

ANNUAL REPORT AND WORK PLAN

February 28, 2023

Secretary, Standing Policy Committee on Planning, Development and Community Services

Re: 2022 Annual Report and 2023 Work Plan – Municipal Heritage Advisory Committee (File No. CK. 430-27)

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2022 was as follows:

Members

- Garry Anaquod, Saskatchewan Indigenous Cultural Centre
- Stevie Horne, Saskatoon Public Library
- Danielle Byl, Discover Saskatoon
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway Business Improvement District
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale Business Improvement District
- Syed Amin Sadat, Public Member
- Lenore Swystun, Saskatoon Heritage Society
- Andrew Wallace, Saskatchewan Association of Architects
- Kamanashis Deb, Saskatchewan REALTORS Association
- Laura Foley, Saskatoon Archaeological Society
- Cera Youngson, Public Member

Resource Members

- City Archivist J. O'Brien
- Heritage and Design Coordinator C. Kambeitz (January to May)
- Heritage and Design Coordinator K. Grant (June to December)

For 2022 there was vacancies for 1 public member, and representation of the Sutherland Business Improvement District and 33rd Street Business Improvement District.

The 2023 membership on the Committee is as follows:

- Stevie Horne, Saskatoon Public Library
- Danielle Byl, Discover Saskatoon
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway Business Improvement District
- Alan Otterbein, Meewasin Valley Authority
- Syed Amin Sadat, Public Member
- Lenore Swystun, Saskatoon Heritage Society
- Laura Foley, Saskatoon Archaeological Society
- Cera Youngson, Public Member

Resource Members

- Councillor C. Block
- City Archivist J. O'Brien
- Heritage and Design Coordinator K. Grant

Work Plan Goals and Accomplishments

The Committee had submitted the following work plan goals for 2022 to the Standing Policy Committee on Planning, Development and Community Services on March 14, 2022.

- Continue to move forward on Elder Consultation or Committee
- Review Heritage Policies and Plan
- Work with Administration on Securing Additional Funding for the Heritage Conservation Program
- Research for other potential sources of Heritage Conservation funding
- Continue to look at having more properties designated, including the Northeast Swale and Bessborough Hotel
- Identify areas that are heritage landscapes and heritage conservation districts
- Identify adaptive re-use opportunities for castle schools like King George and Pleasant Hill Schools
- Keep open discussions regarding intangible heritage in Saskatoon.
- Education of business owners about designation
- Heritage preservation and usage of signage
- Review the holding bylaw and its current inherent inconsistencies (for example castle schools and some residences)
- Explore best practices around tangible and intangible heritage of other cities
- Explore options to support Wanuskewin's UNESCO bid

The Standing Policy Committee on Planning, Development and Community Services on

March 14, 2022 resolved that Administration provide a high-level overview of Municipal Heritage Advisory Committee's work plan, including its alignment with staff work plans and the mandate of the committee. The 2022 has not been formally adopted.

Currently the Administration and the Municipal Heritage Advisory Committee are collaborating to align priorities. Much of this has involved determining the scope of what can be accomplished by Administration, and what can or should be pursued by MHAC and its subcommittees, with particular regards to reviewing and updating the Heritage policies and plan, securing additional funding for the Heritage Conservation Program, researching other potential sources of Heritage Conservation funding, producing materials to educate business owners about designation, reviewing the holding bylaw, and exploring the best practices around tangible and intangible heritage in other cities.

Discussions about the meaning of tangible vs. intangible heritage continued throughout the year

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2022 expenditures.

2022 Reports and Communications

Matters Referred by SPC, GPC or City Council

Referrals from the Governance and Priorities Committee

- **Governance Review – Advisory Committees – Review of Terms of Reference** [CK. 225-1 x 255-2] The Committee considered a report requesting for the Committee to review their terms of reference for suggested amendments.
 - o Matter considered on January 12, 2022

Referrals from the Standing Policy Committee

- **Municipal Heritage Advisory Committee - Official Community Plan Redesign - Phase II** [File No. CK 4350-69] The Committee was approved to hold discussions during the regular Municipal Heritage Advisory Committee meetings to determine what portions of the Official Community Plan and Heritage Plan and Policy need addressing/prioritization.
 - o Matter considered March 2, 2022
- **Cemetery Master Plan** [File No. CK 4080-1] The Committee reviewed the report for information.
 - o Matter considered May 4, 2022

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Standing Policy Committee on Planning, Development and Community Services:

- **Report - Governance Review – Advisory Committees – Review of Terms of Reference** [CK. 225-1 x 255-2] Resolution: That the Municipal Heritage Advisory Committee provide any feedback it may have on the matter to the Governance and Priority Committee for its February 22, 2022 meeting for consideration. ○ Matter considered January 12, 2022 and February 2, 2022
- **Roxy Theatre – 320 20th Street West** [File No. CK. 710-1] – Resolution: That letter be forwarded to the Standing Policy Committee on Planning, Development and Community Services requesting that the Roxy be protected and strongly considered for designation, while providing information about its unique value to the community, including the significance of the interior as well as exterior features. Ongoing increases to property taxes should be addressed.
 - Matter considered March 2, 2022
- **Application for Funding – Heritage Conservation Program – Little Stone Schoolhouse** [File No. CK. 710-2] Resolution: That the Municipal Heritage Advisory Committee support and forward this report to the Standing Policy Committee on Planning, Development and Community Services recommending approval of funding, up to a maximum of \$20,000 over a three-year term, for the Little Stone Schoolhouse conservation project, and that the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.
 - Matter considered April 6, 2022
- **Third Avenue United Church - 304 3rd Avenue North – Funding Request** [CK. 710-60] Resolution: That the Municipal Heritage Advisory Committee support and forward this report to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council to approve funding, up to a maximum of \$23,500 for exterior rehabilitation including painting, staining and window sealing at Third Avenue United Church and that the General Manager, Community Services Division, be authorized to remit payment of the grant following completion of the project.
 - Matter considered at Special Meeting on September 16, 2022
- **Application for Municipal Heritage Property Designation – Tees and Persse Building – 331 1st Avenue North** [File No. CK. 710-71]
Resolution: That the Municipal Heritage Advisory Committee support and forward this report to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:
 1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 331 1st Avenue North, Tees and Persse Building, as a Municipal Heritage Property under the provisions of The Heritage Property Act, with such designation limited to the exterior, original structure of the building and the original north façade visible from the interior;
 2. That the General Manager, Community Services Division, be requested to prepare the required notices for advertising the proposed designation; and

3. That \$2,500 be allocated from the Heritage Reserve Fund for supply and installation of a recognition plaque for the property.
 - o Matter considered at Special Meeting on September 16, 2022

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2022.

Work Plan for 2023

In 2023, Committee will:

1. Review Heritage Policies and Plan
 - i. Support and prioritize with the Administration. Potential to support on targeted research.
2. Funding for the of Heritage Conservation Program
 - a. Work with Administration on Securing Additional Funding for the Heritage Conservation Program
 - i. Support. Research on external grants and programs could be undertaken.
 - b. Research for other potential sources of Heritage Conservation funding
 - i. Support and prioritize with the Administration. Potential to support on targeted research.
3. Explore best practices around tangible and intangible heritage of other cities.
 - i. Support and prioritize with the Administration. Potential to support on targeted research.
4. Continue to look at having more properties designated, including the Northeast Swale, Castles Schools and Bessborough Hotel
 - a. Process to be created when approaching properties that aren't designated
 - i. Lead in a process creation and could prioritize properties for further conversations and support Administration in the conversations.
5. Indigenous Heritage
 - a. Explore having a speaker on this topic
6. Heritage elements in the downtown area

ATTACHMENTS

1. Appendix 1 – 2022 Meeting Summary
2. Appendix 2 – 2022 Expenditures

Yours truly,

A handwritten signature in black ink, appearing to read 'Stevie Horn', with a long horizontal stroke extending to the right.

Stevie Horn
Chair
Municipal Heritage Advisory Committee

Appendix 1 – 2022 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Lenore Swystun was appointed as Chair - Stevie Horne was appointed as Vice Chair - Membership was confirmed. - Great Western Brewing Company (519 2nd Ave North) Rezoning was discussed. - Heritage Awards Coordinators from Brick Loft Events advised no applications were received and the 2022 Heritage Awards were deferred to 2023. - Report - Governance Review – Advisory Committees – Review of Terms of Reference was considered. - Brick Loft Events Invoice approved for payment.
February	<ul style="list-style-type: none"> - Roxy Theatre was discussed. - Birks Diamond Signage was acquired by Downtown Saskatoon. - Report - Governance Review – Advisory Committees – Review of Terms of Reference – Feedback was submitted for consideration at the Governance and Priorities Committee - Subcommittees and membership were confirmed. - Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society.
March	<ul style="list-style-type: none"> - Additional Update on the Roxy Theater and a letter to the Standing Policy Committee on Planning, Development and Community Services requesting that the Roxy be protected and strongly considered for designation. - Heritage Festival event programming was provided. - Official Community Plan Redesign - Phase II – discussions commenced, and new standing item added to agenda. - Draft Annual Report and Workplan was approved and forwarded to the Standing Policy Committee on Planning, Development and Community Services.
April	<ul style="list-style-type: none"> - MHAC will meet with a hybrid model for 2022 and subject to review going forward. - The Knox United Church Heritage Designation Amendment Bylaw, 2021 was based at City Council on March 28, 2022 - Additional Update on the Roxy Theater. - Update - Façade Architectural Control Overlay District (Broadway and River Landing) - Update - Heritage Preservation in Saskatoon - Notice of Motion from Councillor Block

	<ul style="list-style-type: none"> - Report - Comprehensive Review of the Zoning Bylaw – Review of the South Downtown Local Area Design Plan was considered. - Report - Application for Funding – Heritage Conservation Program – Little Stone Schoolhouse was considered.
May	<ul style="list-style-type: none"> - Update - Grace-Westminster Church 140th Anniversary - Update - Heritage and Design Coordinator Change - Update – Events Subcommittee and Education and Awareness Subcommittee - Report - Cemetery Master Plan was considered. - Discussion - Official Community Plan Heritage Items was deferred until the Heritage Plan and Policy is discussed.
June	<ul style="list-style-type: none"> - Update - Continental Hotel was torn down on May 4, 2022. - Update - Motion - Councillor Block - Heritage Preservation in Saskatoon - Update – Roxy Theater Open House held on June 2, 2022. - Subcommittee Update – Doors Open Event and Heritage Awards Event - Discussion - Heritage Plan and Policy
September	<ul style="list-style-type: none"> - Report - Third Avenue United Church - 304 3rd Avenue North – Funding Request was considered. - Report - Application for Municipal Heritage Property Designation – Tees and Persse Building – 331 1st Avenue North was considered. - Memo - Heritage Preservation and Promotion was considered and feedback was requested.
October	<ul style="list-style-type: none"> - Update- Montgomery Walking Tour - Update - Rugby Chapel, 1337 College Drive - Approval of Funding for Exterior Painting - Update – Doors Open Event - Memo - Heritage Preservation and Promotion – Feedback was reviewed and along with a support letter forwarded to the SPC on PDCS. - Discussion - 2022 Wîcîhitowin Indigenous Engagement Conference committee member attendance
November	<ul style="list-style-type: none"> - Draft 2022 Annual Report was considered for approval

Appendix 2 – 2022 Expenditure

Date	Description	Amount
January 2022	Brick Loft Event Co – Heritage Awards Administrator Fee	\$515.00
January 2022	Brick Loft Event Co – Heritage Awards Expenses	\$500.98
February 2022	Heritage Saskatchewan Membership Renewal	\$52.50
February 2022	Saskatoon Heritage Society Membership Renewal	\$30.00
	Total	\$ 1,098.48