

ANNUAL REPORT AND WORK PLAN

January 30, 2023

Secretary, Standing Policy Committee on Transportation

**Re: 2022 Annual Report and 2023 Work Plan – Saskatoon Accessibility
Advisory Committee (File No. CK. 430-1)**

The mandate of the Saskatoon Accessibility Advisory Committee (the Committee) is to provide advice on matters relating to promoting universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

The Committee provides guidance on a variety of topics including:

- ensuring that City of Saskatoon services, information, facilities and infrastructure are accessible for citizens of all abilities;
- policies and programs for improving accessibility to City services, information, facilities, infrastructure, and employment opportunities

Committee Membership

Membership on the Committee for the year 2022 was as follows:

Members

- J. Adamson, Public
- D. Funk, Public
- D. Duong, Public
- R. Gourley, Public
- B. Lehne, Public
- M. Loken, Public
- D. Gilchrist, Public
- D. Pantano, Public
- P. Benson, Saskatoon Council on Aging
- D. Bortis, Spinal Cord Injury Saskatchewan
- C. Wisser, Ability Hub YXE
- A. Nameth, Vision Loss Rehabilitation Saskatchewan
- R. Holmes, Saskatchewan Deaf and Hard of Hearing Services

Resource Members

- Councillor B. Dubois

- Director of Transportation J. Magus
- Director, Building Standards K. Fagnou
- Organizational Development Consultant T. Prado
- Senior Building Code Engineer D. Harington
- Access Transit Manager T. Davis (from January to March, 2022)
- Access Transit Supervisor T. Zavialez (from April to October 2022)
- Access Transit Manager B. Waldenberg (November 2022)
- Recreation Services Manager M. Wolfe
- Project Services Manager A. Moffat
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

The 2023 membership on the Committee is as follows:

- J. Adamson, Public
- D. Funk, Public
- D. Duong, Public
- R. Gourley, Public
- B. Lehne, Public
- D. Gilchrist, Public
- D. Pantano, Public
- Vacant, Public
- P. Benson, Saskatoon Council on Aging
- N. Fernandez, Spinal Cord Injury Saskatchewan
- C. Wisser, Ability Hub YXE
- A. Nameth, Vision Loss Rehabilitation Saskatchewan
- Vacant, Saskatchewan Deaf and Hard of Hearing Services

Resource Members

- Councillor B. Dubois
- Director of Transportation J. Magus
- Organizational Development Consultant T. Prado
- Senior Building Code Engineer D. Harington
- Access Transit Manager B. Waldenberg
- Recreation Services Manager M. Wolfe
- Project Services Manager A. Moffat
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

Work Plan Goals and Accomplishments

The work plan goals of the Committee in 2022 were as follows.

- Deafblind Services
- Access Transit / Conventional Transit
- Educational and Awareness
- Civic Accessibility and Safety

Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2022 expenditures.

In addition, the following were also completed by the Committee:

2022 Reports and Communications

Matters Referred by SPC or City Council

1. **Governance Review – Advisory Committees – Review of Terms of Reference** [CK. 225-1 x 255-2] The Committee considered a report requesting for the Committee to review their terms of reference for suggested amendments.
 - Matter considered on January 12, 2022 and February 11, 2022

Referrals from the Standing Policy Committee

1. **Assisted Waste Collections Program [File No. CK 7830-3]** The Committee received the report as information
 - Considered March 11, 2022
2. **Travis Neufeld - Inclusion Saskatchewan - Accessible Parking in Downtown Saskatoon [File No. CK. 6120-4]** – The Committee reviewed the matter and resolved that feedback be forwarded to the Committee Assistant for appropriate forwarded to the Administration and that a letter be forwarded to the Standing Policy Committee on Transportation requesting that the Saskatoon Accessibility Advisory Committee be included in the further discussion on this item.
 - Considered March 11, 2022
3. **Melanie Christopherson - Accessible Transit [CK. 7000-1]** – the Committee received the letter for review. It was indicated at the meeting that the Advisory shall wait to provide feedback till the Administration's report back. The information was received.
 - Considered September 9, 2022
4. **Funding of Canada Healthy Communities Initiative [CK 1860-1, x6150-1, x1702-1]** – the Committee received the information.
 - October 14, 2022
5. **Comprehensive Zoning Bylaw Review – Accessible Parking Standards [CK. 4350-70]** – The Committee reviewed the report and provided feedback to the Administration

- October 14, 2022

Reports/Recommendations Submitted to City Council:

There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

Reports/Recommendations Submitted to the Standing Policy Committee on Transportation:

1. **Assisted Waste Collections Program [File No. CK 7830-3]** The Committee resolved that a letter be forwarded to the Standing Policy Committee on Transportation to request the details of the communication plan for the Assisted Waste Collections Program.
 - Considered on May 13, 2022

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2022.

Work Plan for 2023

In 2023, Committee will focus on the following categories for their workplan:

- Deafblind Services
- Access Transit / Conventional Transit
- Educational and Awareness
- Civic Accessibility and Safety
- Downtown and Bus Rapid Transit Accessibility

ATTACHMENTS

1. Appendix 1 – 2022 Meeting Summary
2. Appendix 2 – 2022 Expenditures

Yours truly,

A handwritten signature in blue ink that reads "C. Wisser". The signature is written in a cursive, flowing style.

Chelsea Wisser, Chair
Saskatoon Accessibility Advisory Committee

Appendix 1 – 2022 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> • Chelsea Wisser was appointed as Chair, and Bill Lehne was appointed as Vice Chair for 2022. • Committee was provided an orientation. • 2022 membership was confirmed. • Report - Accessibility Standards – New Parks and Playground Structures was received as information. • Report - Governance Review – Advisory Committees Review of Terms of Reference was considered. • Committee discussed the budget.
February	<ul style="list-style-type: none"> • Harry Bailey Aquatic Centre Capital Project Verbal Update • Access Transit - Late Cancellation and No-Show Policy verbal update. • Report - Governance Review – Advisory Committees Review of Terms of Reference – members of Administration was present for questions and feedback to be provided. • 2021 Annual Report and Work Plan for 2022 was approved for submission. • Subcommittee Membership was deferred.
March	<ul style="list-style-type: none"> • Meeting Format was confirmed. • Chair updated on the Terms of Reference discussions. • Experience Transit Presentation • Report – Assisted Waste Collections Program received as information. • Letter- Travis Neufeld - Inclusion Saskatchewan - Accessible Parking in Downtown Saskatoon was considered. • Subcommittee Membership was confirmed.
April	<ul style="list-style-type: none"> • Snow Removal and Sidewalk Concerns were discussed. • Presentation - Electric Scooter: Regulatory Framework – Feedback to be provided.
May	<ul style="list-style-type: none"> • Verbal update - 2020 Building Code and Provincial Adoption Process • Letter to SPC on Transportation - Assisted Waste Collections Program – Communication Plan Request

	<ul style="list-style-type: none"> • Electric Scooter: Regulatory Framework – Draft feedback letter was approved and forwarded to the Administration.
June	<u><i>Due to Lack of Items – Meeting Cancelled.</i></u>
September	<ul style="list-style-type: none"> • Assisted Waste Collections Program Communications Update was provided. • Letter - Melanie Christopherson - Accessible Transit – considered for information at this time. • Presentation - Electric Scooter: Regulatory Framework – Feedback to be provided.
October	<ul style="list-style-type: none"> • Report from SPC - Funding of Canada Healthy Communities Initiative – Information received. • Report from SPC - Comprehensive Zoning Bylaw Review – Accessible Parking Standards- Feedback to be provided. • Presentation - Electric Scooter: Regulatory Framework – Update on regulations was provided.
November	<i>Due to No Quorum – Meeting Cancelled</i>

Appendix 2 – 2022 Expenditure

There were no expenditures for 2022.