

2024 DEIAC WORK PLAN

	Work Plan Item	Action	Priority	Assigned To	Timeline	Progress
1.	Cultural Diversity and Race Relations Policy	<ul style="list-style-type: none"> a) Review the Cultural Diversity and Race Relations Policy b) Provide feedback 	3	TBD		
2.	Retreat & Training	Determine: <ul style="list-style-type: none"> a) When the committee could meet for a full day or half day a) Agenda topics b) Training topic 	1	TBD	Retreat should take place before summer	
4.	Sponsorship Subcommittee	<ul style="list-style-type: none"> a) Draft evaluation matrix b) Review the sponsorships location on City website c) Determine whether funding can be given proactively d) Draft a budget sample 	2	Sponsorship Subcommittee		
5.	Living In Harmony Awards (LIHA)	<ul style="list-style-type: none"> a) Assess updated LIHA format b) Provide feedback for 2025 c) Solidify DEIAC's role with 2025 LIHA 	4	TBD	LIHA Submission Deadline: March 7 Awards: March 21	

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6	Annual Planning	<ul style="list-style-type: none"> a) Create an annual calendar b) Succession planning for members c) Recruitment d) Provide feedback for orientation and onboarding of members 				
7	Adjudication	<ul style="list-style-type: none"> a) Create subcommittee for adjudicating applications b) Work towards ensuring all sponsorship funds are given out 				