

The Procedures and Committees Amendment Bylaw, 2024 (No. 2)

ISSUE

This report submits Bylaw No. 9995, *The Procedures and Committees Amendment Bylaw, 2024 (No. 2)* (“Bylaw”) for City Council’s consideration.

The Bylaw amends *The Procedures and Committees Bylaw, 2014* to amend the order of business for regularly scheduled Council Committee meetings, repeal approval of tag days from the list of powers or duties delegated to the Finance Committee and repeal the granting of vending rights to special events on public property from the list of powers or duties delegated to the Transportation Committee.

This report also submits proposed amendments to Council Policy No. C09-013, *Use of Sidewalks, Boulevards and Parking Stalls – Vending*.

RECOMMENDATION

That City Council:

1. Consider Bylaw No. 9995, *The Procedures and Committees Amendment Bylaw, 2024 (No. 2)*; and
2. Instruct the City Clerk to make the required amendments to Council Policy No. C09-013, *Use of Sidewalks, Boulevards and Parking Stalls – Vending*.

BACKGROUND

At its [February 28, 2024 Public Hearing Meeting](#), City Council considered a report of the Corporate Financial Services Division dated February 7, 2024 and resolved:

1. That the Administration be delegated the Authority to approve Tag Day applications as required by Bylaw No. 9773, *The Tag Days Bylaw, 2021*;
2. That the proposed amendments to Council Policy No. C02-010, *Tag Days*, be approved as outlined in the February 7, 2024 report of the Corporate Financial Services Division;
3. That the City Clerk be instructed to update Council Policy No. C02-010, *Tag Days*, as outlined in the February 7, 2024 report of the Corporate Financial Services Division; and
4. That the City Solicitor be instructed to make the required amendments to the Procedures and Committees and Tag Days Bylaws as outlined in the February 7, 2024 report of the Corporate Financial Services Division.

At its [March 27, 2024 Regular Business Meeting](#), City Council considered a report of the City Solicitor's Office dated March 13, 2024 and resolved:

That Schedule "C" of Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* be amended as outlined in the March 13, 2024 report of the City Solicitor's Office.

At its [April 24, 2024 Public Hearing Meeting](#), City Council considered a report of the General Manager, Community Services dated March 5, 2024 and resolved:

1. That the Administration be delegated the authority to grant vending rights in conjunction with outdoor special events on public property;
2. That the proposed amendments to Council Policy C09-013, Use of Sidewalks, Boulevards and Parking Stalls – Vending, be approved as outlined in this report;
3. That the City Clerk be instructed to update Council Policy C09-013, Use of Sidewalks, Boulevards and Parking Stalls – Vending, as outlined in this report; and
4. That the City Solicitor be instructed to make the required amendments to Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*, as outlined in this report.

DISCUSSION/ANALYSIS

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9995, *The Procedures and Committees Amendment Bylaw, 2024 (No. 2)* for City Council's consideration.

In accordance with City Council's instructions, we are pleased to also submit proposed amendments to Council Policy No. C09-013, *Use of Sidewalks, Boulevards and Parking Stalls – Vending*. The proposed amendments to this policy include minor housekeeping amendments, including updating references from the Community Services Department to the Community Services Division and updating a reference to a repealed bylaw to the current *Business Licence Bylaw, 2021*.

No amendments to *The Tag Days Bylaw, 2021* were considered to be necessary at this time.

PUBLIC NOTICE

Subsection 55.1(4) of *The Cities Act* requires that public notice be given prior to amendment of a council procedure bylaw. Public notice for the Bylaw has been given in accordance with Policy No. C01-021, *The Public Notice Policy*. The following notice was given:

- Advertised in The Star Phoenix on May 18, 2024.
- Posted on the City's website at www.saskatoon.ca on May 16, 2024.

APPENDICES

1. Proposed Bylaw No. 9995, *The Procedures and Committees Amendment Bylaw, 2024 (No. 2)*.
2. Proposed Council Policy No. C09-013, *Use of Sidewalks, Boulevards and Parking Stalls – Vending*.

Report Approval

Written by: Christine G. Bogad, Deputy City Solicitor

Reviewed by: Cindy Yelland, City Solicitor

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