



PUBLIC MINUTES
STANDING POLICY COMMITTEE ON FINANCE

Wednesday, February 7, 2024, 2:00 p.m.
Council Chamber, City Hall

PRESENT: Councillor R. Donauer, Chair
Councillor C. Block, Vice Chair
Councillor B. Dubois
Councillor Z. Jeffries
Councillor D. Kirton
His Worship Mayor C. Clark (Ex-Officio) at 2:14 p.m.

ALSO PRESENT: A/Chief Financial Officer K. Smith
Deputy City Solicitor C. Bogad
Deputy City Clerk S. Bryant
Committee Assistant H. Janzen

1. CALL TO ORDER

The Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Dubois

That the agenda be confirmed as presented.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: Councillor Block

That the minutes of regular meeting of the Standing Policy Committee on Finance held on January 10, 2024, be adopted.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.3 Requests to Speak (new matters)

7. REPORTS FROM ADMINISTRATION

7.1 Decision Reports

7.2 Approval Reports

7.2.1 Update – SHA South Caswell Park N' Ride Lease of City-owned Parking Lot [FI2023-0903]

A report of the Corporate Financial Services was provided and presented by Director of Saskatoon Land Long. He responded to questions of Committee and noted that there was a typo in the report stating it is a three-year term when it is a two-year term. He also noted that the recommendation has been updated to have the report recommended to City Council for approval.

Moved By: Councillor Jeffries

That the Standing Policy Committee on Finance recommend to City Council:

1. That an amendment to the lease agreement terms for 232 and 240 Avenue C North with a six-month termination option

between the City of Saskatoon and Saskatchewan Health Authority be approved as outlined in this report; and

2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.2 New Head Lease and Renewal of Saskatoon Jazz Society Space in Basement of Civic Square East 202 – 4th Avenue North [FI2024-0203]

A report of the Corporate Financial Services was provided and presented by Director of Saskatoon Land Long. He responded to questions of Committee.

Deputy City Clerk Bryant noted that the second recommendation was added to instruct the City Solicitor to prepare the agreement.

Moved By: Councillor Dubois

1. That a lease agreement with the Saskatoon Jazz Society for the “Bassment” in the basement of the Civic Square East building at 202 – 4th Ave with a five-year term and two five-year renewal options as outlined in this report be approved; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.3 Change in Delegated Authority for Tag Days [FI2023-0302]

A report of the Corporate Financial Services was provided and presented by Director of Corporate Revenue Voth. Together with Deputy City Solicitor Bogad they responded to questions of Committee.

Moved By: Councillor Block

That the Standing Policy Committee on Finance recommend to City Council:

1. That the Administration be delegated the Authority to approve Tag Day applications as required by Bylaw No. 9773, The Tag Days Bylaw, 2021;
2. That the proposed amendments to Council Policy No. C02-010, Tag Days, be approved as outlined in this report;
3. That the City Clerk be instructed to update Council Policy No. C02-010, Tag Days, as outlined in this report; and
4. That the City Solicitor be instructed to make the required amendments to the Procedures and Committees and Tag Days Bylaws as outlined in this report.

In Favour: (5): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, and Councillor Kirton

Absent (1): Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.4 Property Tax Liens 2023 [FI2024-0204]

A report of the Corporate Financial Services was provided and presented by Director of Corporate Revenue Voth.

Mayor Clark entered the meeting at 2:14 p.m.

Moved By: Councillor Jeffries

1. That the Standing Policy Committee on Finance recommend to City Council that the City Solicitor be instructed to take the necessary actions under provisions of *The Tax Enforcement Act* with respect to properties with 2023 tax liens.
2. That the additional information with historic trends on property tax liens be appended to the City Council report.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.3 Information Reports

Moved By: Councillor Block

That the reports contained in Items 7.3.1 to 7.3.2 be received as information.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.3.1 S&P Global Ratings 2022 – City of Saskatoon [FI2024-0202]

A report of the Corporate Financial Services was provided and presented by A/Chief Financial Officer Smith. She responded to questions of Committee.

7.3.2 Property Tax Lien Reporting Privacy Implications [FI2023-0206]

A report of the City Clerk's Office was provided and presented by Deputy City Clerk Sliva. Together with Director of Corporate Revenue Voth they responded to questions of Committee.

Moved By: Councillor Jeffries

That Administration include civic address information alongside roll number in future property tax liens reports to Committee and Council.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

8. MOTIONS (notice previously given)

9. URGENT BUSINESS

10. GIVING NOTICE

11. IN CAMERA SESSION

Moved By: Councillor Block

That the following items be considered *In Camera*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.1 External Auditor Matter [FI2024-0201]

[In Camera - Audits and Tests, Section 19 of LAFOIP]

11.2 City Auditor Updates

[In Camera - Audits and Tests, Section 19 of LAFOIP]

11.3 Contract Negotiations [FI2023-1209]

[In Camera - Labour/Personnel Matters, Section 16(1)(c) and (d) of LAFOIP]

12. RISE AND REPORT

The Standing Policy Committee on Finance convened *In Camera* at 2:47 p.m. in the Council Chamber with all members of Committee.

Also present were:

- Deputy City Solicitor Bogad
- A/Chief Financial Officer Smith

- City Auditor Saleem
- City Manager Jorgenson
- Deputy City Clerk Bryant
- Committee Assistant Janzen
- Matt Hladun, Deloitte (11.1)
- Christine Beaubier, Deloitte – via teleconference (11.1)
- Munim Imran, Deloitte – via teleconference (11.1)

The Administration was excused prior to the consideration of Item 11.3 with the exception of:

- Deputy City Solicitor Bogad
- Deputy City Clerk Bryant
- Committee Assistant Janzen

The *In Camera* portion of the meeting concluded at 4:00 p.m.

The Committee reconvened publicly at 4:01 p.m. with all members of Committee present.

The Committee reported further as follows:

11.1 External Auditor Matter

Moved By: Councillor Block

That the information and discussion remain *In Camera* under Section 19 of *LAFOIP*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.2 City Auditor Updates

Moved By: Councillor Block

That the information and discussion remain *In Camera* under Section 19 of *LAFOIP*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.3 Contract Negotiations

Moved By: Councillor Block

1. That the appointment of the Internal Auditor, Sohail Saleem, be extended to April 19, 2029;
2. That the report of the Chair be appended to the public minutes; and
3. That the discussion remain *In Camera* under Section 16(1)(c) and (d) of *LAFOIP*.

In Favour: (6): Councillor Donauer, Councillor Block, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

13. ADJOURNMENT

The meeting adjourned at 4:03 p.m.

Councillor R. Donauer, Chair

Deputy City Clerk, S. Bryant