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## ANNUAL REPORT AND WORK PLAN

March 8, 2019

Secretary, Standing Policy Committee on Transportation

**Re: 2018 Annual Report and 2019 Work Plan – Saskatoon Accessibility  
Advisory Committee  
(File No. CK. 430-1)**

The mandate of the Saskatoon Accessibility Advisory Committee (the Committee) is to provide advice on matters relating to promoting universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

The Committee provides guidance on a variety of topics including:

- ensuring that City of Saskatoon services, information, facilities and infrastructure are accessible for citizens of all abilities;
- policies and programs for improving accessibility to City services, information, facilities, infrastructure, and employment opportunities

### **Committee Membership**

Membership on the Committee for the year 2018 was as follows:

- Councillor B. Dubois
- Councillor H. Gough
- Mr. J. D. McNabb
- Ms. C. Warlow
- Ms. M. Baxter
- Ms. P. Funk
- Ms. G. Kozlow
- Mr. B. Lehne
- Director of Recreation and Community Development L. Lacroix
- Director of Facilities Management T. LaFreniere

The 2019 membership on the Committee is as follows:

- Ms. J. Adamson - Public
- Ms. P. Funk - Public
- Ms. S. Haines - Public
- Ms. G. Kozlow - Public
- Mr. B. Lehne - Public
- Mr. J. D. McNabb - Public
- Ms. D. Mack - Vision Loss Rehabilitation Saskatchewan
- Ms. M. Montgomery - Saskatoon Council on Aging
- Ms. L. Scott - Spinal Cord Injury Saskatchewan
- Ms. C. Warlow - Public
- Ms. C. Wisser - North Saskatchewan Independent Living Centre
- Ms. A. Websdale - Saskatoon Deaf and Hard of Hearing Services

### **Work Plan Goals and Accomplishments**

The Saskatoon Accessibility Advisory Committee, in consultation with the Administration, had to defer the launch of the project to review the progress made on the implementation of the Accessibility Action Plan over the past years. This project will move forward in the future and will be directly linked to the areas of focus as identified at the Advisory Committee's strategic planning session that was held in 2018. Many areas were identified however the matter was deferred to 2019 to include additional matters brought forward with the additional agency representation.

Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2018 expenditures.

### **2018 Reports and Communications**

#### **Matters Referred by SPC or City Council**

1. Review of Sidewalk Café and Parking Patio Program - File No. CK. 4350-017-001. The Standing Policy Committee on Planning, Development and Community Services resolved that the Administration review and report back on various distance options for pedestrian passageways, including 1.5 metres, 1.8 metres and 2 metres and what flexibility around these could look like and consult with the Saskatoon Accessibility Advisory Committee with respect to the matter. The Committee drafted a letter to the Administration recommending their preferred distance option.
2. Saskatoon Transit 2017 Annual Report [Files CK 430-17 and TR 7301-01] The Standing Policy Committee on Transportation at its meeting received a report regarding the Saskatoon Transit 2017 Annual Report. This report was forwarded to the Committee for information.

3. Levy to Support Accessible Taxi Services [File No. CK. 7000-1] City Council at its meeting on September 24, 2018 resolved that a copy of the Administrative report called 'Levy to Support Accessible Taxi Services' be forwarded to the Committee for feedback prior to the future reading of stand-alone Transportation Network Company Bylaw. The Committee reviewed the matter at the October 12, 2019 meeting and provided feedback.

**Reports/Recommendations Submitted to City Council:**

1. There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

**Reports/Recommendations Submitted to the Standing Policy Committee on Finance:**

1. Wheel Chair and Accessibility Ramp Construction [File No. 6220-1] The Committee considered a letter of Randy Pshebylo, Riversdale BID on January 12, 2018. The Committee resolved that the Committee write a letter to the Standing Policy Committee on Finance recommending that the Administration report back considering policy and program options available to promote permanent accessibility improvements to buildings along major corridors with particular attention to heritage buildings.
2. Accessibility at the Persephone Theatre and Remai Modern Art Gallery of Saskatchewan [File No. CK. 620-5]. The Committee considered a letter of Dennis Johnson on February 9, 2018. The Committee resolved that the Committee write a letter to the Standing Policy Committee on Finance recommending that the Administration evaluate the area between the Remai Art Gallery and the Persephone Theatre for better, permanent accessibility, while addressing the concerns related to parking, appropriateness, safety and risk.
3. Accessibility for People with Disabilities [File No. 150-1] The Committee considered a letter from Debbie Windsor on May 11, 2018. The Committee resolved that this matter be forwarded to the Standing Policy Committee on Finance recommending that the Administration report back to the Saskatoon Accessibility Committee on the matters addressed by the speaker related to:
  - a. City of Saskatoon's hiring practices related to hiring persons with disabilities;
  - b. Implementation of the revised National Building Code as it relates to accessibility; and
  - c. Improvements to Saskatoon Transit as it relates to accessibility.
4. Saskatoon and Rick Hansen Foundation [File No. CK. 225-70] The Committee received a presentation on September 14, 2018 from the Rick Hansen Foundation and wrote a letter to the Standing Policy Committee forwarding the information.

**Reports/Recommendations Submitted to the Governance and Priority Committee:**

1. There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

**Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:**

1. There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2018.

**Work Plan for 2019**

In 2019, Committee will:

- Provide advice to City Council with respect to:
  - Visual Barriers at Full Destination Playgrounds and Paddling Pools;
  - Accessibility of Walk Buttons ;
  - Consideration of bus routes from key locations (eg. senior facilities) to destination centres (shopping malls, etc);
  - Location of bus stops in relation to shopping centres (eg. big box locations); and
  - Review the minimal requirements of Building Permits to provide advice on best practices for all disabilities;
- Develop sensitivity and accessibility awareness educational material and provide a public education session relating to disabilities;
- Request an update to the 2012 Facility Accessible Design Standards Draft document and also have it approved through City Council;
- Request update on the amount of Audible Signals that have been fitted/retrofitted and information on criteria for audible signal placement;
- Request for a formal review of the 2008 Action plan on Accessibility and have a 5 to 10 year action plan to be created.

**ATTACHMENTS**

1. Appendix 1 – 2018 Meeting Summary
2. Appendix 2 – 2018 Expenditures

Yours truly,

A handwritten signature in blue ink, appearing to read "JD McNabb". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

**JD McNabb**  
**Chair**  
**Saskatoon Accessibility Advisory Committee**

**Appendix 1 – 2018 Meeting Summary – Key Topics and Resolutions**

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> <li>- JD McNabb was appointed Chair and Collette Warlow was appointed as Vice Chair.</li> <li>- Wheelchair and Accessibility Ramp Construction – Committee sent a letter to the Standing Policy Committee on Finance.</li> <li>- Complete Street Design and Policy Guide was reviewed.</li> </ul>
February	<ul style="list-style-type: none"> <li>- Accessibility at the Persephone Theatre and Remai Modern Art Gallery of Saskatchewan was discussed and letter was forwarded to the Standing Policy Committee on Finance</li> <li>- Saskatoon Transit – Accessibility Customer Service – Committee discussed a letter. The matter was deemed resolved.</li> <li>- Engagement opportunities were discussed related to the curbside waste collection</li> <li>- Access Transit provided an update</li> </ul>
March	<ul style="list-style-type: none"> <li>- Strategic Planning Session was deferred.</li> <li>- Access Transit provided an update</li> </ul>
April	<ul style="list-style-type: none"> <li>- Annual report was approved</li> <li>- Darrell Seib, SHRC presented to the Committee</li> <li>- Review of Sidewalk Café and parking Program – Committee provided feedback</li> <li>- Access Transit provided an update</li> <li>- Strategic Planning Session was deferred.</li> </ul>
May	<ul style="list-style-type: none"> <li>- Accessibility for People with Disabilities. Debbie Windsor spoke to the Committee. A letter was forwarded to the Standing Policy Committee on Finance.</li> <li>- Draft Terms of Reference – A draft was presented. The Committee provided their feedback to the Core Committee.</li> <li>- Proposed Changes to the Parking for Disabled Persons – Changes to the program were presented. Information was received.</li> <li>- Bicycle Bylaw Update – Committee provided feedback.</li> <li>- Saskatoon Transit 2017 Annual Report – received as information.</li> <li>- Strategic Planning Session</li> </ul>
June	<ul style="list-style-type: none"> <li>- Access Transit provided an update</li> <li>- Accessibility at the Persephone Theatre and Remai Modern Art Gallery of Saskatchewan – A follow up report was received. The information was received.</li> </ul>

September	<ul style="list-style-type: none"><li>- Strategic Planning Session – Committee deferred finalizing the priorities to 2019.</li><li>- Rick Hansen Foundation – Presentation received. Committed forwarded a letter and information to the Standing Policy Committee on Finance.</li><li>- Access Transit provided an update</li><li>- Snow Removal Update was provided by Administration.</li><li>- Terms of Reference – Approved terms were provided.</li></ul>
October	<ul style="list-style-type: none"><li>- Access Transit provided an update</li><li>- Levy to Support Accessible Taxi Services – Letter was forwarded to the Standing Policy Committee on Finance providing feedback.</li></ul>
November	Quorum was not present; therefore the meeting did not proceed.

**Appendix 2 – 2018 Expenditure**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
1-1-2018	Opening Balance	0
12-31-2018	Closing Balance	0
	<b>Total</b>	<b>0</b>

There were no expenditures for the Saskatoon Accessibility Advisory Committee in 2018.