



PUBLIC MINUTES
STANDING POLICY COMMITTEE ON FINANCE

Wednesday, May 8, 2024, 2:00 p.m.
Council Chamber, City Hall

PRESENT: Councillor R. Donauer, Chair
Councillor C. Block, Vice Chair
Councillor B. Dubois
Councillor Z. Jeffries
Councillor D. Kirton at 2:14 p.m.
His Worship Mayor C. Clark (Ex-Officio) at 2:28 p.m.

ALSO PRESENT: Chief Financial Officer C. Hack
Deputy City Solicitor C. Bogad
Deputy City Clerk S. Bryant
Committee Assistant H. Janzen

1. CALL TO ORDER

The Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Block

That the agenda be confirmed as presented.

In Favour: (4): Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Jeffries

Absent (2): Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: Councillor Dubois

That the minutes of regular meeting of the Standing Policy Committee on Finance held on April 3, 2024, be adopted.

In Favour: (4): Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Jeffries

Absent (2): Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.3 Requests to Speak (new matters)

6.3.1 Annual Presentation from Discover Saskatoon [FI2024-0508]

A letter dated April 30, 2024, from Stephanie Clovechok, Chief Executive Officer, Discover Saskatoon, attaching the 2023 Annual Report, 2024 Audited Financial Statements and 2023 Operating Budget Summary was provided.

Chief Financial Officer Hack introduced the item. Stephanie Clovechok responded to questions of Committee.

Moved By: Councillor Dubois

That the Standing Policy Committee on Finance recommend to City Council that the Discover Saskatoon 2023 Report submitted under the letter dated April 30, 2024, be received as information.

In Favour: (4): Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Jeffries

Absent (2): Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

6.3.2 Civic Hospitality Reserve Fund Report from Discover Saskatoon [FI2024-0509]

A letter including a request to speak dated April 30, 2024, from Stephanie Clovechok, Chief Executive Officer, Discover Saskatoon, attaching the Civic Hospitality Reserve Usage Detailed Breakdown and Civic Hospitality Fund Distribution Event Information was provided.

Chief Financial Officer Hack introduced the item. The Committee heard from Stephanie Clovechok.

Moved By: Councillor Block

That the information be received.

In Favour: (4): Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Jeffries

Absent (2): Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Councillor Kirton entered the meeting at 2:14 p.m.

7. REPORTS FROM ADMINISTRATION

7.1 Decision Reports

7.1.1 Utility Billing Delivery Options [CCB2023-1116 & GPC2023-0811]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer. Together with Director of Corporate Revenue Voth they responded to questions of Committee.

Moved By: Councillor Dubois

1. That the Standing Policy Committee on Finance recommend to City Council that the City of Saskatoon proceed with Option 2 – Make eBill the Default Option for Customers.
2. That a report come back in a year on the progress of the eBill enhancement program.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

7.2 Approval Reports

7.2.1 Land for Neault Road Widening [FI2024-0501]

A report of the City Solicitor's Office was provided and presented by Deputy City Solicitor Bogad, and she responded to questions of Committee.

Mayor Clark entered the meeting at 2:28 p.m.

Moved By: Councillor Kirton

That the Standing Policy Committee on Finance recommend to City Council that:

1. City Council approve the expropriation of those portions of LSD 9 03-37-06-3 Ext 44 (Parcel No. 203411270) and Blk/Par A-Plan 102267772 Ext 1 (Parcel No. 203746686) shown as roadway on the Plan of Survey registered in the Information Services Corporation of Saskatchewan as Plan No. 102418499, for the purpose of widening and altering Neault Road and adjacent intersections;
2. The City Clerk be authorized to prepare all required notices under seal of the City in accordance with *The Municipal Expropriation Act*;
3. City Council consider Bylaw No. 9991, *The Expropriation Bylaw, 2024*; and
4. City Council deposit with the City Clerk a plan of the land to be taken, the specifications of the work to be done and a list of names of the assessed and registered owners of the land.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.2 Capital Project Contingency – Amendment to Council Policy No. C03-036, Multi-Year Business Plan and Budget [FI2024-0502]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack, and he responded to questions of Committee.

Moved By: Councillor Dubois

That the Standing Policy Committee on Finance recommend to City Council that the City Clerk's office amend Council Policy No. C03-036, Multi-Year Business Plan and Budget as detailed in this report.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.3 Essex Plaza 2024 Lease Renewals [FI2024-0504]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack.

Moved By: Councillor Block

1. That a lease renewal between the City of Saskatoon and General Management Services Ltd. for 226 - 23rd Street East for an additional five-year term, with the ability to terminate the agreement upon six months' notice after the first three years of the renewal term, be approved;
2. That a lease renewal between the City of Saskatoon and General Management Services Ltd. for 230 - 23rd Street East for an additional five-year term, with the ability to terminate the agreement upon six months' notice after the first year of the renewal term, be approved;
3. That a lease renewal between the City of Saskatoon and General Management Services Ltd. for 207 - 3rd Avenue North for an additional five-year term, with the ability to terminate the agreement upon six months' notice after the first year of the renewal term, be approved; and

4. That the City Solicitor be requested to prepare the agreements and have them executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.4 Request to Sell City-Owned Property – Brighton Multi Unit Parcels A and C [FI2024-0505]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack.

Moved By: Councillor Dubois

1. That the Administration be authorized to sell Parcels A and C (Plan numbers yet to be registered) in the Brighton Neighbourhood through the open market (standard terms) sales approach;
2. That the Administration be authorized to make minor adjustments to the approved list pricing that may be necessary to account for changes in servicing costs and parcels being returned;
3. That the Administration be authorized to administer architectural controls on the subject properties; and
4. That the City Solicitor be requested to prepare the appropriate agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.5 Authorization to Borrow – External Borrowing for Utilities Capital Projects [FI2024-0506]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack, and he responded to questions of Committee.

Moved By: Councillor Block

That the Standing Policy Committee on Finance recommend to City Council that authorization be granted to the Chief Financial Officer to accept the terms of a \$48.6M one to ten-year serial debenture from the City's fiscal agent, provided the all-in cost of borrowing does not exceed 5.50%, and subject to approval of the appropriate Debenture Bylaw.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.6 Partial Property Acquisition from U-Haul for Future 17th Street Extension [TS2023-0304]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack. Together with General Manager, Community Services Lacroix they responded to questions of Committee.

Moved By: Councillor Dubois

That the Standing Policy Committee on Finance recommend to City Council:

1. That the Administration be authorized to acquire a portion of 2410 - 11th Street West, Lot 1 Block 116 Plan No. 89S20258, ISC Parcel Number: 119973213, being approximately 2,885 square feet from U-Haul Co. (Canada) Ltd./U-Haul Co. (Canada) Ltee for \$46,160 as per the terms outlined in this report; and
2. That the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.7 Donation of Riverbank Lands Along Central Avenue [FI2024-0510]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack.

Mike Velonas, Meewasin Valley Authority, was in attendance and responded to questions of Committee.

Moved By: Mayor C. Clark

1. That the Administration be authorized to receive the donation of Parcel A, Parcel B, and Parcel C being approximately 78.22 acres from P.R. Developments Ltd. as per the terms outlined in this report;
2. That the Administration be authorized to issue a charitable tax receipt to P.R. Developments Ltd. for \$515,000.00 as per the details outlined in this report;
3. That Administration undertake the necessary actions to have Parcel C named as Ellen Remail Natural Area, as part of City Policy C09-008, Naming of Civic Property and Development Areas, as further outlined in this report; and
4. That the City Solicitor be requested to have the appropriate agreements prepared and executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.3 Information Reports

Moved By: Councillor Dubois

That the reports contained in Items 7.3.1 to 7.3.3 be received as information.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.3.1 Supply Chain Management Annual Report 2023 [FI2024-0507]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack.

7.3.2 2022 Canadian Award for Financial Reporting [FI2024-0503]

A report of the Corporate Financial Services was provided and presented by Chief Financial Officer Hack.

7.3.3 Project Management Processes Audit [FI2023-0608]

A report of the City Auditor was provided and presented by City Auditor Saleem.

8. MOTIONS (notice previously given)

9. URGENT BUSINESS

10. GIVING NOTICE

11. IN CAMERA SESSION

It was noted that Item 11.1 was not required.

Moved By: Councillor Block

That the following items be considered *In Camera*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.1 City Auditor Updates

[In Camera - Audits and Tests, Section 19 of LAFOIP]

11.2 Personnel Matter

[In Camera - Labour/Personnel Matters - Section 16 (1)(b) of LAFOIP]

12. RISE AND REPORT

The Standing Policy Committee on Finance convened *In Camera* at 3:15 p.m. in Committee Room A with all members of Committee present.

Also present were:

- City Clerk Tittlemore
- City Solicitor Yelland
- Chief Human Resource Officer McInnes

The *In Camera* portion of the meeting concluded at 5:01 p.m.

The Committee reconvened publicly at 5:05 p.m. with all members of Committee present.

The Committee reported further as follows:

11.2 Personnel Matter

Moved By: Councillor Block

That the information and discussion remain *In Camera* under Section 16 (1)(b) of *LAFOIP*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

13. ADJOURNMENT

The meeting adjourned at 5:07 p.m.

Councillor R. Donauer, Chair

Deputy City Clerk, S. Bryant