

Regional Fire Training Facility – Contribution Agreement

ISSUE

This report seeks Committee and Council approval of a Contribution Agreement between the Cities of Saskatoon, Warman, and Martensville (the Parties) for the Regional Training Facility (Facility).

RECOMMENDATION

That the Standing Policy Committee on Environment, Utilities and Corporate Services recommend to City Council:

1. That the City of Saskatoon enter into a Contribution Agreement with the Cities of Warman and Martensville for the Regional Training Facility on the terms outlined in this report;
2. That Capital Project P.01971 Fire - Fire Training Facility be increased by \$419,300 to be funded by contributions of \$219,000 from the City of Warman and \$200,300 from the City of Martensville; and
3. That the City Solicitor be requested to have the appropriate agreement executed by His Worship the Mayor, and the City Clerk be authorized to execute the agreement under the Corporate Seal.

BACKGROUND

In 2020, it was recognized that there could be regional interest and benefit if land for the Facility could be located to best serve the needs of the Parties. SFD began formal negotiations on the benefits of the Facility with the Fire Chiefs of Warman Fire Rescue and Martensville Fire Department. The Parties have continued to work together to finalize the level of financial contributions and shared usage of the Facility.

In April 2023, the Parties signed a [Memorandum of Understanding](#) (MOU) to work together in consultation recognizing the shared benefit of collaborating in the development of the Facility for fire and other emergency services training. A formal commitment for the purpose of arriving at mutually agreeable terms with an anticipated Contribution Agreement.

The Standing Policy Committee on Environment, Utilities, and Corporate Services, at its meeting held on [September 5, 2023](#), received an update on the Facility that included the current stage of site development and regional partnership agreements.

DISCUSSION/ANALYSIS

The Parties have agreed to establish funding commitments and other operational details with respect to the Facility. Key terms of the agreement are as follows:

- Saskatoon shall be the major funding partner of the Facility for both capital construction costs and operating costs; at 92.04%;

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- Contribution rates are calculated based on per capita calculations of populations, using provincial health data sources;
- Capital buy-in is based on the Phase 1 budget of the project (minimum \$200,000);
- Proportionate annual operating contributions will be made for the maintenance of the Facility; and
- Proportionate access time will be available for each Party regarding use of the Facility.

FINANCIAL IMPLICATIONS

P.01971 Fire - Fire Training Facility capital budget will be increased by \$419,300 to account for the \$219,000 capital contribution from the City of Warman and \$200,300 from the City of Martensville, bringing to total capital budget to \$5,269,300. The contributions will be a combination of in-kind and cash. The in-kind contributions will become assets of the City and will be recorded in the project at the fair market value of the assets received.

The Contribution Agreement provides for operating expense contributions based on the percentage of capital contributions, specifically the City of Warman will contribute 4.16% and the City of Martensville 3.80% of the Facility operating expenses. Future operating budgets will be adjusted to reflect the expenditure and revenues of Facility operations.

OTHER IMPLICATIONS

There are no privacy, legal, social, or environmental implications identified.

NEXT STEPS

The Parties will:

- Begin planning for the movement of assets to the Facility;
- Continue engagement regarding planning of future proposed phases; and
- Agree upon, through a subsequent agreement, capital construction contributions and operating expenses.

Report Approval

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Doug Wegren, Acting Fire Chief
Approved by: Jeff Jorgenson, City Manager

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