

Curbside Organics Program Implementation Plan

Date	Milestone or Phase Description
2021 – Q4	<ul style="list-style-type: none"> • Review draft RFP for cart procurement and deployment • Waste Bylaw amendment • Develop operations plan
2022 – Q1	<ul style="list-style-type: none"> • Program status update report to City Council • Process tender memo and approval • Open tender document for cart procurement and deployment • Acquire resources for communication and education • Develop organics communication material • Develop organics educational resources • Close tender
2022 – Q2	<ul style="list-style-type: none"> • Cart Procurement Tender Evaluation • Negotiation and Award Contract • Cart Manufacture
2022 – Q3	<ul style="list-style-type: none"> • Complete Waste Bylaw amendments • Submit drafted bylaw report to City Council for approval • Review communication and educational resources
2022 – Q4	<ul style="list-style-type: none"> • Release organics educational resources • Consumer service training on amended Bylaw • Implement communication and educational strategy • Develop cart deployment strategy • Update website with organics educational resources
2023 – Q1	<ul style="list-style-type: none"> • Green Prairie Environmental Processing facility start-up • Hire and train required operations staff • Begin communications campaign for Curbside Organics Program • Deployment of carts to residence
2023 – Q2	<ul style="list-style-type: none"> • Continue with cart deployment to residences • Begin citywide organics collection program • Program handover • Program close out