

## INFORMATION REPORT

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# Council Communications and Constituency Relations Allowance – Update (January 1 – September 30, 2021)

### ISSUE

This report provides the Governance and Priorities Committee with an update on the usage of the Communications and Constituency Relations allowance.

### DISCUSSION/ANALYSIS

Policy C01-027, Council Communications and Constituency Relations Allowance, requires that within 60 days of the end of the quarter, the City Clerk's Office post all expenses, individually and in detail, on the City's website and provide the Governance and Priorities Committee with monthly usage updates for the last quarter.

In this regard, attached are updates of communications expenses for each member of Council to the end of September 2021.

### NEXT STEPS

The City Clerk's Office will update the website as noted above. A report summarizing usage to the end of December 2021, along with receipts for the calendar year, will be provided to the Governance and Priorities Committee early in 2022.

### APPENDICES

1. Summary of expenses to the end of September 2021 – Mayor
2. Summary of expenses to the end of September 2021 – Councillors

### Report Approval

Written by: Janice Hudson, Assistant to the City Clerk  
Reviewed and Approved by: Adam Tittlemore, City Clerk

Admin Report – CCRA Update to September 30, 2021.docx