

ANNUAL REPORT AND WORK PLAN

March 31, 2021

Secretary, Standing Policy Committee on Planning, Development and Community Services

**Re: 2020 Annual Report and 2021 Work Plan – Municipal Heritage Advisory Committee
(File No. CK. 430-27)**

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2020 was as follows:

- Garry Anaquod, Saskatchewan Indigenous Cultural Centre
- Stevie Horne, Saskatoon Public Library
- Tara Janzen, Public
- Paula Lichtenwald, Tourism Saskatoon
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway BID
- Lloyd Moker, Sutherland BID
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale BID
- James Scott, 33rd Street BID
- Lenore Swystun, Saskatoon Heritage Society
- Andrew Wallace, Saskatchewan Association of Architects
- Brenden Wehrkamp, Saskatchewan REALTORS Association
- Michael Williams, Saskatoon Archaeological Society
- Cera Youngson, Public

The 2021 membership on the Committee is as follows:

- Garry Anaquod, Saskatchewan Indigenous Cultural Centre
- Stevie Horne, Saskatoon Public Library
- Tara Janzen, Public Member
- Paula Lichtenwald, Tourism Saskatoon

- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway BID
- Lloyd Moker, Sutherland BID
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale BID
- Syed Amin Sadat, Public Member
- James Scott, 33rd Street BID
- Lenore Swystun, Saskatoon Heritage Society
- Andrew Wallace, Saskatchewan Association of Architects
- Brenden Wehrkamp, Saskatchewan REALTORS Association
- Michael Williams, Saskatoon Archaeological Society
- Cera Youngson, Public Member

Work Plan Goals and Accomplishments

The work plan goals of the Committee in 2020 were as follows.

- Strike Elder Committee
- Review status of items from MHAC work plan in light of COVID-19
- Regroup

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2020 expenditures.

2020 Reports and Communications

Matters Referred by SPC or City Council

Referrals from the Standing Policy Committee

- **Municipal Heritage Advisory Committee - Intangible Heritage Listing Request** [File No. CK 710-1]. The Committee considered a report regarding the intangible heritage listing program. The matter was referred to the Education and Awareness Subcommittee.
 - Matter considered on February 5, 2020
- **Delegation of Approvals for Grant Incentives Under the Heritage Conservation Program** [File No. CK. 710-1] - The Committee considered a report regarding the delegation of the approval process of the grant incentives under the Heritage Conservation Program
 - Matter considered on February 5, 2020
- **Civic Conservatory Renewal – Expansion Options Update** [File No. CK. 620-4]. The Committee considered a report regarding the Civic Conservatory

expansion options and provided feedback to the Administration on any impacts to the heritage character-defining elements.

- Matter considered on March 4, 2020
- **Exhibition local Area Plan Final Report** [File No. CK. 4000-19] – The Committee reviewed the report for information.
 - Matter considered on September 2, 2020

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Standing Policy Committee on Planning, Development and Community Services:

- **Municipal Heritage Program - Funding Statistics** [File No. Ck. 710-1] – Resolution: That a letter be drafted to the Standing Policy Committee on Planning, Development and Community Services requesting a budget increase to the Municipal Heritage Program including rationale.
 - Matter considered March 4, 2020
- **Business Case for Heritage Designation - Richard St. Barbe Baker Afforestation Area** [File No. CK. 710-5 x 155-1] – The Committee reviewed the report for information. A letter of support was forwarded to the Standing Policy Committee on Planning, Development and Community Services when the matter was being considered.
 - Matter considered on September 2, 2020
- **Knox United Church Heritage Designation Bylaw No. 8232 Amendment** [File No. CK. 710-49] The Committee reviewed the submitted report and resolved that a letter submitting the Advisory Committee's comments be forwarded to the Standing Policy Committee on Planning, Development and Community Services.

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2020.

Work Plan for 2021

In 2021, Committee will:

- Continue to move forward on Elder Consultation or Committee
- Review Heritage Policies and Plan
- Work with Administration on Securing Additional Funding for the Heritage Conservation Program
- Continue to look at designation for the North East Swale
- Identify area's that are Heritage Landscapes
- Identify Adaptive Re-Use opportunities for King George and Pleasant Hill Schools
- Bessborough Hotel Heritage Designation

ATTACHMENTS

1. Appendix 1 – 2020 Meeting Summary
2. Appendix 2 – 2020 Expenditures

Yours truly,



Lenore Swystun
Chair
Municipal Heritage Advisory Committee

Appendix 1 – 2020 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Lenore Swystun was appointed as Chair - Tara Janzen was appointed as Vice Chair - Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society - Memo - Municipal Heritage Program. A funding and status update was provided. - Memo - Pandygrasse House – Application for replacement of “Widow’s Walk” railing was provided.
February	<ul style="list-style-type: none"> - Report - Municipal Heritage Advisory Committee - Intangible Heritage Listing Request [File No. CK 710-1] - Report - Delegation of Approvals for Grant Incentives Under the Heritage Conservation Program [File No. CK. 710-1] - Memo – Tupper House – Application for Repair of Front Door - Heritage Forum Invitation
March	<ul style="list-style-type: none"> - Subcommittee memberships were confirmed. - Municipal Heritage Program – Funding Statistics were reviewed. A letter was sent to the Standing Policy Committee on Planning, Development and Community Services requesting a budget increase. - Civic Conservatory Renewal – Expansion options were reviewed and feedback was provided to the Administration. - Municipal Heritage Awards Recipients were confirmed.
April - June	Cancelled due to COVID-19
September	<ul style="list-style-type: none"> - Exhibition local Area Plan Final Report – The Committee reviewed the report for information. - Business Case for Heritage Designation - Richard St. Barbe Baker Afforestation Area – letter of support was forwarded to the Standing Policy Committee on Planning, Development and Community Services.
October	<ul style="list-style-type: none"> - Cancelled due to Civic Election.
November	<p><u>Special meeting</u></p> <ul style="list-style-type: none"> - Knox United Church Heritage Designation Bylaw No. 8232 Amendment was considered and a letter submitting the Advisory Committee’s comments was forwarded to the Standing Policy Committee on Planning, Development and Community Services. - Memo - Pandygrasse House – Application for window replacement was provided.

Appendix 2 – 2020 Expenditure

Date	Description	Amount
February 2020	Heritage Saskatchewan Membership Renewal	\$50.00
February 2020	Heritage Festival – Exhibitor Registration	\$60.00
February 2020	Saskatoon Heritage Society Membership Renewal	\$30.00
February 2020	Heritage Forum Registration for members Swystun, Williams and Lichtenwald	\$180.00
March 2020	Rocco Masons Corp – Awards	\$954.00
March 2020	On Purpose Leadership – Event Administrator Fee	\$1,832.65
March 2020	Listowel Trophies	\$477.00
	Total	\$ 3,583.65