

# PROPERTY MAINTENANCE APPEALS BOARD

## Authority

Bylaw No. 8175 - *Property Maintenance & Nuisance Abatement Bylaw, 2003*; and City Council Resolution – February 10, 2014 (Clause 5, Report No. 2-2014 of the Executive Committee).

## Purpose

The Board shall hear and determine the appeal of any person aggrieved by an Order made by a property maintenance inspector.

## Composition

Total Membership	5
Appointed/Nominated by Council	5

Appointees shall also serve on the Environmental Management Appeals Board; the Private Swimming Pools Appeals Board; the Fire Appeals Board.

## Qualifications

- Ability to assess information and make objective decisions;
- Ability to deal with complex situations;
- Ability to provide rational solutions to complex problems;
- Ability to work with people;
- Ability to interpret and apply standards and codes;
- Have a knowledge of construction standards, fire code standards or public health standards; and
- Have a working knowledge of quasi-jurisprudence or administrative law.

## Reporting

Independent

## Quorum

A quorum shall consist of three members.

<b>Term</b>	Two years
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<b>Meetings</b>	As required. Meetings are scheduled based on appeal applications received.
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Day-----	First and Third Wednesday
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Time -----	3:30 p.m.
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File No. CK. 225-54