

# ALBERT COMMUNITY CENTRE MANAGEMENT COMMITTEE

## Authority

Established: City Council Resolutions - October 9, 1984 (Clause 8, Report No. 41-1984 of the Planning and Development Committee)

Updated: October 27, 1986 (Clause 2, Report 7-1986 of the Committee on Committees); and December 12, 2005 (Clause 2, Report No. 20-2005 of the Executive Committee)

## Purpose

To supervise the operation of the Albert Community Centre.

## Composition

Total membership	7
Appointed/Nominated by Council	6

- One City employee (to be designated by the City Council)
- Five members of the general public
- One non-voting representative (selected by the permanent tenants)

## Mandate

- (a) To determine the users of the buildings;
- (b) To determine rental policy and fees for approval by Council;
- (c) To determine eligibility criteria for tenants and make recommendations for any changes;
- (d) To approve all redecorating requests and report to the Municipal Heritage Advisory Committee for information;
- (e) To submit all requests for structural changes to the Community Services Department for appropriate building permits and to City Council and the Municipal Heritage Advisory Committee for final approval;
- (f) To oversee that use of building reflects preferences and needs of the community; and
- (g) To hear submissions from the community and tenants.

## Reporting

The Albert Community Centre Management Committee reports through the Planning and Operations Committee to City Council.

## Qualifications

- Knowledge of property management;
- Knowledge of contracting;
- Experience in budgeting.

ALBERT COMMUNITY CENTRE MANAGEMENT COMMITTEE CONT'D

**Quorum**

Majority of the members

**Term**

One Year

**Meetings**

Monthly (excluding July and August)

Day----- Third Friday

Time ----- 12:00 Noon

File No. CK. 225-27