

Appeal Boards - Section 8 of *The Cities Act*

| Appeal Board | Mandate | Composition | Term/Compensation | Qualifications | Meetings | # of Appeals |
|--|--|---|--|---|---|--|
| Saskatoon Licence Appeal Board <ul style="list-style-type: none"> ▪ board is an independent body ▪ Bylaw No. 9036, <i>The Saskatoon Licence Appeal Board Bylaw, 2012</i> passed pursuant to section 8 of <i>The Cities Act</i> establishes the board and the rules that govern it | <ul style="list-style-type: none"> ▪ hear and determine appeals from the refusal, suspension or cancellation of any business licence issued under Bylaw No. 9746, <i>The Business Licence Bylaw, 2021</i>; Bylaw No. 9011, <i>The Adult Services Licensing Bylaw, 2012</i>; Bylaw No. 9651, <i>The Vehicles for Hire Bylaw, 2019</i>; and, Bylaw No. 9525, <i>The Cannabis Business Licence Bylaw, 2018</i> | <ul style="list-style-type: none"> ▪ consists of 12 members of the public appointed by City Council ▪ members also serve on the Board of Revision ▪ Bylaw No. 9036, subsection 3(11): a majority of members of the appeal board or a panel constitutes quorum for purposes of sitting or hearing or of conducting the business of the board or panel | <ul style="list-style-type: none"> ▪ members serve 2 year terms to max of 3 terms ▪ compensation: <ul style="list-style-type: none"> ○ \$25 for each hearing date attended ○ member who writes the decision of the board receives an additional \$25 per decision ▪ eligible for reimbursement of childcare expenses for schedules meetings (receipt required), parking permits and bus tickets ▪ hearing and visual assistance available | <ul style="list-style-type: none"> ▪ as per <i>C01-003, Appointments to Civic Boards, Commissions, Authorities and Committees</i> – expressed interest, past involvement and demonstrated contribution of time/effort, resident within boundaries of City of Saskatoon and only permitted to sit on 1 board at a time ▪ ability to commit required time ▪ experience in hearing appeals or in meetings that involve an adjudication process ▪ ability to write, in plain and concise language the Board's decisions that are compromised of the testimony heard and the analysis and summary of the Board's reasons for its decisions ▪ ability to act with integrity ▪ ability to organize, read, understand, and apply complex and large documents, statute law and regulations, and case law | <ul style="list-style-type: none"> ▪ meets as required, dependent upon the number of appeals received ▪ members must be available for meetings during the day | <ul style="list-style-type: none"> ▪ 2020 = 3 appeals submitted & 2 heard ▪ 2021 = 0 ▪ 2022 = 4 appeals submitted & 3 heard |