

ANNUAL REPORT AND WORK PLAN TEMPLATE

February 28, 2022

Secretary, Standing Policy Committee on Transportation

**Re: 2021 Annual Report and 2022 Work Plan – Saskatoon Accessibility
Advisory Committee (File No. CK. 430-1)**

The mandate of the Saskatoon Accessibility Advisory Committee (the Committee) is to provide advice on matters relating to promoting universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

The Committee provides guidance on a variety of topics including:

- ensuring that City of Saskatoon services, information, facilities and infrastructure are accessible for citizens of all abilities;
- policies and programs for improving accessibility to City services, information, facilities, infrastructure, and employment opportunities

Committee Membership

Membership on the Committee for the year 2021 was as follows:

Members

- J. Adamson, Public
- N. Bear, Public
- D. Duong, Public
- D. Gilchrist, Public
- R. Gourley, Public
- B. Lehne, Public
- M. Loken, Public
- M. Rapko, Public
- D. Bortis, Spinal Cord Injury Saskatchewan
- R. Holmes, Saskatchewan Deaf and Hard of Hearing Services
- M. Montgomery, Saskatoon Council on Aging
- A. Nameth, CNIB Foundation Saskatchewan
- C. Wisser, North Saskatchewan Independent Living Centre

Resource Members

- Councillor Bev. Dubois
- Director of Transportation J. Magus
- Diversity Coordinator J. Fick-Dryka
- Senior Building Code Engineer D. Harington
- Access Transit Manager T. Davis
- Recreation Services Manager B. Pearson
- Facilities Manager D. Swerhone
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

The 2022 membership on the Committee is as follows:

Members

- J. Adamson, Public
- D. Duong, Public
- D. Funk, Public
- D. Gilchrist, Public
- R. Gourley, Public
- B. Lehne, Public
- M. Loken, Public
- D. Pantano, Public
- D. Bortis, Spinal Cord Injury Saskatchewan
- R. Holmes, Saskatchewan Deaf and Hard of Hearing Services
- M. Montgomery, Saskatoon Council on Aging
- A. Nameth, CNIB Foundation Saskatchewan
- C. Wisser, North Saskatchewan Independent Living Centre

Resource Members

- Councillor B. Dubois
- Director of Transportation J. Magus
- Director of Building Standards K. Fagnou
- Organizational Development Consultant Thiago Prado
- Senior Building Code Engineer B. Duan
- Access Transit Manager T. Davis
- Recreation Services Manager B. Pearson
- Facility Planner J. Peltier
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

Work Plan Goals and Accomplishments

The work plan goals of the Committee in 2021 were as follows.

- Deafblind Services
- Access Transit / Conventional Transit
- Educational and Awareness
- Civic Accessibility and Safety

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2021 expenditures.

2021 Reports and Communications

Matters Referred by SPC or City Council

- *Governance Review - Advisory Committees - Terms of Reference [File No. CK. 225-70]* – Governance and Priorities Committee
 - Considered on May 14, 2021
- *Electric Scooters Framework Viability Review [File No. CK. 7000-1]* – Standing Policy Committee on Transportation
 - Considered on May 14, 2021
- *Sidewalk Width Standard on Local Roads - Update [File No. CK. 6150-1]* – Standing Policy Committee on Transportation
 - Considered on May 14, 2021
- *2020 Diversity and Inclusion Report [File No. CK 4500-1]* – Standing Policy Committee on Environment, Utilities and Corporate Services
 - Considered June 11, 2021
- *College Corridor Plan – Progress Update [File No. CK 4350-66, x4110-2]* – Standing Policy Committee on Planning Development and Community Services
 - Considered September 10, 2021

Reports/Recommendations Submitted to City Council:

There were no matters submitted to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Transportation:

- *Electric Scooters Framework Viability Review [File No. CK. 7000-1]* – Standing Policy Committee on Transportation

- *Recommendation:* That a letter be forwarded to the Standing Policy Committee on Transportation providing the Saskatoon Accessibility Advisory Committee feedback on the submitted report.
- Date Submitted on May 14, 2021
- *Sidewalk Width Standard on Local Roads - Update [File No. CK. 6150-1] – Standing Policy Committee on Transportation*
 - *Recommendation:* That a letter be forwarded to the Standing Policy Committee on Transportation providing the Saskatoon Accessibility Advisory Committee feedback on the submitted report.
 - Date Submitted: May 14, 2021
- *2020 Diversity and Inclusion Report [File No. CK 4500-1] – Standing Policy Committee on Environment, Utilities and Corporate Services*
 - Recommendation: That a letter be forwarded to the Standing Policy Committee on Environment, Utilities and Corporate Services providing the Saskatoon Accessibility Advisory Committee feedback on the submitted report.
 - Date submitted: June 11, 2021

Reports/Recommendations Submitted to the Governance and Priority Committee:

- *Canada Healthy Community Initiative (CHCI) [File No. CK. 225-70]*
 - *Recommendation:* That a letter be forwarded to the Governance and Priorities Committee, in support of the Administration’s recommendation of option 1, Downtown Public Washrooms, for the Canada Healthy Communities Initiative round two project application, and respectfully requests that if approved, the project focus on fully accessible washrooms above the Canada Building Code where possible.
 - Date submitted: May 14, 2021
- *Motion – Councillor M. Loewen - Identifying and Addressing Systemic Barriers (CK 4500-1 x 100-26 x 372-1) – Governance and Priorities Committee*
 - *Recommendation:* That a letter be forwarded to the Governance and Priorities Committee providing the Saskatoon Accessibility Advisory Committee feedback on the report.
 - Date Submitted: June 11, 2021

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2021.

Work Plan for 2022

In 2022, Committee will focus on:

- Deafblind Services
- Access Transit / Conventional Transit
- Educational and Awareness
- Civic Accessibility and Safety

ATTACHMENTS

1. Appendix 1 – 2021 Meeting Summary
2. Appendix 2 – 2021 Expenditures

Yours truly,



Chelsie Wisser
Chair
Saskatoon Accessibility Advisory Committee

Appendix 1 – 2021 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Bill Lehne was appointed as Chair, and Chelsea Wisser was appointed as Vice Chair for 2021. - Committee members received an orientation. - Education and Awareness Subcommittee members provided a proposal.
February	<ul style="list-style-type: none"> - Committee received verbal updates on automated pedestrian signals and international Development Week - The Committee Annual Report was reviewed and approved and work plan was discussed.
March	<ul style="list-style-type: none"> - Subcommittee memberships were discussed. - Education and Awareness Subcommittee provided an update. - Committee received verbal updates on the Accessibility Legislation for Saskatchewan Survey, new buses and experience transit program and Canada Healthy Communities Initiative Application. - The Committee approved the work plan and submitted with the Annual Report.
April	<ul style="list-style-type: none"> - Canada Healthy Community Initiative (CHCI) - Boulevard Garden Program Expansion Option was discussed. - Education and Awareness Subcommittee advised of an opportunity to educate in the utility bill. - Presentation - Official Community Plan – Administrative update was received as information.
May	<ul style="list-style-type: none"> - The educational opportunity ebill mail insert was discussed. - Governance Review - Advisory Committees - Terms of Reference reviewed - Administrative Report was reviewed - Electric Scooters Framework Viability Review

	<ul style="list-style-type: none"> - Administrative Report was reviewed - Sidewalk Width Standard on Local Roads – Update - 2020 Diversity and Inclusion Report was deferred to June’s meeting. - Canada Healthy Community Initiative (CHCI) was discussed.
June	<ul style="list-style-type: none"> - Committee received a verbal update on: Policy and Program Options to Permanent Accessibility Improvements to Buildings - 2020 Diversity and Inclusion Report was considered for feedback. - Administrative Report - Motion – Councillor M. Loewen - Identifying and Addressing Systemic Barriers was considered. - Deafblind Subcommittee was established.
September	<ul style="list-style-type: none"> - Pedestrian Signals Discussion - College Corridor Plan – Progress Update - Discussion - Governance Review - Advisory Committees - Terms of Reference - Deafblind Subcommittee provided update
October	Cancelled due to no meeting items.
November	<ul style="list-style-type: none"> - Deafblind Subcommittee provided update.

Appendix 2 – 2021 Expenditure

Date	Description	Amount
July 2021	eBill Mail Insert	\$2,250.00
	Total	\$2,250.00