



GOVERNANCE AND PRIORITIES COMMITTEE

Deferred Recommendation - Leave of Absence Policy

Recommendation of the Committee

That the leave of absence policy provide that each member of Council prepare a written plan setting out the details of how the member's duties will be covered during the leave and submit the plan to the Mayor and City Manager, in the case of members of Council, and, in the case of the Mayor, the City Manager for review and feedback.

History

The Governance and Priorities Committee, at its meeting held on September 20, 2021, considered the following deferred recommendation (#4 in the Administration's report dated August 23, 2021 - see [Item 8.3.2](#)):

"4. That the leave of absence policy provide that each member of Council prepare a written plan setting out the details of how the member's duties will be covered during the leave and submit the plan to the Mayor and City Manager, in the case of members of Council, and, in the case of the Mayor, the City Manager for review and feedback (Recommendation 5 of the SMRC);"

In addition to the above, your Committee requested the Administration prepare a draft plan to be appended to the future policy.