

**Communications and Constituency Relations Allowance
Mayor's Office
January 1 to March 30, 2024**

As per Section 3.1 (f) of Policy No. C01-027, "In the year of a civic election, 8/12 of the allowance will be allocated to the sitting members of City Council and 2/12 of the allowance will be allocated to the newly elected members of City Council." The sitting Mayor is allocated \$89,333 as 8/12 of the allowance.

Payment Date	Inv #	Description	Amount	GST Rebate	Total
		Payroll for Policy & Communications Advisor (January)	\$ 7,041.84	\$ -	\$ 7,041.84
		Payroll Costs for Policy & Communications Advisor (January)	\$ 1,291.30	\$ -	\$ 1,291.30
		Payroll for Policy & Communications Advisor (February)	\$ 7,041.84	\$ -	\$ 7,041.84
		Payroll Costs for Policy & Communications Advisor (February)	\$ 1,212.30	\$ -	\$ 1,212.30
25-Mar-24	1731	Social Media Manager Contract (January & February 2024)	\$ 1,698.30	\$ 76.50	\$ 1,621.80
		Payroll for Policy & Communications Advisor (March)	\$ 7,041.84	\$ -	\$ 7,041.84
		Payroll Costs for Policy & Communications Advisor (March)	\$ 1,212.30	\$ -	\$ 1,212.30
			\$ 26,539.72	\$ 76.50	\$ 26,463.22

Budget 2024: \$134,000.00

Total Spent: \$26,463.22