

Summary of Phase 1 and Phase 2 Workflows

Phase 1 – Workflows

Implemented March 1, 2022

- Building and Development Permits
- Plumbing Permits
- Occupancy Permits

Phase 2 – Workflows

Go Live - March 2023

Planning

- Discretionary Use
- Rezoning and Land Use Amendments
- Subdivisions
- Condominium Approvals
- Concept Plans
- Minor Variances
- Development Appeals
- Architectural Control Districts
- Planning related incentives (Vacant Lot, Façade Conservation and Enhancement Program, Housing and Heritage)
- Long Range Planning Processes

Business Licensing

- Commercial and Homebased businesses
- Sidewalk Cafés
- Parking Patios
- Pawnshops
- Cannabis
- Food Truck
- Adult Services
- Taxi and Rideshare Licensing
- Short Term Accommodations
- Sign Permits

Building Standards

- Encroachment Agreements
- Property Information Disclosures

Code Enforcement (Subject to approved funding)

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- Building Enforcement
- Plumbing Enforcement
- Bylaw Complaints