



PUBLIC MINUTES

STANDING POLICY COMMITTEE ON FINANCE

Monday, March 14, 2022, 2:00 p.m.

Council Chamber, live streamed at saskatoon.ca/meetings

PRESENT: Councillor C. Block, Chair
Councillor R. Donauer, Vice Chair
Councillor B. Dubois
Councillor Z. Jeffries
Councillor D. Kirton
His Worship Mayor C. Clark (Ex-Officio)

ALSO PRESENT: Chief Financial Officer C. Hack
City Internal Auditor S. Saleem
Solicitor C. Bogad
Deputy City Clerk S. Bryant, in Council Chamber
Committee Assistant V. Saini, in Council Chamber

1. CALL TO ORDER

The Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis people. Roll call was confirmed.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Donauer

1. That the request to speak from Cary Tarasoff dated March 10, 2022 be added to item 7.1.4;
2. That the communication from Sherry Tarasoff dated March 14, 2022 be added to item 7.2.4;
3. That items 6.3.1 and 7.1.4 be considered immediately after the Adoption of Minutes;
4. That Item 7.1.5 be moved to 7.2.6; and
5. That the agenda be confirmed as amended.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: Councillor Kirton

That the minutes of regular meeting of the Standing Policy Committee on Finance held on February 14, 2022 be adopted.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Item 6.3.1 was considered next.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.2 Matters Requiring Direction

6.2.1 Notice of Annual General Meeting - Saskatchewan Place Association Inc. - March 31, 2022 [File No. CK 175-31]

A letter dated March 4, 2022 from Lori O'Brien, Recording Secretary, SaskTel Centre, regarding the Notice of Annual General Meeting of the Saskatchewan Place Association Inc. was provided.

Chief Financial Officer Hack introduced the matter.

Moved By: Councillor Donauer

That the Standing Policy Committee on Finance recommend to City Council that the City of Saskatoon, being a member of the

Saskatchewan Place Association Inc., appoint Mayor Charlie Clark, or in his absence, Councillors Troy Davies or Randy Donauer, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatchewan Place Association Inc., to be held on the 31st day of March, 2022, or at any adjournment or adjournments thereof.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

6.2.2 2021 Board of Revision Annual Report [File No. CK 430-77]

The Board of Revision 2021 Annual Report was provided.

Chief Financial Officer Hack introduced the report and together with Director of Corporate Revenue Voth responded to questions of the Committee.

Moved By: Councillor Kirton

That the 2021 Annual Report of the Board of Revision be received as information and forwarded to City Council for information.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Item 7.1.1 was considered next.

6.3 Requests to Speak (new matters)

6.3.1 Saskatoon Regional Economic Development Authority - Economic Recovery Tracker [File No. CK 1870-10]

A letter from Alex Fallon, Saskatoon Regional Economic Development Authority, dated March 8, 2022 was provided.

Alex Fallon, Saskatoon Regional Economic Development Authority addressed the Committee with a PowerPoint and responded to questions of the Committee.

Moved By: Councillor Dubois

That the information be received.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Item 7.1.4 was considered next.

7. REPORTS FROM ADMINISTRATION

7.1 Information Reports

Moved By: Councillor Dubois

That the reports contained in Items 7.1.1 to 7.1.4 be received as information.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.1.1 Environmental, Social and Governance Investments [File No. CK 1790-0]

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report and responded to questions of the Committee.

Moved By: Mayor C. Clark

That Administration report back further on equities and Environment Social and Governance (ESG) investing including the benefits, challenges and experiences in other cities which have moved into these types of investments.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.1.2 Whistleblower Program Roadmap [File No. CK 4500-0]

A report of the City Internal Auditor was provided.

City Internal Auditor Saleem presented the report and responded to questions of the Committee.

7.1.3 2021 Update on Open Market Land Sale Transactions [File No. CK 4215-1]

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report.

7.1.4 Marquis Industrial – Chemical Buffer Zone Information [File No. CK 4110-24]

A report of the Chief Financial Officer was provided along with a request to speak from Cary Tarasoff dated March 14, 2022.

Chief Financial Officer Hack introduced the report. Cary Tarasoff addressed the committee regarding the matter. Director of Emergency Planning Goulden-McLeod responded to questions of the Committee.

Item 6.2.1 was considered next.

7.2 Approval Reports

7.2.1 2022 Tag Days [File No. CK 200-3]

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report. During the Committee's Rise and Report it was noted that there was an additional application for the 2022 Tag Days which is reflected below.

Moved By: Councillor Donauer

That the six applications for 2022 Tag Days, as outlined in the report of the Chief Financial Officer dated March 14, 2022, be approved.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Councillor Kirton

That the Navy League of Canada – Saskatoon Branch application for 2022 Tag Days on April 9 and September 3 be approved.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

**7.2.2 Municipal Economic Enhancement Program (MEEP)
Adjustment [File No. CK 1860-1 x 1702-1]**

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report and responded to questions of the Committee.

Moved By: Councillor Kirton

That the Standing Policy Committee on Finance recommend to City Council:

1. That \$350,300 be transferred from MEEP funding in Capital Project P.02282 Roadside Safety Improvements to Capital Project P.02270 Paved Roads and Sidewalk Preservation;
2. That \$31,500 be transferred from MEEP funding in Capital Project P.02282 Roadside Safety Improvements to Capital

Project P.02281 Neighbourhood Traffic Reviews & Traffic Safety;

3. That \$151,600 be transferred from MEEP funding in Capital Project P.02282 Roadside Safety Improvements to Capital Project P.02114 Riverbank Park Upgrades; and
4. That \$350,300 be reallocated from the Paved Roadway Infrastructure Reserve and be held in contingency for future allocation.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

**7.2.3 Disposal of Buildings from City-owned Lands in Kensington
[File No. CK 4020-1 x 613-2]**

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report and together with Director of Saskatoon Land Long responded to questions of the Committee.

Moved By: Councillor Kirton

That the Standing Policy Committee on Finance approve:

1. That Administration be authorized to issue and award a public procurement for the disposition and removal of the buildings and site improvements on the City-owned (ISC Parcel No. 203370915) 39.05-acre site along Neault Road as per the details outlined in the report;
2. That Administration be authorized to relocate two of the buildings to the Regional Fire Training Facility as per the details outlined in the report; and
3. That Administration be authorized to salvage/demolish any building/s or structures that are not removed from the property through a public disposal process.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Councillor Dubois

That Administration report back on the outcome of this process.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.4 Acquisition of Downtown Parcel 213 - 5th Avenue North [File No. CK 4020-1]

A report of the Chief Financial Officer was provided along with communication from Sherry Tarasoff dated March 20, 2022.

Chief Financial Officer Hack presented the report.

Moved By: Councillor Donauer

That Standing Policy Committee on Finance recommend to City Council:

1. That Administration be authorized to purchase 213 – 5th Avenue, (Lot 22; Block 170; Plan 99SA32572; ISC Surface Parcel No. 120283095), comprised of 0.13 acres (5,608 square foot) from Randolph Holdings Ltd. at a purchase price of \$588,840;
2. That 213 – 5th Avenue be used for market-rate monthly hangtag parking and managed by a third party until such time as the property is redeveloped or incorporated into the Civic Employee Parking Program; and
3. That the City Solicitor be requested to prepare the appropriate agreements to transfer the Property and to hire a third-party management group to provide parking services on the Property;

and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Councillor Donauer

That Administration respond to the writer.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.5 Acquisition of Additional Land for Neault Road Construction Project [File No. CK 4020-1]

A report of the Chief Financial Officer was provided.

Chief Financial Officer Hack presented the report.

Moved By: Councillor Kirton

That the Standing Policy Committee on Finance recommend to City Council:

1. That Administration be authorized to purchase a 1.02 acre portion of ISC Parcel No. 136114006 from Hardeep Sidhu for \$9,082.50;
2. That Administration be authorized to purchase a 0.91 acre portion of ISC Parcel No. 136114130 from William John Kinash for \$9,555.00;
3. That Administration be authorized to enter into a conditional land exchange agreement with Dirt II Properties Ltd. to acquire

a 2.40 acre portion of ISC Parcel No. 136167385 for the 2.79 acre Street Parcel St/L 3 – Plan G230 Ext 0; and

4. That the City Solicitor be requested to have the agreements executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.6 Request for Direct Sale to Triovest on Behalf of Matrix Equities Inc. – 64th Street Marquis Industrial [File No. CK 4215-1 x 4110-24]

A report of the Chief Financial Officer was provided.

Moved By: Councillor Jeffries

1. That Administration be authorized to sell proposed Lots 8, 9, 10, & 11, Block 947, Plan To Be Determined (Portion of ISC Surface Parcel No. 203145779) consisting of 16.69 acres located along 64th Street East and Radu Crescent in the Marquis Industrial area to Triovest on behalf of Matrix Equities Inc., as per the terms and conditions outlined in this report; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.3 Decision Reports

8. URGENT BUSINESS

9. MOTIONS (notice previously given)

10. GIVING NOTICE

11. IN CAMERA SESSION

Moved By: Councillor Dubois

That the following items be considered *In Camera*.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.1 External Audit Service Process [File No. CK 1610-1]

(In Camera - Audits and Tests, Section 19 of LAFOIPP)

11.2 Internal Auditor Updates [File No. CK 1600-3]

(In Camera - Audits and Tests, Section 19 of LAFOIPP)

This is a standing item on the agenda.

12. RISE AND REPORT

The Standing Policy Committee on Finance convened *In Camera* at 3:31 p.m. via teleconference hosted in the Council Chamber with all members of Committee present.

The following members of the Administration were also present: CFO Hack; Solicitor Bogad; Deputy City Clerk Bryant; City Manager Jorgenson; Committee Assistant Saini

City Internal Auditor Saleem was also in attendance.

For Item 11.2, all members of administration were excused with the exception of Solicitor Bogad and Deputy City Clerk Bryant.

The *In Camera* portion of the meeting concluded at 4:09 p.m. and reconvened publicly at 4:20 p.m. with all members of Committee present.

The Committee reports further as follows:

11.1 External Audit Service Process [File No. CK 1610-1]

Moved By: Councillor Donauer

1. That an External Auditor interview subcommittee be struck and be comprised of Councillors Block, Dubois and Jeffries; and
2. That the information and discussion remain *In Camera* under Section 19 of *LAFOIPP*.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

11.2 Internal Auditor Updates [File No. CK 1600-3]

Moved By: Councillor Donauer

That the information and discussion remain *In Camera* under Section 19 of *LAFOIPP*.

In Favour: (6): Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Jeffries, Councillor Kirton, and Mayor C. Clark

CARRIED UNANIMOUSLY

13. ADJOURNMENT

The meeting was adjourned at 4:24 p.m.

Councillor C. Block, Chair

S. Bryant, Deputy City Clerk