

ANNUAL REPORT AND WORK PLAN

December 15, 2023

Secretary, Standing Policy Committee on Planning, Development and Community Services

Re: 2023 Annual Report– Municipal Heritage Advisory Committee [ADV2023-1107

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2023 was as follows:

Members

- Stevie Horne, Saskatoon Public Library
- Louis Aussant, Saskatchewan Association of Architects
- Danielle Byl, Discover Saskatoon
- Jessica Gibson, Public
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway Business Improvement District
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale Business Improvement District
- Syed Amin Sadat, Public Member
- Lenore Swystun, Saskatoon Heritage Society
- Lloyd Moker, Sutherland Business Improvement District
- Taylor Morrison, Saskatchewan REALTORS Association
- Laura Foley, Saskatoon Archaeological Society
- Cera Youngson, Public
- Vacant, Saskatchewan Indigenous Cultural Centre

Resource Members

- Councillor C. Block
- City Archivist J. O'Brien
- Heritage and Design Coordinator K. Grant

Work Plan Goals and Accomplishments

The Committee had submitted the following work plan goals for 2023 to the Standing Policy Committee on Planning, Development and Community Services on March 14, 2022.

In 2023, Committee will:

1. Review Heritage Policies and Plan
2. Funding for the Heritage Conservation Program
3. Explore best practices around tangible and intangible heritage of other cities.
4. Continue to look at having more properties designated, including the Northeast Swale, Castles Schools and Bessborough Hotel
5. Indigenous Heritage
6. Heritage elements in the downtown area

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2022 expenditures.

2023 Reports and Communications

Matters Referred by SPC, GPC or City Council

Referrals from the Standing Policy Committee

- **Municipal Heritage Advisory Committee – Report on 2022 Work Plan [CK. 225-18]**
 - o The Administration provided a report back on the Committee’s 2022 work plan.
 - o Resolution: That the information was received.
 - Matter considered February 21, 2023
- **City Greenhouse Operating Model Update [PDCS2023-0206]**
 - o Committee received a presentation
 - o Resolution: The information was received, and that a letter was written to the Standing Policy Committee on Planning, Development and Community Services requesting the consideration of the heritage aspects, contemplate the refurbishment and potential for expansion of the City Greenhouse while the matter is being discussed.
 - Matter was considered February 21, 2023
- **Downtown Event and Entertainment District Plan [MHAC 2023-0201]**
 - o Committee received a presentation.
 - o Resolution: That the feedback on the matter be provided by Friday, February 24, 2023 to the Committee Assistant and that the Chair draft a letter to the Administration submitting the feedback of the Municipal Heritage Advisory Committee.
 - Matter was considered February 21, 2023
- **Greenhouse Operating Model Long-Term Options [PDCS2023-0206]**
 - o Committee received a presentation.
 - o Resolution: That the information be received.
 - Matter was considered June 20, 2023.

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Standing Policy Committee on Planning, Development and Community Services:

- Canadian Pacific Railway Station – 305 Idylwyld Drive North – Funding Request

Resolution: That the Municipal Heritage Advisory Committee support and forward this report to the Standing Policy Committee on Planning, Development and Community Services with the recommendation:

1. That funding be approved through the Heritage Conservation Program, up to a maximum of \$119,304.70, amortized over 10 years, for the repair of the roof at 305 Idylwyld Drive North, and that the General Manager, Community Services Division be authorized to remit payment of the grant following completion of the project; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that his Worship the Mayor and the City Clerk be authorized to execute the agreement, under the Corporate Seal.

- Matter considered January 24, 2023

- Application for Municipal Heritage Property Designation – 850 University Drive

Resolution: That the Municipal Heritage Advisory Committee support and forward this report to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 850 University Drive, as a Municipal Heritage Property under the provisions of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Division, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property

- Matter considered April 18, 2023

- Third Avenue United Church – Heritage Designation Bylaw Amendment Request

Resolution: That the Municipal Heritage Advisory Committee forward this report to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare an amendment to Bylaw No. 9413, Third Avenue United Church Heritage Designation Bylaw, 2017, with such amendment limited to amending the bylaw to remove the Casavant organ from the designation; and
2. That the General Manager, Community Services Division, be requested to prepare the required notices for advertising the proposed bylaw amendment.

Also

That a letter be forwarded to the Standing Policy Committee on Planning, Development & Community Services requesting that the matter be deferred until stakeholders including the owner, the musical community, the City, public and any other relevant parties, can review and provide feedback on the heritage designation item prior to the consideration of the request to amend the Heritage Designation.

- Matter considered September 19, 2023

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.


Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2023.

ATTACHMENTS

1. Appendix 1 – 2023 Meeting Summary
2. Appendix 2 – 2023 Expenditures

Yours truly,



Stevie Horn
Chair
Municipal Heritage Advisory Committee

Appendix 1 – 2023 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Stevie Horn was appointed as Chair – Cera Youngson was appointed as Vice Chair - 2023 Membership was confirmed. - Verbal Updates on the following: <ul style="list-style-type: none"> o Doors Open Event o Heritage Festival o Knox United Church o Memorial Walk – 100th Anniversary - Report – Canadian Pacific Railway Station – 305 Idylwyld Drive North – Funding Request - 2023 Budget was confirmed - Meeting format and dates were confirmed. - Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society.
February	<ul style="list-style-type: none"> - Verbal updates on the following: <ul style="list-style-type: none"> o Heritage Festival o Night at the Roxy Event o City Archives Moving Downtown - Report – MHAC Report on 2022 Work Plan - Report - City Greenhouse Operating Model Update - Report - Downtown Event and Entertainment District Plan - Workplan was confirmed for submission to the Standing Policy Committee on Planning, Development and Community Services. Feedback – Intangible Heritage - Memo – Heritage Review Project - Memo – Castle Schools - Memo – Wonderhub Signage
March	<ul style="list-style-type: none"> - Subcommittees Updates were provided. - Decision – Saskatchewan Municipal Board – Knox United Church - Verbal update on the following: <ul style="list-style-type: none"> o 3rd Avenue United Church – Status of an Organ o Doors Open Event - The workplan was discussed.
April	<ul style="list-style-type: none"> - Report – Application for Municipal Heritage Property Designation – 850 University Drive - Verbal update on the following: <ul style="list-style-type: none"> o Heritage Conservation Project Charter

May	<ul style="list-style-type: none"> - Verbal update on the following: <ul style="list-style-type: none"> o Doors Open Event o Next-of-Kin Memorial Avenue – Decoration Day Service - Subcommittee Updates
June	<ul style="list-style-type: none"> - Subcommittee Updates - Report – Greenhouse Operating Model Long Term Options - Workplan items were discussed.
September	<ul style="list-style-type: none"> - Response from SPC on Planning, Development and Community Services regarding the request for change of the Heritage Awards - Verbal update was provided: <ul style="list-style-type: none"> o Geophysics Research at Nutana Pioneer Cemetery - Report – Third Avenue United Church – Heritage Designation Bylaw Amendment Request. <ul style="list-style-type: none"> o Doors Open Event – Final Report
October	<ul style="list-style-type: none"> - Subcommittee Update – Policy and Planning Subcommittee - Report – Intangible Cultural Heritage – Review Consideration
November	<ul style="list-style-type: none"> - Draft 2023 Annual Report was considered for approval - Presentation – National Trust Conference

Appendix 2 – 2023 Expenditure

Date	Description	Amount
February 2023	Heritage Saskatchewan Membership Renewal	\$52.50
February 2023	Saskatoon Heritage Society Membership Renewal	\$30.00
February 2023	Heritage Festival Registration	\$60.00
June 2023	Funding to Heritage Reserve for Doors Open Event	\$9,200.00
September 2023	Conference Registration – C. “Youngson – National Trust Conference	\$458.35
November 2023	Travel Expenses- C. Youngson – National Trust Conference	\$1891.54
	Total	\$ 11,692.39