

Downtown Event and Entertainment District Advisory Group – Revised Composition and Terms of Reference

ISSUE

This report requests to amend the approved composition and terms of reference for the Advisory Group that is intended to support the Administration and City Council within the governance structure for the Downtown Event and Entertainment District project. Additionally, the approval of the governance approach of this Advisory group is being requested.

BACKGROUND

The Governance and Priorities Committee, at its meeting held on August 23, 2021 considered a report of the Administration entitled "[Downtown Event and Entertainment District -Project Governance](#)" which outlined the proposed governance structure and the concept of an Advisory Group to support the Administration and City Council throughout project development.

At its December 20, 2021 Regular Business meeting, City Council approved the "Downtown Event and Entertainment District Advisory Group Composition and Terms of Reference."

Current Status

Administration has reached out to the Province of Saskatchewan to include a member on the Advisory Group. The City of Saskatoon has received confirmation that the Province of Saskatchewan has requested to have a voting member of included as part of the Advisory Group composition.

As the Project Governance of the Downtown Event and Entertainment District Advisory Group has not been formally approved, this matter is also included in this report. The organizational structure is attached in Appendix 2, and has been updated to reflect the relationship between the Advisory Group and the Community Stakeholder Group.

RECOMMENDATION

That a report be submitted to City Council recommending:

1. That the Downtown Event and Entertainment District Advisory Group Composition and Terms of Reference be amended to include 1 voting member of the Province of Saskatchewan; and
2. That the project governance model be approved.

RATIONALE

Having key stakeholder agencies represented on the Advisory Group will be tremendously important for the successful development and funding of this project; therefore, having representation from the Province of Saskatchewan provides a reasonable balance of designated agency representation.

FINANCIAL IMPLICATIONS

At this time, there are no financial implications. These will be considered during future project stages as required.

ADDITIONAL IMPLICATIONS/CONSIDERATIONS

There are no communications, Triple Bottom Line, policy, privacy, or CPTED implications or considerations at this time. These will be considered in other future reports as required.

APPENDICES

1. Amended Terms of Reference for Downtown Event and Entertainment District Advisory Group
2. Organizational Structure

Report Approval

Written by: Holly Thompson, Committee Assistant
Reviewed by: Dan Willems, Director of Technical Services
Approved by: Adam Tittlemore, City Clerk