

Appeals Boards – Other Jurisdictions

City	Appeal Board	Mandate	Composition	Special Qualifications	Term of Appointment	Remuneration
Victoria	Board of Variance	Reviews appeals for minor variances where compliance with the City's <i>Zoning Regulation Bylaw</i> would cause undue hardship. It also deals with matters regarding additions and structural alterations to non-conforming buildings. It does not address matters related to land use, density limits, parking variances or landscape variances	5 citizen members appointed by Council City provides board with a secretary	City employees, Council members and members of the City's Advisory Planning Commission not eligible to be appointed as voting members	3 year terms	Rate equivalent to the Living Wage in British Columbia (\$24 an hour).
Vancouver	Board of Variance and Parking Variance Board	Both boards hear appeals on decisions about zoning, parking, development, signage and tree matters. The Board hears decisions made under the <i>Zoning and Development Bylaw, Sign Bylaw, Protection of Trees Bylaw and Parking Bylaw</i>	Both boards consist of the same 5 members of the public, appointed by Council City employees are non-voting members who serve the purposes of being the secretary and other officials	Experience in the building industry City employees and Council members not eligible to be appointed as voting members	3 years, no limit Chair is appointed by members and serves 1 year term and may serve more than 1 term	Receive reimbursement of expenses incurred necessarily in the conduct of their duties including the cost of transportation between their homes or offices and board meetings or for inspection trips to view sites that are the subject of appeals \$200 per meeting
Vancouver	Building Board of Appeal	Hears appeals of any decision of the Chief Building Official in respect of interpretation of the bylaw, use of new methods of construction or materials, determination of extent of upgrading existing buildings, determination of an unsafe condition, determination of extent of building upgrading affected by change of occupancy, reasons for revoking a permit	5 members of the public appointed by Council Secretary is non-voting City employee	1 member of the Law Society of British Columbia 1 member of the Architectural Institute of British Columbia 1 member of the Association of Professional Engineers and Geoscientists of British Columbia who is a consultant in Fire and Safety 2 members of the Association of Professional Engineers and Geoscientists of British Columbia who are qualified by virtue of their training and experience to provide expertise in the areas of structural, mechanical, electrical, building enclosure and geotechnical	3 year terms, unlimited number of terms Chair is 1 year term	No remuneration
Calgary	Calgary Transit Access Eligibility Appeal Board	Hear and determine appeals from those persons deemed to be ineligible, conditionally eligible or who disagree with their eligibility for shared-ride public transportation service as determined by Calgary Transit Access. Decisions are based strictly on an Appellant's ability to use Calgary Transit buses and cTrains	7 members of the public appointed by Council	3 citizens who are members with disabilities or directly involved with those with disabilities 3 citizens who are or were health care practitioners 1 citizen at large	2 year term, maximum 6 consecutive years	No remuneration or expense reimbursement is provided
Calgary	Calgary International Airport Development Appeal Body	Hears appeals on decisions of the General Manager, Planning & Transportation Policy Business Unit arising in accordance with the terms and conditions of the "Agreement on Land Use, Development Guidelines and Acreage Assessment Levies", section 5	4 members of the public appointed by Council and the Authority	The Chairperson must be experienced in chairing tribunals and should have a background in planning, either through professional qualifications and/or practical experience by serving on or appearing before boards or commissions which deal with planning matters, such as Councils, Municipal Planning Commissions, Development Appeal Boards, and the like	3 year terms – chair 3 years, all other members only until specific appeal they were appointed to has been resolved	No remuneration or reimbursement of expenses

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Calgary	License and Community Standards Appeal Board	<p>Hear and determine appeals of license and permit decisions made under the following bylaws:</p> <ul style="list-style-type: none"> • <i>Alarm Services Bylaw</i> • <i>Bicycle Courier Licensing Bylaw</i> • <i>Business License Bylaw</i> • <i>Combative Sports Commission Bylaw</i> • <i>Concert Bylaw</i> • <i>Dating and Escort Service Bylaw</i> • <i>Downtown Pushcart Vendor License Bylaw</i> • <i>Exotic Entertainers Bylaw</i> • <i>Extended Dance Event Bylaw</i> • <i>Livery Transport Bylaw</i> • <i>Massage License Bylaw – The Body Rub License Bylaw</i> • <i>Responsible Pet Ownership Bylaw</i> • Notices under the <i>Weed Control Act</i> • Hear appeals of inspector's notices pursuant to s. 14 of <i>Agricultural Pests Act</i> • Decisions of the Director, Community Planning under s. 11 of the <i>Lot Grading Bylaw</i> • Remedial orders • Orders made pursuant to s. 545 and 546 of the <i>Municipal Government Act</i> • May also hear appeals under <i>Responsible Pet Ownership Bylaw 47M2021</i> respecting the following decisions on permits, licenses, conditions and designations: <ul style="list-style-type: none"> ○ Decision to refuse to issue or renew a license or permit or to revoke a license or permit ○ Decision to designate an animal as a nuisance animal or the denial of an application to lift a nuisance animal designation ○ Decision to designate an animal as a vicious animal ○ Decision to impose a condition on the owner of an animal or a license or permit holder 	10 citizen members appointed by Council	<p>Must be a Resident of Calgary and be at least 18 years of age</p> <p>Must not be an employee of The City of Calgary, nor have been employed by The City for a minimum of one year prior to appointment to the LCSAB</p> <p>Members of Council may not be appointed to the Board</p> <p>Public Members serving on The City of Calgary's Combative Sports Commission, or their immediate relatives, are ineligible to serve on the board</p> <p>Individuals appointed for the purpose of providing animal behaviour expertise as members of the LCSAB during the hearing of appeals of decisions made under the <i>Responsible Pet Ownership Bylaw</i> must have appropriate experience and certification, including an understanding of the fundamental importance of public safety</p> <p>Designated Responsible Pet Ownership members of the Board must:</p> <ul style="list-style-type: none"> • be current or former members of the Alberta Veterinary Medical Association in good standing (either working or retired veterinarians); and/or, • be dog trainers with one of the following certifications from the Certification Council for Professional Dog Trainers: <ul style="list-style-type: none"> ○ CPDT-KA indicates that a dog trainer has passed a comprehensive exam and has at least 300 hours of dog training experience ○ CPDT-KSA indicates that a dog trainer has passed a comprehensive exam and an objective skills-based assessment along with at least 300 hours of dog training experience ○ CBCC-KA indicates that a dog behavior consultant has passed a comprehensive exam on behavior modification and has at least 300 hours of dog behavior consulting experience 	1 year term, maximum of 10 terms	Per diem of \$320 and reimbursement of eligible expenses
Calgary	Subdivision and Development Appeal Board	Quasi-judicial board established in accordance with <i>Municipal Government Act</i> and City of Calgary Bylaw 25P95. Hears appeals regarding decisions made by the City's subdivision and development authorities and renders decisions based on evidence presented	15 to 25 citizen members appointed by Council	<p>Resident of Calgary, at least 18 years of age</p> <p>Cannot be City employee or member of Council</p> <p>Cannot be someone who carries out subdivision or development powers, duties and functions on behalf of the City</p> <p>Cannot be a member of the Calgary Planning Commission</p>	Term is 1 or 2 years, maximum of 10 years	Remuneration is per diem of \$320 and reimbursement of eligible expenses

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Edmonton	Community Standards and License Appeal Committee	Hears and adjudicates preliminary issue applications and appeals of licensing decisions (<i>Animal Licensing and Control Bylaw, Business License Bylaw, Vehicle for Hire Bylaw, Municipal Government Act</i> orders and weed control notices)	10 citizen members appointed by Council Meets in panels of 3 members as assigned by the chair, 1 or more panels may meet simultaneously, a panel has all the same powers, duties and functions of the committee and a decision of a panel is deemed to be a decision of the committee Panels convened at receipt of a notice of appeal by the chair, if the chair is a member of the panel they will be the presiding officer, if the chair is not a member of the panel the chair appoints the presiding officer	City employees and members of Council may not be appointed	1 year terms, maximum of 9 consecutive years Council appoints chair for a 1 year term	Presiding officer: <ul style="list-style-type: none"> • \$230 for up to and including 4 hours in any day, or • \$425 for 4 to 8 hours in any day, or • \$662 for over 8 hours in any day Member: <ul style="list-style-type: none"> • \$170 for up to and including 4 hours in any day, or • \$320 for 4 to 8 hours in any day, or • \$470 for over 8 hours in any day Chair is paid \$425 each month the chair performs administrative duties associated with the chair role in addition to the rates set out above Chair is paid at the presiding officer remuneration rate and other members are paid at the member remuneration rate for attending meetings and professional development sessions Presiding officers and members are paid at the application remuneration rate where the individual was scheduled to attend a hearing and less than 24 hours of cancellation was given Expenses are reimbursed

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Edmonton	Subdivision and Development Appeal Board	Hear those appeals as required by the <i>Municipal Government Act</i> from persons affected by a decision of the Development Authority and the Subdivision Authority	<p>Up to 30 members</p> <p>Has 1 to 2 panels running every Wednesday and Thursday throughout the year. There may be hearings on Tuesday or Friday as required</p> <p>Members are scheduled for hearings on a rotational basis and availability</p> <p>Member participation of the board's professional development program is required, which occurs throughout the year</p> <p>Meet in panels of at least 3 at the direction of the chair, 1 or more panels may meet simultaneously</p> <p>Panels have the same powers, duties and responsibilities of the Board and a decision of a panel is deemed to be a decision of the board</p> <p>City Manager appoints a City employee as a clerk to the board</p> <p>Clerk convenes a panel when notice of appeal is received</p> <p>If chair is a member of a panel the chair is the presiding officer, if the chair is not a member of a panel the chair appoints the presiding officer</p>	<p>Member participation of the board's professional development program is required, which occurs throughout the year</p> <p>City employees, members of Council and members of the municipal planning commission are not eligible for appointment</p>	<p>1 year terms up to a maximum of 9 consecutive years</p> <p>Council appoints the chair for a 1 year term</p>	The remuneration is the same as for the Community Standards and License Appeal Committee, reimbursement of expenses
Regina	Development Appeals Board	The Board hears and considers appeals to zoning regulations in accordance with the duties and powers set out in <i>The Planning and Development Act, 2007</i> (sections 219 to 226)	5 citizen members appointed by Council	<p>Applicants should have experience in hearing appeals or in meetings that involve and adjudication process. This is a remunerated position</p> <p>Duties of members: attending board meetings and assigned hearings, must follow board policies and procedures, review appeal dockets in preparation for hearings, contributes at hearings by taking accurate notes and participating in discussions/deliberations, writes appeal decisions as assigned</p>	3 year terms, unlimited number of terms	<p>Chairperson is paid \$60 for each appeal hearing, decision meeting and formal board meeting attended</p> <p>Each member other than the chairperson or acting chairperson is paid \$30 for each appeal hearing, decision meeting and formal board meeting attended</p> <p>Each member receives \$15 for each site inspection conducted in the course of duties</p>
Regina	Regina Appeal Board	Hears appeals of orders made respecting community standards and property maintenance. Reviews the refusal or revocation of licenses respecting taxis, vehicles for hire, body rub establishments and other business licenses	5 citizen members appointed by Council	Preferred candidates to have experience in building construction or engineering, hearing appeals or meetings that have an adjudication process. Ability to assess information, understand and apply bylaws and policies and make objective decisions is critical	3 year terms, unlimited number of terms	<p>\$60 for chairperson for each meeting where appeals are conducted and an additional \$60 for each meeting required to write the decisions for appeals</p> <p>For members other than chairperson is \$30 for each meeting where appeals are conducted and an additional \$30 for each meeting required to write decisions for appeals</p>

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Winnipeg	Vehicle for Hire Appeal Board	To hear appeals with respect to orders and decisions regulated by the <i>Vehicles for Hire By-law</i>	5 citizen members appointed by Council, Council appoints the chair and vice-chair	No special qualifications identified	2 year terms	Chair & Vice-Chair: <ul style="list-style-type: none"> • \$190 for appeals or meetings of 4 hours or less • \$336 for appeals or meetings of more than 4 hours in length Other members: <ul style="list-style-type: none"> • \$109 for appeals or meetings of 4 hours or less • \$192 for appeals of more than 4 hours in length
Winnipeg	Winnipeg Building Commission	Consider and decide matters pertaining to building design and construction, and to provide advice and guidance to City employees, committees of Council in the application of the <i>Building By-law</i> and the <i>Building Electrical Codes</i>	9 members, includes representatives of various agencies, 2 members at-large and 1 member of Winnipeg Fire	No special qualifications identified	3 year terms	\$250 per meeting
Toronto	Administrative Penalty Tribunal	Provides an independent review of administrative penalties (parking, licensing, traffic bylaws) for individuals who have disputed an administrative penalty with a Screening Officer and are unsatisfied with the decision. A Hearing Officer will review the decision of the Screening officer and has the authority to confirm, modify or cancel the administrative penalty	25 public members appointed by Council Chair is appointed from among its members by Council Hearings are conducted by a tribunal panel of 1 member Business meetings are all members Court Services Division provides meeting support	18 years old Residents of City Person who served as a member of Council in the term of Council immediately preceding the appointment of members of members is ineligible Members shall not act as agents for any person appearing Members must have the following qualifications: <ul style="list-style-type: none"> • experience in adjudication and mediation • knowledge and experience with the City's traffic and parking by-laws • excellent listening skills and ability to analyze complex information received • sound judgement, tact, fairness and decorum • ability to write clearly and concisely • demonstrated high ethical standards and integrity • ability to work under pressure to ensure timely hearing decisions • respect for access to justice, diversity and accommodation Chair must have the following qualifications: <ul style="list-style-type: none"> • demonstrated leadership and administrative skills • highly developed chairing and facilitation skills • demonstrated ability to work effectively with others • knowledge of access to information and privacy legislation • ability to effectively represent the Administrative Penalty Tribunal and communicate with City Council, City committees, the media and the general public 	4 year terms	Chair receives \$18,000 annually for performing their duties as chair in addition to member remuneration Member remuneration is as follows: <ul style="list-style-type: none"> • \$350 per diem for a full day of hearing reviews • \$200 for a ½ day of hearing reviews • \$50 for a written decision • \$200 for attendance at a business meeting

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Toronto	Dangerous Dog Review Tribunal	Hears appeals from dog owners who are served with an order to comply with a Dangerous Dog Order and has the authority to confirm the determination of a dangerous dog order or rescind the determination and exempt the owner from compliance. In making a decision, the Tribunal may consider whether a dog was acting in self-defense when the dangerous dog attack occurred	5 members Council appoints chair from among members City Clerk provides secretary	<p>Cannot be former members of Council who served in the immediately preceding term of Council</p> <p>Cannot act as an agent for applicants before the Tribunal or other local boards of the City</p> <p>Cannot act as an agent for applicants or individuals appearing in Provincial Offences Court or in matters related to the <i>Dog Owners' Liability Act</i> where these matters are related to the City</p> <p>Members must have the following qualifications:</p> <ul style="list-style-type: none"> • experience in adjudication and mediation • ability to write clear and concise decisions • excellent listening skills and ability to analyze complex information received • sound judgement, tact, fairness and decorum • demonstrated high ethical standards and integrity • ability to adjudicate without bias and free from influence of advocacy groups • ability to work under pressure to ensure timely hearing decisions • respect for access to justice, diversity and accommodation • knowledge of the proper care and handling of domestic animals, particularly related to the care, training, behaviour, and handling of dogs would be an asset • Society of Ontario Adjudicators and Regulators certificate or Alternative Dispute Resolution training is an asset <p>Chair must have the following qualifications:</p> <ul style="list-style-type: none"> • demonstrated leadership and administrative skills • highly developed chairing and facilitation skills • demonstrated ability to work effectively with others • knowledge of access to information and privacy legislation • ability to effectively represent the Tribunal and communicate with Council, committees, the media and the general public 	4 year terms	<p>Chair receives an annual retainer of \$2,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) of \$275 for attendance at hearings, business meetings and training</p> <p>Members receive an annual stipend of \$1,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) for \$275 for attending hearings, business meetings and training</p>

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Toronto	Property Standards Committee	Hears appeals of orders issued by City Property Standards Officers for violations of certain <i>Ontario Building Code</i> and municipal bylaw standards for residential, multi-residential and commercial properties	<p>16 public members</p> <p>Members are organized into 4 committee hearing panels which are based on the City's 4 service districts</p> <p>Committee members appoint a city-wide chair and a chair for each of the 4 panels</p>	<p>At least 18 years old</p> <p>Canadian citizens or landed immigrants and either residents or municipal tax payers</p> <p>May not act as agents for any person on their appeal of an order</p> <p>Other general eligibility requirements:</p> <ul style="list-style-type: none"> bring an understanding of the diverse neighbourhoods and communities across the City have a concern for the health and safety of City residents have an understanding of the <i>Building Code Act, Municipal Code Chapter 629</i>, building practices and tribunal processes have a clear understanding of the role of the committee have previous experience as a member of a decision-making body be able to read and understand building plans, surveys and reports 	4 year terms	<p>Chair receives an annual retainer of \$2,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) of \$275 for attendance at hearings, business meetings and training</p> <p>Members receive an annual stipend of \$1,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) for \$275 for attending hearings, business meetings and training</p>
Toronto	Sign Variance Committee	Making decisions on variance applications for third party signs. These signs advertise goods or services not related to the premises where the sign is located. Hearing appeals of the Chief Building Official's decisions on variance applications for first party signs. These signs identify a business or service on the same premises where the sign is located	<p>5 public members</p> <p>Council appoints the chair from the members</p> <p>City Clerk's Office provides meeting support</p>	<p>At least 18 years old</p> <p>Former Council members who served in the immediately preceding term of Council are ineligible for appointment</p> <p>Public members are ineligible for appointment if they are an owner, employee or agent of an advertising, communications or mediation relations agency or a business which owns, controls or has shares in a media outlet</p> <p>Members should have the following qualifications:</p> <ul style="list-style-type: none"> demonstrate a strong interest in the complexities and challenges of city building bring an understanding of the diverse neighbourhoods and communities across the city have knowledge in one or more areas of law, planning, architecture, government, economic development, community development, land development or citizen advocacy demonstrate decision making, communication and mediation skills to facilitate an open and fair meeting process at least 3 members should have adjudication experience and 2 members should have public speaking and organization skills to be able to chair public meetings and maintain order in conflict situations 	4 years	<p>Chair receives an annual retainer of \$2,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) of \$275 for attendance at hearings, business meetings and training</p> <p>Members receive an annual stipend of \$1,500 plus full day per diem of \$460 and half day remuneration (3.5 hours or less) for \$275 for attending hearings, business meetings and training</p>

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Toronto	Toronto Local Appeal Body	Hears and decides on appeals of Committee of Adjustment decisions for minor zoning variances and land severances	<p>10 public members</p> <p>Chair is appointed by Council and vice-chair is appointed by the Committee from among its members</p> <p>City (Court Services Division) provides administrative support</p>	<p>Cannot be a member of Toronto's Committee of Adjustment, a land division committee or planning advisory committee member</p> <p>Former members of Council who served in the immediately preceding term of Council are ineligible for appointment</p> <p>Members cannot act as agents for applicants before the Committee of Adjustment, Toronto Local Appeal Body and other City administrative tribunals</p> <p>Members should have the following qualifications:</p> <ul style="list-style-type: none"> • experience in adjudication and mediation • knowledge and experience with land use planning and planning law • knowledge of or background in urban forestry and environmental planning • excellent listening skills and ability to analyze complex evidence • sound judgement, tact, fairness and decorum • ability to write clearly and concisely • demonstrated high ethical standards and integrity • ability to work under pressure to ensure timely hearing decisions • respect for access to justice, diversity and accommodation <p>Chair should have the following qualifications:</p> <ul style="list-style-type: none"> • demonstrated leadership and administrative skills • highly developed chairing and facilitation skills • demonstrated ability to work effectively with others • knowledge of access to information and privacy legislation • ability to effectively represent the TLAB and communicate with Council, committees, the media and the general public 	4 year terms	<p>Members receive:</p> <ul style="list-style-type: none"> • \$600 per diem for full day hearings or mediation, business meetings and training sessions • \$400 for half day hearings or mediation, business meetings and training sessions (less than 3.5 hours) • Remuneration for decisions including: <ul style="list-style-type: none"> ○ \$50 for withdrawals ○ \$200 for motions, interim, summary and order decisions ○ \$400 for review requests ○ \$400 for final decisions <p>In addition to receiving the remuneration for a member, the chair shall receive \$60,000 annually, the vice chair shall receive \$15,000 annually and public members shall receive \$1,500 annually</p>
Halifax	License Appeal Committee	Hears appeals with respect to taxi, limousine and transportation network company licenses	3 to 5 public members appointed by Council	<p>Members should have the following qualifications:</p> <ul style="list-style-type: none"> • Knowledge and experience in Administrative Law • Able to conduct a fair and impartial hearing • Excellent written and oral communication skills 	3 year terms	<p>Appeal committee members receive an honorarium of \$250 per appeal hearing</p> <p>Chair of the committee shall receive an honorarium of \$300 per appeal hearing</p>