

2024 Appointments – Property Maintenance Appeal Board (PMAB), Fire Appeal Board (FAB), Private Swimming Pools Appeal Board (PSPAB), and Environmental Management Appeal Board (EMAB)

ISSUE

City Council makes annual appointments to its various Boards and Committees. Appointees to the PMAB shall also serve as members of the FAB, PSPAB, and EMAB. There are three citizen vacancies for PMAB, FAB, PSPAB and EMAB for 2024.

RECOMMENDATION

That the Governance & Priorities Committee recommend to City Council that the following citizen representatives be reappointed to the Property Maintenance Appeal Board, Fire Appeal Board, Private Swimming Pools Appeal Board, and Environmental Management Appeal Board for 2024:

- Michael Brockbank
- Don Stiller
- Dan Wiks

BACKGROUND

Appointments are made in accordance with [Policy C01-003 Appointments to Civic Boards, Commissions, Authorities, and Committees](#).

For the 2024 recruitment cycle, advertising occurred from September 9 – 29, 2023. Advertising was placed in the local press on September 9 and on the City's website and through the City's social media channels throughout the duration. Recruitment information was also provided to various agencies. The deadline for applications was September 29 and was extended to October 6.

Applications as in Appendices 4 were considered by the City Agency Recruitment and Evaluation Committee (CARE) in October with recommendations being made to the Governance & Priorities Committee. City Council considers appointments for Advisory Committees at its November 22, 2023 Regular Business meeting.

DISCUSSION/ANALYSIS

The Terms of Reference for these appeal boards are provided as Appendix 1.

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The Property Maintenance Appeal Board et al has three citizen vacancies. There are three current members seeking reappointment however are beyond their six-year maximum term. Current membership status is outlined in Appendix 2.

Appendix 3 outlines the 2024 list of applicants. There are no new applications.

FINANCIAL IMPLICATIONS

Members of PMAB et al receive remuneration per hearing attended and there are costs for advertising. Both of these are included in the City Clerk’s Office operating budget annually.

OTHER IMPLICATIONS

There are no privacy, legal, social, or environmental implications identified.

NEXT STEPS

The Governance and Priorities Committee will make its recommendations of appointment to City Council at the November 22, 2023 Regular Business Meeting.

APPENDICES

1. PMAB, FAB, PSPAB, and EMAB Terms of Reference
2. Current Membership Status Update (In Camera)
3. Applicant list (In Camera)
4. Reappointment Packages (In Camera)

Report Approval

Written by: Penny Walter, Committee Assistant
Shellie Bryant, Deputy City Clerk

Reviewed and approved by: Adam Tittlemore, City Clerk

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