

Triple Bottom Line 2022/2023 Workplan

Background

The City of Saskatoon's (City's) [Triple Bottom Line \(TBL\) Policy](#) (policy) came into effect in January 2020. The policy requires that all City staff and City Councillors consider Triple Bottom Line outcomes when making decisions. A Capital Project for its implementation, including providing support across the corporation, was approved during the 2020/2021 budget deliberations. Throughout 2020, a TBL framework was developed, it is now available to City staff as a suite of tools including training videos, the decision-making tool, an admin procedure, how-to guide, and reporting template. The TBL Project Manager has been building capacity in the Corporation by supporting staff in how to use the framework through one-to-one support, facilitation of TBL assessments, and reviews of TBL implications. This ongoing support is needed to build capacity in the organization to further embed the use of the tool within decision-making processes, and to improve the tool and quantification of its outcomes.

Workplan

In 2022 and 2023, if funding is approved, the TBL Project Manager will work on the following Initiatives and Deliverables:

Initiatives	Deliverables
Ongoing support for the Triple Bottom Line Framework	<ul style="list-style-type: none"> Facilitate the use of the TBL framework for decision-making. Improve collaboration between various departments, areas of expertise, and positions to work strategically as part of the “bigger picture”, resulting in increased benefits. Maintain tools, training, and complete regular reporting.
Improvements and enhancements to the Triple Bottom Line tools and training, including quantification and reporting of outcomes	<ul style="list-style-type: none"> Further tool revisions – review other similar tools such as checklists and online forms to make the tool more user-friendly. Update training and procedures. Increase outreach to further embed TBL into decision-making. Improve quantification and reporting - look at opportunities to identify and quantify key performance indicators during review process and follow up reporting to demonstrate whether outcomes are being achieved. Reviewing and updating to address any systemic barriers that the tool may still be perpetuating by applying an anti-racism lens to the tool itself.
Develop a sustainable procurement framework with templates,	<ul style="list-style-type: none"> Develop a toolkit or how-to guide including defining what is exempt from “practical”.

procedures, and training to enable the City to use its purchasing power to increase sustainability outcomes

- Work with the Specifications and Product Review Committee to update specifications.
- Provide support to Supply Chain Management (SCM) as required to procure needed goods and services more sustainably including developing and assessing sustainability criteria, identifying and quantifying outcomes, and reporting on overall sustainability performance.
- Improve the process for tracking and inventorying paper and packaging generated by the City for reporting to the Multi-Material Stewardship Western.
- Continue membership in the Canadian Collaboration for Sustainable Procurement.

Complete an equity review of existing programs and embed the equity toolkit into the TBL process

- Develop and pilot an Equity Framework that can be used broadly across the corporation to help address systemic barriers, institutionalized racism, and colonialism in our programs and projects in alignment with the City’s Reconciliation, Equity, Diversion, and Inclusion (REDI) program.

Budget

Costs to implement the TBL workplan in 2022 and 2023 are estimated at:

Item	Costs
Salary and Overhead	\$236,000
Communications and Engagement	\$20,000
Canadian Collaboration for Sustainable Procurement Membership	\$7,000
Total Costs	\$263,000

\$103,000 remains in P2648: Sustainability Support for Triple Bottom Line; additional funding of \$160,000 is required to achieve the additional outcomes outlined in the TBL Work Plan.