

**Communications and Constituency Relations Allowance
Mayor's Office
January 1 to March 31, 2021**

<i>Payment Date</i>	<i>Doc #</i>	<i>Description</i>	<i>Amount</i>	<i>GST Rebate</i>	<i>Total</i>
15-Jan-21		Payroll Costs for Policy & Communications Advisor (Jan 1 - 15)	\$ 431.28	\$ -	\$ 431.28
15-Jan-21		Payroll for Policy & Communications Advisor (Jan 1 - 15)	\$ 3,041.50	\$ -	\$ 3,041.50
31-Jan-21		Payroll Costs for Policy & Communications Advisor (Jan 16 - 31)	\$ 431.28	\$ -	\$ 431.28
31-Jan-21		Payroll for Policy & Communications Advisor (Jan 16 - 31)	\$ 3,041.50	\$ -	\$ 3,041.50
2-Feb-21		Contract services for Social Media Manager (January 2021)	\$ 749.25	\$ 33.75	\$ 715.50
15-Feb-21		Payroll Costs for Policy & Communications Advisor (Feb 1 - 15)	\$ 431.28	\$ -	\$ 431.28
15-Feb-21		Payroll for Policy & Communications Advisor (Feb 1 - 15)	\$ 3,041.50	\$ -	\$ 3,041.50
28-Feb-21		Payroll Costs for Policy & Communications Advisor (Feb 16 - 28)	\$ 431.28	\$ -	\$ 431.28
28-Feb-21		Payroll for Policy & Communications Advisor (Feb 16 - 28)	\$ 3,041.50	\$ -	\$ 3,041.50
1-Mar-21		Contract services for Social Media Manager (February 2021)	\$ 832.50	\$ 37.50	\$ 795.00
15-Mar-21		Payroll Costs for Policy & Communications Advisor (Mar 1 - 15)	\$ 431.28	\$ -	\$ 431.28
15-Mar-21		Payroll for Policy & Communications Advisor (Mar 1 - 15)	\$ 3,041.50	\$ -	\$ 3,041.50
31-Mar-21		Payroll Costs for Policy & Communications Advisor (Mar 16 - 31)	\$ 431.28	\$ -	\$ 431.28
31-Mar-21		Payroll for Policy & Communications Advisor (Mar 16 - 31)	\$ 3,041.50	\$ -	\$ 3,041.50
31-Mar-21		Contract services for Social Media Manager (March 2021)	\$ 1,065.60	\$ 48.00	\$ 1,017.60
			\$ 23,484.03	\$ 119.25	\$ 23,364.78

2021 Budget: \$ 132,300.00

Total Spent: \$ 23,364.78