2.

## **DISCUSSION/ANALYSIS**

The DAB and the MPC were asked to provide written feedback by May 17, 2024, to permit time for the Governance Committee to organize and assemble the information for presentation to GPC.

The MPC:

- Commented favourably on the composition of the Calgary Planning Commission and their consideration of non-binding nominations for appointment solicited from professional organizations;
- Noted the qualifications of Edmonton’s Design Committee regarding participation, collaboration and feedback indicating that these are key to a well functioning committee; and
- Noted the importance of in person attendance at meetings unless prior arrangements are made.

Despite these comments, the MPC expressed support for the option proposed by the Administration; option 1, to maintain the status quo and therefore no changes are recommended.

No comments were received from the DAB.

## **NEXT STEPS**

Administration will take appropriate action to amend all necessary bylaws, policies and terms of reference based on the direction of City Council. Appropriate communications, coordinated by the City Clerk’s Office, will also follow depending on the option chosen.

## **PUBLIC NOTICE**

Public Notice is not required.

## **APPENDICES**

1. Communication from the City Clerk’s Office to the DAB dated April 8, 2024 and May 14, 2024.
2. Response received from the MPC.

Report Approval

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