

January 12, 2021

Secretary, Standing Policy Committee on  
Planning, Development & Community Services

**Re: 2021 Annual Report - Saskatoon Development Appeals Board (DAB)  
[File No. CK 430-30]**

In accordance with the Development Appeals Board Policy and Procedures, as Chair of the Development Appeals Board, I hereby submit the Board's 2021 Annual Report for City Council's information.

**Background**

The Development Appeals Board operates as a quasi-judicial body consisting of members of the public who have been appointed by City Council to serve in a neutral position on the Board. Sections 219 and 221 of *The Planning and Development Act, 2007* provides the Board the authority to adjudicate on appeals such as those related to minor variances, misapplication of the Zoning Bylaw in issuing a development permit, refusal to issue a development permit because it would contravene the bylaw, refusal of subdivision applications and any conditions of a zoning order issued for a property.

**Board Membership**

Membership on the Board for the year 2021 was as follows:

- Asit Sarkar, Chair
- Len Kowalko, Vice Chair
- June Bold, Member
- Jania Chilima, Member
- Lois Lamon, Member

The 2022 membership on the Board is as follows:

- Len Kowalko, Chair
- June Bold, Vice-Chair
- Lois Lamon, Member
- Vacant
- Vacant

## **Appeals and Hearings - 2021**

In 2021, the Board heard 58 appeals, an increase from 2020 when 35 appeals were heard. Appendix A is a summary of appeals filed to the Development Appeals Board in 2021.

A number of appeals heard by the Board in 2021 dealt with a contravention of Zoning Bylaw regulations related to signs, hard-surfacing of parking spaces, and landscaping which were considered to be of a minor nature. The Board thought that perhaps in order to minimize the number of appeals these matters could best be handled administratively if the Planning and Development Department or Community Standards Department were provided additional leeway for minor variances that could include providing more flexible Zoning Bylaw regulations. Minimizing the number of appeals would reduce the Board involvement and thereby, staff time of the offices of the City Clerk and Community Services Division.

Decisions of the Development Appeals Board can be further appealed to the Planning Appeals Committee, Saskatchewan Municipal Board (SMB). One decision was appealed to the SMB in 2021, PAC 2021-0016 DAB 41-2021.

As in past years, the Development Appeals Board would like to express its appreciation to the Community Services staff, for the thoroughness and comprehensive manner in which appeals are presented to the Board, and to the staff of the City Clerk's Office for the administrative support.

Sincerely,



Len Kowalko  
Board Chair, 2022

LK:pw

Attachment

**Development Appeals Board – 2021 Appeals Summary**

	<b>Totals Appeals Received</b>	<b>Withdrawn</b>	<b>Granted</b>	<b>Denied</b>	<b>Upheld and Time Extension</b>
<b>Permit Denial</b>	28	3	24	1	-
<b>Order to Remedy Contravention</b>	22	0	10	0	12
<b>Sign Permit</b>	8	0	8	0	-
	<b>58</b>	<b>3</b>	<b>42</b>	<b>1</b>	<b>12</b>